



**City Council  
June 22, 2026  
Council Chambers  
6:30 PM**





**WELCOME to our City Council meeting. All speakers must complete and submit a Speaker Card, preferably prior to the start of the meeting. A member of the public wishing to address the Council must be a Maitland resident or the owner of property or business in Maitland or their representative. The time limit for each speaker shall be three (3) minutes per agenda item. No speakers will be interrupted. Please silence all electronic devices during the meeting.  
THANK YOU for participating in your City Government.**


- I. Call to Order
- II. Moment of Silence
- III. Pledge of Allegiance
- IV. Presentations
  1. Proclamation: Recognizing Dommerich Elementary School's Academic Excellence.
  2. 2026 Florida Legislative Session Update: GrayRobinson, P.A.
- V. Old Business
- VI. Consent Agenda
  1. City Council Meeting Minutes of June 8, 2026.
  2. Resolution No. 6-2026: Adopting Amendments to the Constitutions and By-Laws of the Transportation Advisory Board, Lakes Advisory Board and Parks and Recreation Advisory Board.
  3. Resolution No. 7-2026: Repealing and Replacing Resolution No. 28-2024 and Amending the City's Construction-Related Permit Fee Schedule to Comply with Florida Law.
  4. Lift Station No. 7 Relocation Project CEI Services Agreement Change Order: Burgess & Niple Inc. and Oelrich Construction, Inc.
  5. Piggyback Contract for Elevator and Escalator Maintenance Repair Services: KONE, Inc.
  6. FY2027 Grant Application: Edward Byrne Memorial Justice Assistance Grant (JAG) Program.
  7. FY 2026 Position Authorization: Budget Manager.
- VII. Public Period
- VIII. Decisions
  1. First Reading: Ordinance No. 1459 Planned Development (PD) Amendment for the Charles Schwab Campus Improvements, Including Construction of a Parking Garage and Associated Site Improvements.


2. 2026 Orange County Tourist Development Tax (TDT) Citizen Advisory Task Force Representative Appointment.
  3. Future Use of the Existing Maitland Public Library (Clara Dommerich Library) Building.
- IX. City Manager's Report/City Attorney/Council Reports
- X. Adjournment

**Notice: Any person who desires to appeal any decision made at this meeting or hearing will need a record of the proceedings and, for this purpose, may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's office (407-539-6219) 48 hours in advance of the meeting.**

MEETING DATE	 <b>MAITLAND</b> FLORIDA	AGENDA
June 22, 2026		Section: Presentations
Department/Office : City Clerk	AGENDA REPORT	Item #: 1.
<b>Subject:</b> Proclamation: Recognizing Dommerich Elementary School's Academic Excellence.		
<b>Requested Action or Motion:</b> No action required. The Mayor will present the proclamation to representatives of Dommerich Elementary School.		
<b>Summary Explanation &amp; Background:</b> Mayor Lowndes will present a proclamation declaring June 22, 2026, as "Dommerich Elementary School Day" in recognition of Dommerich Elementary School's outstanding academic achievement and its distinction of ranking first among elementary schools in Orange County Public Schools based upon statewide academic performance measures.		
<b>Fiscal Impact:</b> N/A		
<b>Exhibits:</b> 1. Dommerich Elementary Academic Excellence Proclamation		
<b>Commission/Board:</b> City Council		
<b>Contact Person:</b> Lori Hollingsworth 407-539-6219		
Reviewed by City Attorney N/A		

MEETING DATE	 <b>MAITLAND</b> <small>FLORIDA</small>	AGENDA
June 22, 2026		Section: Presentations
Department/Office : Administration	AGENDA REPORT	Item #: 2.
<b>Subject:</b> 2026 Florida Legislative Session Update: GrayRobinson, P.A.		
<b>Requested Action or Motion:</b> No action required.		
<b>Summary Explanation &amp; Background:</b> Ryan Matthews and Angela Dzrewiecki will provide a presentation on the major issues and legislation from the 2026 legislative session.		
<b>Fiscal Impact:</b> N/A		
<b>Exhibits:</b>		
<b>Commission/Board:</b> City Council		
<b>Contact Person:</b> Mark Reggentin 407-539-6220		
Reviewed by City Attorney N/A		

MEETING DATE	 <b>MAITLAND</b> <small>FLORIDA</small>	AGENDA
June 22, 2026		Section: Consent Agenda
Department/Office : City Clerk	AGENDA REPORT	Item #: 1.
<b>Subject:</b> City Council Meeting Minutes of June 8, 2026.		
<b>Requested Action or Motion:</b> Move to approve the City Council meeting minutes of June 8, 2026.		
<b>Summary Explanation &amp; Background:</b>		
<b>Fiscal Impact:</b> N/A		
<b>Exhibits:</b> 1. June 8, 2026 Draft City Council Meeting Minutes		
<b>Commission/Board:</b> City Council		
<b>Contact Person:</b> Lori Hollingsworth 407-539-6219		
Reviewed by City Attorney N/A		


MEETING DATE		AGENDA
June 22, 2026		Section: Consent Agenda
Department/Office : Administration	AGENDA REPORT	Item #: 2.
<p><b>Subject:</b> Resolution No. 6-2026: Adopting Amendments to the Constitutions and By-Laws of the Transportation Advisory Board, Lakes Advisory Board and Parks and Recreation Advisory Board.</p>		
<p><b>Requested Action or Motion:</b> Move to adopt Resolution No. 6-2026, adopting the revised Constitution and By-Laws of the Transportation Advisory Board (TAB), Lakes Advisory Board (LAB), and Parks and Recreation Advisory Board (PRAB), as presented.</p>		
<p><b>Summary Explanation &amp; Background:</b> This item follows direction provided by City Council at the April 13, 2026, City Council meeting regarding the Transportation Advisory Board (TAB), Lakes Advisory Board (LAB), and Parks and Recreation Advisory Board (PRAB). At that meeting, Council reached consensus to implement several process improvements intended to strengthen board operations and align with Council priorities. Specifically, Council directed the establishment of an onboarding and orientation process for incoming members, an annual planning and prioritization process for board initiatives, and an annual opportunity for each board to present its plan and vision report to City Council at a regular meeting.</p> <p>In addition to incorporating Council's direction, staff conducted a comprehensive review of the governing documents for each advisory board and determined that both the Constitutions and By-Laws required updates. The review identified numerous outdated practices, obsolete provisions, and administrative procedures that no longer reflect current business practices or board operations. Staff also identified inconsistencies between the Constitutions and By-Laws that warranted correction to ensure the documents are aligned and function cohesively.</p> <p>The proposed revisions remove obsolete provisions, update administrative procedures to reflect current business practices, correct inconsistencies between the Constitutions and By-Laws, and standardize the governing documents across all three advisory boards.</p> <p>For improved governance, document control, and historical tracking, staff is also recommending that the Constitutions and By-Laws be formally adopted by City Council through resolution and that any future amendments to these governing documents be approved by City Council by resolution.</p> <p>The proposed revisions have been incorporated into the attached revised Constitutions and By-Laws of the Transportation Advisory Board (TAB), Lakes Advisory Board (LAB), and Parks and Recreation Advisory Board (PRAB) for Council's review and consideration.</p>		
<p><b>Fiscal Impact:</b> N/A</p>		
<p><b>Exhibits:</b> 1. Resolution No. 6-2026 Advisory Board Constitutions and By-Laws TAB LAB PRAB 6_22_2026</p>		


2. TAB Constitution Clean Resolution No 6-2026 Exhibit A 6\_22-2026
3. TAB By-Laws Clean Resolution No 6-2026 Exhibit A 6\_22\_2026
4. LAB Constitution Clean Resolution No 6-2026 Exhibit B 6\_22-2026
5. LAB By-Laws Clean Resolution No 6-2026 Exhibit B 6\_22\_2026
6. PRAB Constitution Clean Resolution No 6-2026 Exhibit C 6\_22-2026
7. PRAB By-Laws Clean Resolution No 6-2026 Exhiibt C 6\_22\_2026

**Commission/Board:** City Council

**Contact Person:** Lori Hollingsworth 407-539-6219

Reviewed by City Attorney  
N/A


MEETING DATE	 <b>MAITLAND</b> <small>FLORIDA</small>	AGENDA
June 22, 2026		Section: Consent Agenda
Department/Office : Community Development	AGENDA REPORT	Item #: 3.
<p><b>Subject:</b>  Resolution No. 7-2026: Repealing and Replacing Resolution No. 28-2024 and Amending the City's Construction-Related Permit Fee Schedule to Comply with Florida Law.</p>		
<p><b>Requested Action or Motion:</b>  Move to adopt Resolution No. 7-2026 Revising Building Fees in Compliance with Statutory Requirements.</p>		
<p><b>Summary Explanation &amp; Background:</b>  During the 2026 Legislative Session, CS/CS/HB 803 was approved by the Legislature and signed into law by the Governor. The new legislation mandates that municipalities and counties adjust the methodology utilized to assess building permit fees under Section 553.79, Florida Statutes. This Resolution brings the City into compliance with the new law. The adjustments in this Resolution are intended to maintain the current gross fees paid for by the customer and revenue received by the City to cover expenses for services provided. The effective date of this Resolution is July 1, 2026, to correspond with the effective date of the applicable legislation.</p>		
<p><b>Fiscal Impact:</b>  Intended to be revenue neutral.</p>		
<p><b>Exhibits:</b>  1. Reso 7-2026 Building Permit Fees (2026) FINAL</p>		
<p><b>Commission/Board:</b> City Council</p>		
<p><b>Contact Person:</b> Michael Daniels 407-539-6211</p>		
<p>Reviewed by City Attorney  Drew Smith</p>		


MEETING DATE	 <b>MAITLAND</b> FLORIDA	AGENDA
June 22, 2026		Section: Consent Agenda
Department/Office : Public Works	AGENDA REPORT	Item #: 4.
<p><b>Subject:</b> Lift Station No. 7 Relocation Project CEI Services Agreement Change Order: Burgess &amp; Niple Inc. and Oelrich Construction, Inc.</p>		
<p><b>Requested Action or Motion:</b> Move to authorize the City Manager to execute an amendment to the agreement with Burgess &amp; Niple, Inc. for additional professional services associated with the Lift Station No. 7 Relocation Project in the amount of \$19,699.16.</p>		
<p><b>Summary Explanation &amp; Background:</b> On April 8, 2024, City Council approved the Guaranteed Maximum Price (GMP) contract with one of our continuing CMAR contractors, Oelrich Construction, with a substantial completion date of December 3, 2024. After execution of the contract, Oelrich experienced several challenges that caused delays in being able to initiate the project. Because of the delays caused by Oelrich, the Engineer of Record (EOR), Burgess &amp; Niple (B&amp;N), had to invest additional time and effort, which exhausted the majority of their original contract amount for CEI Services and additional hours were needed to complete the project. Since the delays to the project were not caused by the city, and the contract was well beyond the substantial completion time, Oelrich agreed to reimburse the cost of B&amp;N's additional services, up to \$46,019.82, in exchange for the contract time being extended. On July 28, 2025, City Council authorized the City Manager to execute the amendment to the agreement with Burgess and Niple, Inc. for the Lift Station No.7 Relocation Project in the amount of \$46,019.82 and execute the change order amendment with Oelrich Construction for a time extension in exchange for the reimbursement of B&amp;N's cost.</p> <p>Oelrich's subcontractor has continued to have ongoing issues with performing the work. Their current schedule shows a final completion date of July 6, 2026, although the subcontractor does not appear to be adhering to the milestones. Since the expenditures to Burgess &amp; Niple are nearing the not-to-exceed limit and the project is not complete, they have provided a proposal in the amount of \$19,699.16, which is intended to manage the project through final closeout. At the City's request, Oelrich has agreed to cover B&amp;N's actual costs for the additional services.</p> <p>Staff recommends authorizing the City Manager to execute the amendment to the agreement with Burgess and Niple, Inc. for the Lift Station No.7 Relocation Project in an amount not to exceed \$19,699.16.</p>		
<p><b>Fiscal Impact:</b> Funds are to be reimbursed.</p>		
<p><b>Exhibits:</b></p> <ol style="list-style-type: none"> <li>1. BN_LS7 SA#4 Additional CEI Services - CCNA Project Agreement -20260615</li> <li>2. Maitland LS7 Relocation - OCO #3 - Signed by OCI</li> </ol>		


**Commission/Board:** City Council


**Contact Person:** Kimberley Tracy 407-539-6216

Reviewed by City Attorney  
N/A


MEETING DATE	 <b>MAITLAND</b> <small>FLORIDA</small>	AGENDA
June 22, 2026		Section: Consent Agenda
Department/Office : Public Works	AGENDA REPORT	Item #: 5.
<b>Subject:</b> Piggyback Contract for Elevator and Escalator Maintenance Repair Services: KONE, Inc.		
<b>Requested Action or Motion:</b> Move to authorize the City Manager to execute a piggyback agreement with KONE, Inc. for elevator and escalator maintenance and repair services, as presented.		
<b>Summary Explanation &amp; Background:</b> The Public Works Facilities Division oversees the maintenance and repairs of four elevators (City Hall, Fire Station 45, Police Department, and Public Works) and one dumbwaiter (Library). Routine maintenance of these elevators, required by Chapter 399, Florida Statutes, requires an ongoing maintenance service contract. Public Works is proposing to enter into a piggyback contract with KONE, Inc. utilizing Kansas City, Missouri Contract # EV2516. The term of the contract is for an initial period of 6 years and will automatically renew for successive terms of one (1) year for up to an additional five (5) years. The estimated cost over the next year is \$20,000, which includes acceptance of the optional 3rd Party Witnessing Fees for an independent Qualified Elevator Inspector. The contract has fixed pricing for the first three years and provisions for price increases in the future years. Funds to cover these services are budgeted annually within the Public Works Facilities Division budget.  Staff recommends City Council authorize the City Manager to execute a piggyback agreement with KONE, Inc. utilizing Kansas City, Missouri Contract # EV2516 through the term of the contract and any approved extensions relating to the provision of Elevator and Escalator Maintenance and Repair Services.		
<b>Fiscal Impact:</b> Funds budgeted within the Public Works Facility Division Budget		
<b>Exhibits:</b> 1. City of Maitland - US Communities Exhibit 4 and Human Affidavit.KONE Executed.061626 2. City of Kansas City-Elevator Maintenance Contract_Kone EV2516		
<b>Commission/Board:</b> City Council		
<b>Contact Person:</b> Kimberley Tracy 407-539-6216		
Reviewed by City Attorney Drew Smith		

MEETING DATE	 <b>MAITLAND</b> <small>FLORIDA</small>	AGENDA
June 22, 2026		Section: Consent Agenda
Department/Office : Police Department	AGENDA REPORT	Item #: 6.
<b>Subject:</b> FY2027 Grant Application: Edward Byrne Memorial Justice Assistance Grant (JAG) Program.		
<b>Requested Action or Motion:</b> Move to approve the Police Department's application for the FY2027 Edward Byrne Memorial Justice Assistance Grant (JAG) program and authorize the City Manager to execute all necessary grant documents.		
<b>Summary Explanation &amp; Background:</b> The Maitland Police Department seeks approval to apply for the FY27 Edward Byrne Memorial Justice Assistance Grant (JAG) to launch its Ballistic Shield Program.  The grant provides an annual allocation of \$10,000 to fund the purchase of 12 to 13 Level III rifle-rated shields to protect officers. Our objective is to provide life-saving protection to all officers, equipping our school resource officers first before rolling the initiative out department-wide.  Equipping each officer with an individually assigned ballistic shield directly improves response times and officer safety during high-threat calls. Because current high-risk scenes rarely permit the time to return to headquarters to retrieve one of the five shared shields, individual deployment ensures immediate, life-saving protection in the field.  Upon application approval, the program would be funded by grant monies and vendor selection would then commence.		
<b>Fiscal Impact:</b> \$10,000 grant funding 01331000-331200-PD001 / 01211521-535224-PD001		
<b>Exhibits:</b>		
<b>Commission/Board:</b> City Council		
<b>Contact Person:</b> David Manuel 407-539-6243		
Reviewed by City Attorney N/A		

MEETING DATE	 <b>MAITLAND</b> <small>FLORIDA</small>	AGENDA
June 22, 2026		Section: Consent Agenda
Department/Office : Administration	AGENDA REPORT	Item #: 7.
<b>Subject:</b> FY 2026 Position Authorization: Budget Manager.		
<b>Requested Action or Motion:</b> Move to authorize the opening and funding of the Budget Manager position utilizing current fiscal year (FY2026) salary savings.		
<b>Summary Explanation &amp; Background:</b> During the FY 2026 budget process, the City Council authorized 244 full-time positions, including three positions that were approved but not funded. To better allocate workload within the Finance Department, enhance segregation of duties, and provide operational redundancy, the City Manager recommends funding and filling the previously authorized Budget Manager position utilizing current fiscal year salary savings.		
<b>Fiscal Impact:</b> FY 2026 estimate of \$32,500		
<b>Exhibits:</b>		
<b>Commission/Board:</b> City Council		
<b>Contact Person:</b> Mark Reggentin 407-539-6220		
Reviewed by City Attorney N/A		

MEETING DATE	 <b>MAITLAND</b> <small>FLORIDA</small>	AGENDA
June 22, 2026		Section: Decisions
Department/Office : Community Development	AGENDA REPORT	Item #: 1.
<p><b>Subject:</b>  First Reading: Ordinance No. 1459 Planned Development (PD) Amendment for the Charles Schwab Campus Improvements, Including Construction of a Parking Garage and Associated Site Improvements.</p>		
<p><b>Requested Action or Motion:</b>  Move to approve, on First Reading, Ordinance No. 1459, approving Planned Development Amendment AZPD(2026)-0004 for the Charles Schwab Campus Improvements, subject to the conditions of approval contained in the Development Review Committee (DRC) Staff Report.</p>		
<p><b>Summary Explanation &amp; Background:</b>  Charles Schwab &amp; Co., the property owner, is proposing several site improvements, the most significant of which is the construction of a parking structure up to 10-stories in height. The subject property is located in "The Summit" Planned Development, which was developed in unincorporated Orange County and annexed into the City of Maitland in 2002. The subject property is approximately 24.3 acres in size, split among three parcels. It is developed with four office buildings and two parking structures. The location of the parking garage is within a flood hazard boundary (Zone A). The applicant has submitted engineering analysis for a proposed Letter of Map Revision (LOMR) to revise the boundary of the flood zone, which is currently under review with city staff.</p> <p>The applicant is requesting to apply certain standards for these improvements that differ from the development standards in the previously approved PD and the Maitland LDC:</p> <ul style="list-style-type: none"> <li>• A reduction in the existing setback of 25' from the northern property boundary to 10';</li> <li>• An increase of the maximum impervious percentage of 70% to 72.2%; and</li> <li>• Interior illuminated monument and directional signage.</li> </ul> <p>On May 20, 2026, the Development Review Committee (DRC) voted to recommend approval with conditions of this PD amendment based on the findings and decision standards outlined in the enclosed staff report.</p> <p>On June 4, 2026, the Planning and Zoning Commission unanimously recommended approval with conditions to the City Council. If approved, the next steps in the development approval process would be Site Plan Review and then building permits.</p>		
<p><b>Fiscal Impact:</b>  N/A</p>		
<p><b>Exhibits:</b></p> <ol style="list-style-type: none"> <li>1. Ordinance 1459 PD Amendment Charles Schwab 6_22_2026 (DAS 061626)</li> <li>2. Exhibit A Signed DRC Report Charles Schwab campus</li> <li>3. PD Amendment Plans_v2_v1</li> </ol>		

<b>Commission/Board:</b> Planning and Zoning Commission
<b>Contact Person:</b> Michael Daniels 407-539-6211
Reviewed by City Attorney Drew Smith

MEETING DATE	 <b>MAITLAND</b> FLORIDA	AGENDA
June 22, 2026		Section: Decisions
Department/Office : City Clerk	AGENDA REPORT	Item #: 2.
<p><b>Subject:</b>          2026 Orange County Tourist Development Tax (TDT) Citizen Advisory Task Force Representative Appointment.</p>		
<p><b>Requested Action or Motion:</b>          Appoint one qualified Maitland resident to serve as the City's representative on the 2026 Tourist Development Tax (TDT) Citizen Advisory Task Force.</p>		
<p><b>Summary Explanation &amp; Background:</b>          Orange County Mayor Jerry Demings has requested that the City of Maitland City Council appoint one qualified Maitland resident to serve on the 2026 Tourist Development Tax (TDT) Citizen Advisory Task Force. The City Council responded to a similar request from Mayor Demings in 2023 by appointing a Maitland resident to serve on the 2023 TDT Citizen Advisory Task Force.</p> <p>The 2026 Task Force will provide input to the Orange County Board of County Commissioners and the Tourist Development Council regarding potential revisions and uses of future unencumbered TDT revenues. Meetings are scheduled from 9:00 a.m. to 12:00 p.m. on:</p> <ul style="list-style-type: none"> <li>• Tuesday, July 21, 2026</li> <li>• Tuesday, July 28, 2026</li> <li>• Wednesday, July 29, 2026</li> <li>• Wednesday, August 5, 2026</li> </ul> <p>The appointee must be a Maitland resident who is not a registered lobbyist, elected official, an individual currently running for office or who has announced a candidacy, or a representative of an organization that currently receives or may seek TDT funding.</p> <p>Mayor Demings' letter outlining the purpose of the Task Force, eligibility requirements and meetings scheduled is attached for City Council's review.</p>		
<p><b>Fiscal Impact:</b>          TBD</p>		
<p><b>Exhibits:</b>          1. 2026 TDT Citizen Advisory Task Force (Mayors)</p>		
<p><b>Commission/Board:</b> City Council</p>		
<p><b>Contact Person:</b> Lori Hollingsworth 407-539-6219</p>		
<p>Reviewed by City Attorney          N/A</p>		

MEETING DATE		AGENDA
June 22, 2026		Section: Decisions
Department/Office : City Manager	AGENDA REPORT	Item #: 3.

**Subject:**

Future Use of the Existing Maitland Public Library (Clara Dommerich Library) Building.

**Requested Action or Motion:**

Discuss the proposal and provide direction to staff regarding the future use of the existing Maitland Public Library (Clara Dommerich Library) building and property.

**Summary Explanation & Background:**

During the discussions regarding the relocation of the library from its current location to Quinn Strong Park, many questions arose regarding the disposition of the existing library building. During the conceptual design phase of the new library, HBM Architects and Interiors was tasked with providing a potential adaptive reuse of the building. Based upon the direction of the City Council, HBM prepared a concept for a museum. The City Council acknowledged this as a viable option but determined that they would make a final decision on the use of the current library building following the construction approval of the new library. The decision was made to reserve funds in Fund Balance for a determination on the final disposition of the building by a future City Council.

Art and History Museums, Maitland has provided the city with a proposal for the use of the Clara Dommerich Library once it is vacated in approximately 16 months.

The Clara Dommerich Library, located at 501 South Maitland Avenue, sits on property designated as Heritage Lands by Resolution No. 24-90. As such, the library and parking lot have been classified as Cultural/Historical lands. This designation prohibits the sale of the property or a change in use without a voter referendum. This significantly reduces the options for adaptive reuse of the building without approval by the voters.

Additionally, the site is located in the Culture, History, and Arts Overlay (CHA-O) district. The purpose of this district is to:

1. Support and protect the city's cultural and historic features in a way that ensures these features become part of the city's identity;
2. Protect and enhance the unique urban environment of the lands adjacent to the Maitland Art Center and Lake Lily Park;
3. Provide connections between the important historical and cultural features in the city like the Maitland Art Center, Waterhouse Building, and the Maitland Public Library; and
4. Ensure development in the overlay district is compatible with development in the DM-Downtown Maitland district.

The zoning district is also a limiting factor on options for future uses.

At the June 8, 2026, City Council meeting, the Council discussed the potential use of the Clara Dommerich Library (current library). As requested by the City Council, the Executive Director of the Art and History Center, Maitland, was contacted regarding time frames for the grant applications that were discussed during the May 11, 2026, presentation. She indicated that grant applications were due at the end of the year with minimum requirements being floor plans, elevations and cost estimates.

Designating a primary preference for use at this time would act as a placeholder, but with the specter of property tax reform on the horizon, it would be recommended that the Council not expend any funds until after the November elections. Depending upon the outcome of the property tax reform referendum, we may be having a broader discussion on spending priorities.

**Fiscal Impact:**  
None at this time.

**Exhibits:**

**Commission/Board:** City Council

**Contact Person:** Mark Reggentin 407-539-6220

Reviewed by City Attorney  
N/A