



**Development Review Committee
Minutes
June 1, 2022
City Hall Second Floor North 233
9:00 AM**



I. CALL TO ORDER

Mr. Barrett Chaix called the meeting to order at 9:00 AM.

Present: 3 - Barrett Chaix, Senior Planner; Kimberly Tracy, Public Works Director; Will Watts, Fire Chief

Remote: 0 -

Absent: 0 -

Staff present were Sara Blanchard, Chief Planner, and Jacqueline Holt, Planner III.

II. MINUTES APPROVAL

1. DRC MINUTES - MAY 4, 2022

A motion was made to approve the minutes as drafted.

RESULT: Approved

MOVER: Will Watts, Fire Chief

SECONDER: Kimberly Tracy, Public Works Director

AYES: Watts, Tracy, Chaix

NAYS: None

III. PUBLIC PERIOD

Mr. Chaix opened the Public Period for non-agenda items. There being no one who wished to speak, the Public Period was closed.

IV. RECOMMENDATION

1. PETITION NO. 2022-02 (ROW) HOWELL BRANCH ROAD

Mr. Chaix asked if the applicant had received a copy of the Staff Recommendation report and if they had any questions. The applicant confirmed receipt of the Staff Recommendation report. The applicant provided Sunshine 811 Utility Locate letter and Winter Park letter of No Objection.

Mr. Chaix asked if DRC had any questions for the applicant. Kimberly Tracy requested to have the City Attorney or City Surveyor review ROW to determine who the property reverts to prior to being placed on the City Council agenda.

A motion was made to approve Petition No. 2022-02 (ROW) Howell Branch Road subject to review of the application materials.

RESULT: Approved
MOVER: Kimberly Tracy, Public Works Director
SECONDER: Will Watts, Fire Chief
AYES: Tracy, Watts, Chaix
NAYS: None

V. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 9:05 AM.


Chairman

7/6/22
Date