



**Community Redevelopment Agency
November 23, 2020
Council Chambers
6:30 PM**



- I. Call to Order
- II. Approval of Minutes of Previous Meeting
 1. Community Redevelopment Agency Meeting Minutes of September 28, 2020
- III. Public Period
- IV. Old Business
- V. New Business
 1. Resolution Amending Fiscal Year 2021 Budget
 2. Audit Engagement Letter
- VI. Any Other Business the Board Deems Advisable
- VII. Adjournment

More than one member of the City Council may be present and speak at this meeting.

Notice: Any person who desires to appeal any decision made at this meeting or hearing will need a record of the proceedings and, for this purpose, may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's office (407-539-6219) 48 hours in advance of the meeting.

MEETING DATE		AGENDA
November 23, 2020		Section: Approval of Minutes of Previous Meeting
Department/Office : Administration	AGENDA REPORT	Item #: 1.
Subject: Community Redevelopment Agency Meeting Minutes of September 28, 2020		
Requested Action or Motion: Move to approve Community Redevelopment Agency Meeting Minutes of September 28, 2020		
Summary Explanation & Background: N/A		
Fiscal Impact: N/A		
Exhibits: 1. CRA Meeting Minutes of 9282020		
Commission/Board: Community and Redevelopment Agency		
Contact Person: Kathy Sotero, Deputy City Clerk 407-539-2307		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
November 23, 2020		Section: New Business
Department/Office : Administration	AGENDA REPORT	Item #: 1.
Subject: Resolution Amending Fiscal Year 2021 Budget		
Requested Action or Motion: Move to adopt a resolution amending the Fiscal Year 2021 CRA budget.		
Summary Explanation & Background: The CRA has always been audited as part of the City's Financial Statement audit and included in the City's annual CAFR. However, due to recent changes in FS 163.387 related to CRA's, the State is now requiring completely separate; audited financial statements for the CRA. This additional requirement by the State creates additional work on the part of the auditors for the City to be in compliance, which includes opining upon whether the City is in compliance with s. 163.187(6) and (7), Florida Statutes. To provide funding for the audit services, attached is a budget amendment reducing the interfund transfers back to the General Fund by \$6,000 but does not change to overall appropriations for FY 2021.		
Fiscal Impact: Reduces interfund reimbursement to the General Fund and increases auditing services by \$6,000.		
Exhibits: 1. CRA Budget FY 2021 Amended 2. Resolution CRA budget Amendment 2021		
Commission/Board: Community and Redevelopment Agency		
Contact Person: Sharon Anselmo, City Manager 407-539-6221		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
November 23, 2020		Section: New Business
Department/Office : Finance Department	AGENDA REPORT	Item #: 2.
Subject: Audit Engagement Letter		
Requested Action or Motion: Authorize City Manager to execute engagement letter with the city auditors.		
Summary Explanation & Background: The CRA has always been audited as part of the City's Financial Statement audit and included in the City's annual CAFR. However, due to recent changes in FS 163.387 related to CRA's, the State is now requiring completely separate; audited financial statements for the CRA. This additional requirement by the State creates additional work on the part of the auditors for the City to be in compliance, which includes opining upon whether the City is in compliance with s. 163.187(6) and (7), Florida Statutes.		
Fiscal Impact: Increase CRA Audit fees \$6,000.		
Exhibits: 1. EL 2020 - CRA Examinations Engagement Letter - City of Maitland 2. EL 2020 - CRA Audit - City of Maitland		
Commission/Board: Community and Redevelopment Agency		
Contact Person: Jerry Gray, Finance Director 407-539-6201		
Reviewed by City Attorney N/A		