



**Planning and Zoning  
Commission  
Minutes  
May 5, 2022  
Council Chambers  
6:00 PM**



**I. CALL TO ORDER**

Chairman Holloway called the meeting to order at 6 p.m.

**Present:** 5 - Vice Chair Jamie Kay Bennett, Chair Keith Holloway, Commissioners Glen S. Jaffee, Matthew Lamb and Kathleen McIver  
**Remote:** 0 -  
**Absent:** 0 -

Also present were Community Development Director Dan Matthys, Senior Planner Barrett Chaix and City Attorney, Drew Smith.

**II. PLEDGE OF ALLEGIANCE**

**III. APPROVAL OF MINUTES OF PREVIOUS MEETING**

Senior Planner Chaix informed the Commission that an error was discovered in the draft minutes from the March 3, 2022, meeting indicating Matt Lamb as Vice Chair instead of Jamie Kay Bennett and that the minutes had been updated to reflect the correct titles. Chairman Holloway asked the Commission if there were any other corrections. Hearing none, a motion was made to approve the corrected minutes.

**RESULT:** Approve  
**MOVER:** Commissioner Katheen McIver  
**SECONDER:** Vice Chair Jamie Kay Bennett  
**AYES:** Jamie Kay Bennett, Keith Holloway, Glen S. Jaffee, Matthew Lamb, Katheen McIver  
**NAYS:** None

**IV. PUBLIC PERIOD**

**V. PUBLIC HEARINGS****1. Petition No. 2022-01 (ALU) Property Rights Element**

Senior Planner Chaix introduced the item and gave a brief background.

Chairman Holloway opened the public hearing. The following member of the public spoke:

Dale McDonald (108 Tangelo Court) asked about rights of water and if that is why this amendment is required.

There being no one else who wished to be heard, Chairman Holloway closed the public comment period. A motion was made to forward the proposed CDP amendment to Council with a recommendation of approval.

|                  |                                                                                        |
|------------------|----------------------------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>Approve</b>                                                                         |
| <b>MOVER:</b>    | <b>Commissioner Matthew Lamb</b>                                                       |
| <b>SECONDER:</b> | <b>Vice Chair Jamie Kay Bennett</b>                                                    |
| <b>AYES:</b>     | <b>Jamie Kay Bennett, Keith Holloway, Glen S. Jaffee, Matthew Lamb, Katheen McIver</b> |
| <b>NAYS:</b>     | <b>None</b>                                                                            |

**2. Petition No. 2022-02 (ALU) Water Plan**

Senior Planner Chaix introduced the item and gave a brief background.

Chairman Holloway opened the public hearing. The following member of the public spoke:

- Dale McDonald (108 Tangelo Court) asked if there were any changes to the City's topical (lake) water supply.

There being no one else who wished to be heard, Chairman Holloway closed the public comment period. A motion was made to forward the proposed CDP amendment to Council with a recommendation of approval.

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|------------------|----------------------------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>Approve</b>                                                                         |
| <b>MOVER:</b>    | <b>Vice Chair Jamie Kay Bennett</b>                                                    |
| <b>SECONDER:</b> | <b>Commissioner Glen S. Jaffee</b>                                                     |
| <b>AYES:</b>     | <b>Jamie Kay Bennett, Keith Holloway, Glen S. Jaffee, Matthew Lamb, Katheen McIver</b> |
| <b>NAYS:</b>     | <b>None</b>                                                                            |

### 3. Planning and Zoning Commission Bylaws Update

Senior Planner Chaix introduced the item and gave a brief background.

Chairman Holloway opened the public hearing. The following members of the public spoke:

- Dale McDonald (108 Tangelo Court) spoke about the 2/3 vote required and had a question about why a consent agenda is being proposed.

There being no one else who wished to be heard, Chairman Holloway closed the public comment period. A motion was made to forward the proposed Bylaws to Council with a recommendation of approval.

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| <b>RESULT:</b>   | <b>Approve</b>                                                                         |
| <b>MOVER:</b>    | <b>Commissioner Matthew Lamb</b>                                                       |
| <b>SECONDER:</b> | <b>Commissioner Jamie Kay Bennett</b>                                                  |
| <b>AYES:</b>     | <b>Jamie Kay Bennett, Keith Holloway, Glen S. Jaffee, Matthew Lamb, Katheen McIver</b> |
| <b>NAYS:</b>     | <b>None</b>                                                                            |

### VI. OLD BUSINESS

There was no old business.

### VII. NEW BUSINESS

There was no new business.

### VIII. ANY OTHER BUSINESS THE BOARD DEEMS ADVISABLE

Mr. Matthys informed the Commission about the upcoming FPZA conference being held from June 1-3, 2022 at the South Seas Island Resort in Captiva Florida and mentioned that if any Commissioner is interested in attending, the City has a small amount budgeted for such purposes.

Mr. Matthys also informed the Commission that on April 24th, we received notice from FPZA that the City of Maitland has been awarded the " Outstanding Study/ Plan" award which will be presented at the State conference and that Dan and Barrett will likely be going to the awards lunch to accept the award on behalf of the City.

Members of the Commission asked a few questions about projects in the City.

#### IX. ADJOURNMENT

There being no further business to come before the Commission, the meeting adjourned at 6:42 p.m.



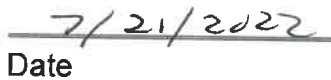
Chairperson



Date



Attest



Date