



**City Council
December 14, 2020
Council Chambers
6:30 PM**



WELCOME to our City Council meeting. In the interest of time efficiency, the following will prevail for comments by the public. Each speaker will be permitted up to 3 minutes to state his/her case. Group presentations will be permitted 3 speakers including the spokesperson - each being limited to up to 3 minutes. No speakers will be interrupted. Please silence all electronic devices during the meeting. THANK YOU for participating in your City Government.

- I. Call to Order
- II. Invocation
- III. Pledge of Allegiance
- IV. Public Hearings
 1. Ordinance - Petition # 2019-02 (AZ-PD) - Maitland Concourse North, Lots 1 & 2 (Continuance)
 2. Ordinance - Extending Sunset Date Charter Review Commission
- V. Old Business
- VI. Consent Agenda
 1. Approve the City Council Meeting Minutes of November 23, 2020
 2. Cancel City Council Meeting of December 28, 2020
 3. Building Plan Review & Inspection Services - Universal Engineering Sciences, Inc.
 4. Law Enforcement Forfeiture Fund Budget Appropriation
 5. Authorize Acceptance of CARES Act Funding
 6. Mohican Trail Water Main Extension Design
 7. City Council Chambers Audio-Video Upgrade
 8. ACI Architects Continuing Services-Fire Station 45 Expansion Requirements-Space Needs & Schematic Design
 9. Mutual Aid Agreements for Inter-Local Voluntary Cooperation; and City/County K-9 Unit
 10. Mutual Aid Agreement for Combined Operational Assistance and Voluntary Cooperation with Orange County
 11. Purchase Authorization for the Stryker Corporation
 12. Mutual Aid Agreement for Municipal Inter-Local Voluntary Cooperation.
- VII. Public Period

VIII. Decisions

1. Appointments - Board of Zoning Adjustment (2)
2. Land and Water Conservation Fund Grant Acceptance - Fort Maitland Park

IX. Discussion

X. City Manager's Report/City Attorney/Council Reports

XI. Adjournment

Notice: Any person who desires to appeal any decision made at this meeting or hearing will need a record of the proceedings and, for this purpose, may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's office (407-539-6219) 48 hours in advance of the meeting.

Disclaimer: Any opening invocation that is offered before the official start of the Council meeting shall be the voluntary offering of a private person, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Council or the city staff, and the City is not allowed by law to endorse the religious or non-religious beliefs or views of such speaker. Persons in attendance at the City Council meeting are invited to stand during the opening invocation and to stand and recite the Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered or to participate in the Pledge of Allegiance. You may remain seated within the City Council Chambers or exit the City Council Chambers and return upon completion of the opening invocation and/or Pledge of Allegiance if you do not wish to participate in or witness the opening invocation and/or the recitation of the Pledge of Allegiance.

MEETING DATE		AGENDA
December 14, 2020		Section: Public Hearings
Department/Office : Community Development	AGENDA REPORT	Item #: 1.

Subject:

Ordinance - Petition # 2019-02 (AZ-PD) - Maitland Concourse North, Lots 1 & 2 (Continuance)

Requested Action or Motion:

Move to continue the public hearing to amend the Maitland Concourse North Planned Development (Petition 2019-02 AZ-PD) with associated concept plan, and set the Public Hearing and action date for February 8, 2021.

Summary Explanation & Background:

Foundry Commercial initiated an amendment to the Planned Development for MCN Lots 1 and 2, in 2019. A continuance of the public hearing and action date to the June 8, 2020 Council meeting was requested by the applicant, and granted by Council, to allow more time to work with DRC to resolve concerns raised by Council at the September 9, 2019 introduction meeting.

During the continuance, the applicant's (Foundry Commercial) contract expired, and was not renewed. The property owner requested moving forward with the proposal and has amended all necessary filing, as the applicant. The proposal is the same; a mixture of commercial, retail, restaurant and office uses on Lots 1 & 2.

The new applicant (BPL, Maitland) is requesting a continuance to allow time to secure leases since many of the previously interested tenants have backed out due to budget impacts resulting from the Covid-19 Pandemic and to continue working with DRC to resolve concerns expressed at the September 9, 2019 introduction meeting. A 60 day continuance would put the public hearing and action date for February 8, 2021.

The Planned Development, which was approved in February 2016 (Ordinance 1303) and platted in 2017, consists of 8 lots and multiple tracts at a maximum allocation of 896,022 square feet of building area (inclusive of 350 dwelling units) and a maximum overall Floor Area Ratio (FAR) of 0.30. Lots 1 and 2 are currently approved for a combined 150,000 square feet of commercial and office uses with no more than 30,000 square feet being office use.

Request

The applicant requests flexibility in site layout by using a common conceptual planning practice known as Permissible Building Areas (PBA), which allow buildings to move within agreed upon building envelopes provided they stay within their approved development standards. Final development standards for landscaping, residential scale and character, signage, parking, etc. will be articulated in this amendment request and applied during Site Plan Review.

Approved

Proposed

	<i>Lot 1</i>	<i>Lot 2</i>	<i>Lot 1</i>	<i>Lot 2</i>
Commercial Sq. Ft.	75,000	75,000	45,000 -73,000*	45,000-70,000*
Office Sq. Ft.	30,000 (taken from commercial)		40,000 (taken from commercial)	
Impervious	85%		No change	
F.A.R.	0.5		No change	
Open Space	20%		No change	
Max. Height	2 stories (45')		No change	
Streetscape Trees	75' on center @ 3.25" caliper		No change	
Landscaping	1 tree and 10 shrubs per 2,500 sq. ft.		Meet or exceed approved PD	
Buffers	15'(50' average from Lake Faith Villas)		Meet or exceed approved PD	
Lighting	Cutoff fixtures up to 14' height		No change	
Setbacks	Per PD		Meet or exceed approved PD	
Parking	1:200 (retail) and 1:250 (office)		1:200 (retail) minimum	
Sign A Max. Height	10 feet		14 feet	

* Maximum combined commercial proposed is 143,000 sq. ft.

Case Timeline

- May 16, 2019 - P&Z Recommendation - Planning and Zoning Commission unanimously voted to forward the proposed PD Amendment and associated concept plan to Council with a recommendation of approval subject to the following conditions/direction to staff:
 1. Add features that create a sense of place.
 2. Work with applicant to increase shading of the parking and internal walkway areas.
 3. Ensure maximum walkability including crosswalks.
 4. Enhance screening to north and east boundary of pad 1D to buffer type C.
 5. Enhance screening in north boundary of pad 2A.
 6. Reduce Maitland Boulevard streetscape tree spacing to 50 feet on center.
 7. Reduce maximum allotted monument signs three.
 8. Ensure that when the building permit comes in, the highest portion of the building (on pad 1D) is the furthest away from Lake Faith residences and not to exceed 45 feet in height.

Technical review staff worked with the applicant to address the items listed. Responses have been incorporated into the review of Planned Development, Recommendation Factors, and Conditions of Approval or listed in the items to be addressed at Site Plan Review (should the project be approved), with the exception of items #6 & #7 which are provided on pages 2 and 3 of the DRC Recommendation Report.

- August 7, 2019 - DRC Recommendation - The Development Review Committee voted 2-1 to forward the proposed PD Amendment and concept plan to Council with a recommendation of denial. The denial recommendation was primarily centered around three (3) key issues, which were unresolved at the time of the DRC meeting. Per Section 7.5-53(v), LDC, the applicant elected to no longer work with the DRC to resolve the outstanding items and requested to proceed directly to Council. The three unresolved issues include:
 - Access management and traffic engineering within the development: The number and location of access points has been increased from the original PD approval. The location of these access points has not been supported by design and traffic management principals.

- Residential scale and character of the proposed buildings: As detailed in the DRC report, at the time of the DRC meeting the elevations provided did not meet the requirements of residential scale and character.
- Proposed parking ratios: Staff and applicant were unable to agree upon an acceptable parking ratio. To prevent excessive pavement and provide opportunities for more open space, Staff recommends using the shopping center parking ratio of 1 space per 200 sq. ft. The applicant has expressed that 1:200 is too low and unacceptable for his tenants. Staff has agreed to increase the maximum parking an additional 10% above the 1:200 ratio. The applicant is seeking a minimum parking ratio of 1 space per 200 sq. ft. with no maximum.

Other issues that were identified during the technical review but Staff felt could be resolved at future stages in the review process as conditions of approval include:

- Confirmation (through a condition of approval) removal of the note on the bottom left corner of the concept plan stating *"This plan is provided subject to (I) errors and omissions in the information, and (II) modifications without notice of the information, specifications, dimensions and/or tabulation set forth in this plan have been derived from documents believed to be reliable. However, this plan may be incomplete and/or inaccurate and no representation or warranty, expressed or implied, as to the accuracy or adequacy regarding such information is made by the owner of the project, property manager, or any of their respective partners, directors, officers, employees or agents"*
 - Final location of the crosswalk within the parcel boundary, which provides pedestrian connectivity between Lots 1 & 2
 - Final location, type and design of features (i.e. a fountain, public art, gazebo, etc.) to create a "sense of place"
 - Confirmation (through a condition of approval) requiring the highest portion of the building (PBA 1D) be located furthest from the Lake Faith residences and not exceed a height of 45 feet
 - Requirement (through a condition of approval) that the applicant complete a traffic analysis, to be reviewed and approved by the City Engineer, to determine the safety and capacity of all access points and traffic movement design
 - Confirmation (through a condition of approval) that the applicant utilizes all remaining area on-site in excess of the designed building footprint, parking facilities, vehicular and pedestrian circulation facilities, and required open space, as permeable open space and said space be landscaped according to City Code specifications
 - Demonstration of compliance (through a condition of approval) with Residential Scale and Character requirements outlined in the LDC and PD
- September 9, 2019 - City Council Introduction - The City Council voted to introduce the ordinance amending the Maitland Concourse North Planned Development Petition 2019-02 (AZ-PD) 601 Trelago Way (Lots 1 & 2) with associated concept plan and set the public hearing date for October 14, 2019.
 - October 14, 2019 - At the request of the applicant, the City Council voted to continue the hearing to December 9, 2019.
 - December 9, 2019 - At the request of the applicant, the City Council voted to continue the meeting to April 13, 2020.
 - April 13, 2020 - At the request of the applicant, the City Council voted to continue the meeting to June 8, 2020.
 - June 8, 2020 - At the request of the applicant, the City Council voted to continue the meeting to December 14, 2020.

As BPL has recently become the applicant, they are requesting a continuance to February 8, 2021, to address the items posed by the City Council and pursue prospective tenants for the retail buildings.

Next Steps: After conducting a public hearing, Council may choose to:

- Move to adopt the ordinance;
- Move to adopt the ordinance with modifications;
- Move to deny the ordinance;
- Move to continue to public hearing until a later date.

Staff Recommendation: Staff recommends Council continue the public hearing to amend the Maitland Concourse North Planned Development Petition 2019-02 (AZ-PD) 601 Trelago Way (Lots 1 & 2) with associated concept plan, and set the public hearing and action date for February 8, 2021.

Fiscal Impact:

N/A

Exhibits:

1. Elevations
2. Draft Ordinance
3. Conceptual Plan
4. DRC Report

Commission/Board: City Council

Contact Person: Harris Berns-Cadle , Planner III 407-875-2898

Reviewed by City Attorney
Yes

MEETING DATE		AGENDA
December 14, 2020		Section: Public Hearings
Department/Office : Administration	AGENDA REPORT	Item #: 2.
Subject: Ordinance - Extending Sunset Date Charter Review Commission		
Requested Action or Motion: Move to adopt an ordinance extending the sunset provision date for the Charter Review Commission from December 31, 2020 to December 31, 2021.		
Summary Explanation & Background: On June 8, 2020, City Council adopted ordinance 1371 which created a Charter Review Commission. The ordinance contained a provision for the Commission to sunset by December 31, 2020 or acceptance of the final majority report with the intention that any charter amendments would be placed on the March 2021 election. Due to COVID-19, the first meeting of the Commission was in September (all non-essential boards and committee meetings were postponed). At that meeting, the Commission determined that the timeline between September and the December Supervisor of Election's deadline for ballot language would not permit for a detailed review and meaningful public input. In addition, at the conclusion of the Commission's report, time would still be needed for Council review, public input, and drafting of ballot language. On November 23, 2020, Council introduced the ordinance and staff is recommending adopting the ordinance to amend Section 6, the sunset provision, to extend the date from December 31, 2020, to December 31, 2021.		
Fiscal Impact: n/a		
Exhibits: 1. Charter Review 2020 Amend Sunset 2. Ordinance 1371 CRC 2020		
Commission/Board: City Council		
Contact Person: Kathy Sotero, Deputy City Clerk 407-539-2307		
Reviewed by City Attorney n/a		

MEETING DATE		AGENDA
December 14, 2020		Section: Consent Agenda
Department/Office : Administration	AGENDA REPORT	Item #: 2.
Subject: Cancel City Council Meeting of December 28, 2020		
Requested Action or Motion: Move to cancel the City Council meeting of Monday December 28, 2020		
Summary Explanation & Background: Traditionally, the second meeting in December has been cancelled by City Council. This year the second meeting falls on December 28, 2020. Staff is recommending City Council cancel the scheduled meeting for December 28, 2020.		
Fiscal Impact: N/A		
Exhibits: None		
Commission/Board: City Council		
Contact Person: Kathy Sotero, Deputy City Clerk 407-539-2307		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
December 14, 2020		Section: Consent Agenda
Department/Office : Community Development	AGENDA REPORT	Item #: 3.
Subject: Building Plan Review & Inspection Services - Universal Engineering Sciences, Inc.		
Requested Action or Motion: Move to authorize the City Manager to approve expenditures exceeding \$50,000 for the remainder of FY21 for building plan review and inspection services with Universal Engineering Sciences, Inc. (Contract No. 16-0620C).		
Summary Explanation & Background: Due to the steady building construction activity and the inspector staffing deficiencies within the City, the Community Development Department has been augmenting the current inspection staff with contracted building inspection services. Currently, the City has been piggybacking off of a contract between Lake County BCC and Universal Engineering Sciences that was a competitively bid and is valid through September 30, 2021. It is anticipated that for the remainder of FY 2021, expenditures will exceed \$50,000, which requires Council approval. As a result of anticipated additional inspection workload, staff is requesting Council authorize the City Manager to approve expenditures exceeding \$50,000 for the remainder of FY 2021 for building plan review and inspection services with Universal Engineers Sciences, Inc.		
Fiscal Impact: Funding is available under budget line item 01240524-533400.		
Exhibits: 1. 16-0620_ContractCUniversal		
Commission/Board: City Council		
Contact Person: Dan Matthys, Community Development Director 407-539-6211		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
December 14, 2020		Section: Consent Agenda
Department/Office : Police Department	AGENDA REPORT	Item #: 4.
Subject: Law Enforcement Forfeiture Fund Budget Appropriation		
Requested Action or Motion: Move to approve a budget appropriation of \$10,000 from the Law Enforcement Forfeiture Trust Fund for FY 2021 budget.		
Summary Explanation & Background: Pursuant to the Florida Contraband Forfeiture Act and the Department of Justice's Guide to Equitable Sharing for State and Local Law Enforcement, forfeiture funds shall not be used to replace or supplant the appropriated resources of the local government and shall increase the overall law enforcement budget. The Police Chief recommends appropriating \$9,000 federal for equipment purchases and \$1,000 state for promotional items. These funds will be used to purchase load bearing vests and gifts for children through the Maitland Men's Club Christmas For Children fundraising endeavor. These are non-budgeted items in compliance with federal and state regulations and will be purchased following City of Maitland purchasing guidelines.		
Fiscal Impact: \$10,000 Law Enforcement Trust Fund 68850521-534800 PD300 \$1,000 68850521-535224 PD200 \$9,000		
Exhibits: None		
Commission/Board: City Council		
Contact Person: Jerry Gray, Finance Director 407-539-6201		
Reviewed by City Attorney n/a		

MEETING DATE		AGENDA
December 14, 2020		Section: Consent Agenda
Department/Office : Finance Department	AGENDA REPORT	Item #: 5.
Subject: Authorize Acceptance of CARES Act Funding		
Requested Action or Motion: Move to authorize the City to accept CARES Act funding from US Dept of Treasury claim through Orange County.		
Summary Explanation & Background: The City received notification from Orange County that we were eligible for Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") funds for an unspecified amount. The amount was to be determined by eligible spending from March 1, 2020 through December 31, 2020, spanning 2 fiscal years. The City has accrued the revenue applicable to FY 20 \$155,218 and FY 21 \$81,349 respectively.		
Fiscal Impact: Federal CARES Act funding \$236,567		
Exhibits: 1. Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments		
Commission/Board: City Council		
Contact Person: Jerry Gray, Finance Director 407-539-6201		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
December 14, 2020		Section: Consent Agenda
Department/Office : Public Works	AGENDA REPORT	Item #: 6.
Subject: Mohican Trail Water Main Extension Design		
Requested Action or Motion: Move to authorize the City Manager to execute the agreement with CPH, Inc. for the Mohican Trail Water Main Extension Design Project in the amount of \$46,668.		
Summary Explanation & Background: This project is proposed to replace and upsize approximately 1,420 linear feet of 6" water main by both open cut and directional drill, along Mohican Trail from west of Thistle Lane to Deloraine Trail. The purpose of the extension is to improve water system hydraulics, flows and pressures, as recommended by the Potable Water Master Plan (FY2018 to FY2038) performed by CPH, Inc. As CPH performed the modeling of the system and is one of the City's continuing engineering services providers for utility projects, staff recommends using them for this work. The costs for CPH to perform these services and to provide bidding assistance is \$46,668. Staff recommends authorizing the City Manager to execute the agreement with CPH, Inc. for the Mohican Trail Water Main Extension Design Project in the amount of \$46,668.		
Fiscal Impact: Funds available in Line Item 41303533-566300-WA001 provided by the 2021 CIP program		
Exhibits: 1. Proposed Agreement for Professional Services - Mohican Trail WM Extension 08-26-20		
Commission/Board: City Council		
Contact Person: Christopher Kennedy, Assistant Public Works Director (407) 539-6217		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
December 14, 2020		Section: Consent Agenda
Department/Office : Administration	AGENDA REPORT	Item #: 7.

Subject: City Council Chambers Audio-Video Upgrade
Requested Action or Motion: Move to approve a purchase audio/video improvements for City Council chambers.
Summary Explanation & Background: City administration contracted with BCI Integrated Solutions to upgrade audio/video systems and to add new cameras in the City Council chambers - an important need to better accommodate online video streaming of public meetings amid the spread of coronavirus. Work is scheduled in December to replace the A/V control system as well as replace video projectors and broken microphones. Two video cameras will also be installed. The cost of installation and most equipment - \$43,030 - is expected to be reimbursed by the Orange County government grant from federal CARES Act funding. However, following on-site inspections and project quote, the city requested additional options which were not part of the original scope of work: 1) display monitors for each dais work station 2) supplemental online streaming equipment The additional equipment and labor put the project cost above the city's administrative purchasing limit requiring Council approval. Request purchase approval for up to \$60,000 for the existing purchase and change order and any future change orders that may arise. The amount in excess of the CARES act funding will be paid from available IT equipment funds.
Fiscal Impact: Not to exceed \$60,000.
Exhibits: 1. Quote_No_13993 City of Maitland Council Chambers Monitors and Installation 11-24-2020 Rev2 2. Quote_No_14023 City of Maitland Streaming System Proposal 11-25-2020 Rev 1
Commission/Board: City Council
Contact Person: Robert Sargent, Public Information Officer 407-539-6223
Reviewed by City Attorney N/A

MEETING DATE		AGENDA
December 14, 2020		Section: Consent Agenda
Department/Office : Fire/Rescue	AGENDA REPORT	Item #: 8.
Subject: ACI Architects Continuing Services-Fire Station 45 Expansion Requirements-Space Needs & Schematic Design		
Requested Action or Motion: Move to authorize the City Manager to execute a scope of services with ACI Architects to perform space needs study and appropriate budget funding from Fire Impact Fee Fund.		
Summary Explanation & Background: The City of Maitland Administration has, in an effort to better understand the scope of the future physical and space requirements for the Maitland Fire Department Headquarters and Fire Station 45, requested that ACi Architects, a City of Maitland approved continuing services architecture consultant, investigate and develop a scope of services to provide a blueprint to identify and document required future space needs that would be required to support the Fire Department's projected staffing and operational requirements. Funding is available in the Fire Impact Fee Fund from recent development projects. Staff recommends authorizing the City Manager to execute the scope of services and appropriate funding from the Fire Impact Fee Fund.		
Fiscal Impact: \$38,000 from Fire Department Impact Fee Fund 31221522-533100		
Exhibits: 1. ACi Architects-11-20-20-Maitland Fire Station 45 Space Assessment Needs-Schematic Design-Pricing		
Commission/Board: City Council		
Contact Person: Will Watts, Fire Chief 407-644-6345		
Reviewed by City Attorney No		

MEETING DATE		AGENDA
December 14, 2020		Section: Consent Agenda
Department/Office : Administration	AGENDA REPORT	Item #: 9.

Subject:

Mutual Aid Agreements for Inter-Local Voluntary Cooperation; and City/County K-9 Unit

Requested Action or Motion:

Move to authorize the Mayor and Police Chief to execute the Seminole County Inter-Local Voluntary Cooperation/Combined Mutual Aid Agreement; and the City/County K9 Unit Agreement.

Summary Explanation & Background:

This is a routine renewal of the Seminole County Inter-Local Voluntary Cooperation/Combined Mutual Aid Agreement and City/County K9 Unit Agreements. There have been no changes to the agreements other than the effective dates. All agreements have been reviewed and approved by the Police Department's legal advisor.

The Inter-Local Voluntary Cooperation/Combined Mutual Aid Agreement allows those cities that have entered into the agreement to request or render aid to each other across municipal boundaries. This aid may be required due to a variety of reasons such as a mass demonstration, natural disaster, or another situation where aid may be required as listed in the agreement. This agreement allows a Maitland officer who may have to leave Maitland and enter another city included in the agreement to interview a witness or suspect or to arrest a suspect. It also allows a participating agency officer to take law enforcement action in a participating jurisdiction for certain crimes.

The City/County Canine (K-9) unit agreement allows the participating agencies to share K-9 resources. Participating agencies may request K-9 teams for a variety of purposes including but not limited to: area searches, tracking, narcotics detection, crowd control, explosive detection, and other law enforcement purposes. This agreement allows the sharing of these special dogs that are highly trained, very expensive, and meet rigorous certifications to assist participating agencies.

Staff recommends City Council authorize the Mayor and Police Chief to execute the 2021 - 2025 Seminole County Inter-Local Voluntary Cooperation / Combined Mutual Aid Agreement; and the City/County K-9 Unit Agreement.

Fiscal Impact:

N/A

Exhibits:

1. Interlocal General Combined Mutual Aid in PDF
2. K-9 Mutual Aid in PDF

Commission/Board: City Council**Contact Person:** Kathy Sotero, Deputy City Clerk 407-539-2307

Reviewed by City Attorney

Yes - Reviewed by Police Legal Advisor.

MEETING DATE		AGENDA
December 14, 2020		Section: Consent Agenda
Department/Office : Police Department	AGENDA REPORT	Item #: 10.

Subject:

Mutual Aid Agreement for Combined Operational Assistance and Voluntary Cooperation with Orange County

Requested Action or Motion:

Move to authorize the Mayor and Police Chief to execute the Orange County Mutual Aid Agreement; Combined Operational Assistance and Voluntary Cooperation Agreement.

Summary Explanation & Background:

This is a routine renewal of the Orange County Mutual Aid Agreement; Combined Operational Assistance and Voluntary Cooperation Agreement. There have been no changes to this agreement other than the effective dates. This agreement has been reviewed and approved by the Police Department's legal advisor.

The Mutual Aid Agreement allows the participating agencies who have entered into the agreement to request or render aid to each other across jurisdictional boundaries. This aid may be required due to a variety of law enforcement reasons such as: a mass demonstration, natural disaster or another situation where aid may be required as listed in the agreement. This agreement allows a Maitland officer who may have to leave Maitland and enter into Orange County's jurisdiction to interview a witness or suspect or to arrest a suspect. It also allows a participating agency officer to take law enforcement action in a participating jurisdiction for certain crimes.

Staff recommends City Council authorize the Mayor and Police Chief to execute the 2020 - 2024 Orange County Mutual Aid Agreement; Combined Operational Assistance and Voluntary Cooperation Agreement.

Fiscal Impact:

N/A

Exhibits:

1. Mutual Aid Agreement with Orange County

Commission/Board: City Council

Contact Person: Maria Waldrop, City Clerk 407-539-6219

Reviewed by City Attorney

Yes- Reviewed by Police Department Legal Advisor.

MEETING DATE		AGENDA
December 14, 2020		Section: Consent Agenda
Department/Office : Fire/Rescue	AGENDA REPORT	Item #: 11.
Subject: Purchase Authorization for the Stryker Corporation		
Requested Action or Motion: Approve the Stryker Corporation as a sole source vendor for purchasing and maintenance of medical equipment.		
Summary Explanation & Background: In prior years, the City purchased LifePak and LUCAS systems, including accessories and maintenance, from Physio-Control as a sole source. In 2019, Stryker Corporation who manufactures POWER load stretchers, purchased Physio-Control. The Fire Department has performed evaluations on medical equipment in the past and selected Stryker (and previously Physio-Control) branded equipment as City standard for equipment in all rescue vehicles. Maintaining standard equipment benefits the City by providing interoperability of equipment between all vehicles and simplifying staff training requirements. As a result of Stryker's acquisition of Physio-Control, purchases from Stryker in FY 2021 and beyond will likely be over the City Manager's purchasing threshold. Attached is a sole source letter from Stryker Corporation regarding emergency medical equipment, parts and maintenance. The Fire Department is recommending that City Council approve Stryker Corporation as the sole source supplier for department standard equipment, accessories and maintenance for rescue vehicle medical equipment until such time that department standards change to a different brand or Stryker cease to be the sole source for the branded equipment.		
Fiscal Impact: Funds are available in the FY 2021 Fire Department budget. Future expenditures will be based on approved budget requests for equipment, accessories and maintenance.		
Exhibits: 1. sole source stryker		
Commission/Board: City Council		
Contact Person: Will Watts, Fire Chief 407-644-6345		
Reviewed by City Attorney No		

MEETING DATE		AGENDA
December 14, 2020		Section: Consent Agenda
Department/Office : Police Department	AGENDA REPORT	Item #: 12.

Subject:

Mutual Aid Agreement for Municipal Inter-Local Voluntary Cooperation.

Requested Action or Motion:

Move to authorize the Mayor and Police Chief to execute the Municipal Inter-Local Voluntary Cooperation Mutual Aid Agreement.

Summary Explanation & Background:

This is a routine renewal of the Municipal Inter-Local Voluntary Cooperation Mutual Aid Agreement. There have been no changes to the agreement other than the effective dates and the addition of the School Board of Orange County Police into the agreement. This agreement has been reviewed and approved by the Police Department's legal advisor.

The Municipal Inter-Local agreement allows those cities who have entered into the agreement to request or render aid to each other across municipal boundaries. This aid may be required due to a variety of reasons such as: a mass demonstration, natural disaster or another situation where aid may be required as listed in the agreement. This agreement allows a Maitland officer who may have to leave Maitland and enter another city included in the agreement to interview a witness or suspect or to arrest a suspect. It also allows a participating agency officer to take law enforcement action in a participating jurisdiction for certain crimes.

Staff recommends City Council authorize the Mayor and Police Chief to execute the 2021 – 2025 Municipal Inter-Local Voluntary Cooperation Mutual Aid Agreement.

Fiscal Impact:

N/A

Exhibits:

None

Commission/Board: City Council

Contact Person: Maria Waldrop, City Clerk 407-539-6219

Reviewed by City Attorney

Reviewed by Police Departments Legal Advisor.

MEETING DATE		AGENDA
December 14, 2020		Section: Decisions
Department/Office : Administration	AGENDA REPORT	Item #: 1.

Subject:

Appointments - Board of Zoning Adjustment (2)

Requested Action or Motion:

Council Decision

Summary Explanation & Background:

Currently, there is a vacancy on the Board of Zoning Adjustment. The vacancy is to fill the unexpired term of Joseph Hegedus (term expires on July 16, 2022) who resigned on November 11, 2020. Mr. Daniel Prudhomme, the alternate Member, has expressed a desire to be considered for a Full Member status on this Board.

The following applicants reflect this Board as their:

First (1st) Choice

Gregory Hardwick
Daniel Prudhomme

Second (2nd) Choice

Charles Nix

Third (3rd) Choice

Manuel Nunez
Larry Schnaper
Irene Stoffer

The Council is requested to make one appointment effective November 11, 2020, to fill the unexpired term of Mr. Hegedus (Full Member). If it is the desire of the Council to appoint Mr. Prudhomme to full member status, then an appointment to fill the alternate position would also be in order.

Fiscal Impact:

N/A

Exhibits:

1. Prudhomme - BZA
2. Nix - BZA
3. Nunez - BZA
4. Schnaper - BZA

- | |
|---|
| 5. Stoffer - BZA
6. Hardwich - BZA |
| Commission/Board: City Council |
| Contact Person: Kathy Sotero, Deputy City Clerk 407-539-2307 |
| Reviewed by City Attorney
N/A |

MEETING DATE		AGENDA
December 14, 2020		Section: Decisions
Department/Office : Parks & Recreation	AGENDA REPORT	Item #: 2.

Subject:

Land and Water Conservation Fund Grant Acceptance - Fort Maitland Park

Requested Action or Motion:

Move to continue with the previously approved list of improvements for Ft. Maitland Park and provide direction regarding the acceptance of Land and Water Conservation Fund grant.

Summary Explanation & Background:

As was requested in the October 19, 2020 Council workshop on Ft Maitland Park, detailed information regarding the restrictions associated with the Land and Water Conservation Fund (LWCF) grant was distributed to Council members. This information described the fact that should the grant be accepted, the land upon which the improvements were made could be converted to another type of use other than outdoor recreation. It also specifies that none of the park facilities can be restricted to residents only and that the funded improvements would need to be kept in good repair for a minimum of twenty-five years. More details regarding these requirements are contained in the attached memo.

Based upon the discussion at the City Council workshop on December 1st, there were concerns raised by these restrictions and how it could potentially limit decisions by future city councils. Since action cannot be taken in a workshop format, staff is requesting formal action as to whether or not to proceed with the LWCF grant.

Based upon the discussion at the City Council workshop, staff is moving forward with a design that accommodates the following improvements:

- Playground
- New Restrooms
- Additional parking spaces for non-motorized watercraft
- Sidewalk access to Lake Maitland
- Picnic Facilities
- Landscaping improvements
- Boathouse conversion to viewing deck
- Kayak/Paddleboard Drop-off
- Addition of curbing and other parking deterrents

Fiscal Impact:

Improvements that would have been funded with the \$200,000 grant will now be funded through the Park Impact Fee fund.

Exhibits:

1. City Manager LWCF Memo
Commission/Board: City Council
Contact Person: Jay Conn, Parks & Recreation Director 407-539-6264
Reviewed by City Attorney N/A