



**City Council  
October 24, 2022  
Council Chambers  
6:30 PM**



**WELCOME to our City Council meeting. In the interest of time efficiency, the following will prevail for comments by the public. Each speaker will be permitted up to 3 minutes to state his/her case. Group presentations will be permitted 3 speakers including the spokesperson - each being limited to up to 3 minutes. No speakers will be interrupted. Please silence all electronic devices during the meeting. THANK YOU for participating in your City Government.**

- I. Call to Order
- II. Moment of Silence
- III. Pledge of Allegiance
- IV. Presentations
  1. Proclamation Week of the Family
- V. Old Business
- VI. Consent Agenda
  1. City Council Meeting Minutes of October 10, 2022
  2. Police Vehicle Purchase - Alan Jay Fleet Sales
  3. Florida State Revolving Fund Loan Amendment 3 to Loan Agreement  
WW480260
- VII. Public Period
- VIII. City Manager's Report/City Attorney/Council Reports
- IX. Adjournment

**Notice: Any person who desires to appeal any decision made at this meeting or hearing will need a record of the proceedings and, for this purpose, may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's office (407-539-6219) 48 hours in advance of the meeting.**

**Disclaimer: Any opening invocation that is offered before the official start of the Council meeting shall be the voluntary offering of a private person, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Council or the city staff, and the City is not allowed by law to endorse the religious or non-religious beliefs or views of such speaker. Persons in attendance at the City Council meeting are invited to stand during the opening invocation and to stand and recite the Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered or to participate in the Pledge of Allegiance. You may remain seated within the City Council Chambers or exit the City Council Chambers and return upon completion of the opening invocation and/or Pledge of Allegiance if you do not wish to participate in or witness the opening invocation and/or the recitation of the Pledge of Allegiance.**

|                                |                                                                                   |                        |
|--------------------------------|-----------------------------------------------------------------------------------|------------------------|
| MEETING DATE                   |  | AGENDA                 |
| October 24, 2022               |                                                                                   | Section: Presentations |
| Department/Office : City Clerk | AGENDA REPORT                                                                     | Item #: 1.             |

  

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Subject:</b><br>Proclamation Week of the Family                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Requested Action or Motion:</b><br>Proclamation Presentation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Summary Explanation &amp; Background:</b><br><p>Ms. Renee Raper, is one of the co-chairs for the Week of the Family and current Mayor of the City of Lake Buena Vista. She requested a proclamation for this year's Week of the Family. This year's theme is My Family Helps Me Achieve Endless Possibilities. The Week of the Family Foundation, Inc., is a registered 501(c)(3).</p> <p>In 2003, the idea for "Week of the Family" was born and, since that time, has spread throughout numerous counties in Florida. These events have grown to include free festivals, concerts, family history conferences, parent seminars, service projects and other events that are all meant to remind families to spend time together and strengthen the relationships that matter most.</p> <p>The Orange County Week of the Family is scheduled to begin on November 5 and conclude on November 12, 2022. For a schedule of events / additional information, visit <a href="http://weekofthefamily.org/">weekofthefamily.org/</a>.</p> |
| <b>Fiscal Impact:</b><br>N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Exhibits:</b><br>1. Week of the Family 2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Commission/Board:</b> City Council                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Contact Person:</b> Lori Hollingsworth 407-539-6219                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Reviewed by City Attorney<br>N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

|                                                                                                             |                                                                                   |                         |
|-------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|-------------------------|
| MEETING DATE                                                                                                |  | AGENDA                  |
| October 24, 2022                                                                                            |                                                                                   | Section: Consent Agenda |
| Department/Office : City Clerk                                                                              | AGENDA REPORT                                                                     | Item #: 1.              |
| <b>Subject:</b><br>City Council Meeting Minutes of October 10, 2022                                         |                                                                                   |                         |
| <b>Requested Action or Motion:</b><br>Move to approve the City Council meeting minutes of October 10, 2022. |                                                                                   |                         |
| <b>Summary Explanation &amp; Background:</b>                                                                |                                                                                   |                         |
| <b>Fiscal Impact:</b><br>N/A                                                                                |                                                                                   |                         |
| <b>Exhibits:</b><br>1. CC Draft Minutes 10-10-2022                                                          |                                                                                   |                         |
| <b>Commission/Board:</b> City Council                                                                       |                                                                                   |                         |
| <b>Contact Person:</b> Lori Hollingsworth 407-539-6219                                                      |                                                                                   |                         |
| Reviewed by City Attorney<br>N/A                                                                            |                                                                                   |                         |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                   |                         |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|-------------------------|
| MEETING DATE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  | AGENDA                  |
| October 24, 2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                   | Section: Consent Agenda |
| Department/Office : Police Department                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | AGENDA REPORT                                                                     | Item #: 2.              |
| <b>Subject:</b><br>Police Vehicle Purchase - Alan Jay Fleet Sales                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                   |                         |
| <b>Requested Action or Motion:</b><br>Move to authorize the purchase of one (1) police package from Alan Jay Fleet Sales for \$56,309.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                   |                         |
| <b>Summary Explanation &amp; Background:</b><br><p>This replacement is an unscheduled replacement as vehicle 350 was involved in an accident. The City has insurance recoveries from the accident and the balance of the non-recovered amount will come from vehicle replacement FB Designation. This vehicle was scheduled for replacement in 2024, and given the mileage on the vehicle relative to the remaining useful life, the bulk of the replacement cost will come from the vehicle designation.</p> <p>When considering the replacement of vehicles, the age and condition of the vehicle is evaluated. The vehicle being replaced has spent 7 years in front line service and an additional 2-3 years as a backup vehicle in the police pool fleet for situations when vehicles are in repair or out of service.</p> <p>The unit will be a Chevrolet Police Package Tahoe that will be purchased from Alan Jay Fleet Sales via Sourcewell contract 2023 091521-NAF &amp; 060920-NAF for \$56,309.</p> <p>The vehicle will be equipped with LED emergency lighting, light bars, grill lights, rear deck lights, mirror lights, siren and speaker, computer stand, decals, prisoner seat &amp; cage divider, gun lock, back up camera and weapons vault, depending on the particular vehicle.</p> <p>Staff evaluated the hybrid vehicles in the selection process, including consideration of the relatively new technology available, the additional costs of the hybrid relative to the overall maintenance track record on the Ford Explorer vehicles. The justification and evaluation is attached for vehicles.</p> <p>It should be noted that 2 Ford Explorer hybrids have been acquired by the Police Department and they have had numerous issues. Even though they have been covered by warranty, vehicles being down creates logistical issues for the department.</p> <p>Staff recommends replacing the vehicle with the 2023 Chevy Tahoe 2WD.</p> |                                                                                   |                         |
| <b>Fiscal Impact:</b><br>Funded by insurance proceeds and Fund Balance Vehicle Designation.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                   |                         |
| <b>Exhibits:</b><br>1. 2023 PD Vehicle Justification                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                   |                         |
| <b>Commission/Board:</b> City Council                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                   |                         |

|                                                                            |
|----------------------------------------------------------------------------|
| <b>Contact Person:</b> Jerry Gray, David Manuel 407-539-6201, 407-539-6243 |
| Reviewed by City Attorney<br>N/A                                           |

|                                           |                                                                                   |                         |
|-------------------------------------------|-----------------------------------------------------------------------------------|-------------------------|
| MEETING DATE                              |  | AGENDA                  |
| October 24, 2022                          |                                                                                   | Section: Consent Agenda |
| Department/Office : Finance<br>Department | AGENDA REPORT                                                                     | Item #: 3.              |

**Subject:**

Florida State Revolving Fund Loan Amendment 3 to Loan Agreement WW480260

**Requested Action or Motion:**

Move to authorize the Mayor to execute the third and final amendment to the State Revolving Fund Loan WW480260 for the Construction of the Lift Station No. 6 Force Main Upgrade Project as approved January 13, 2020.

**Summary Explanation & Background:**

On January 27, 2020, the Council approved the \$2.6 Million construction loan for the Lift Station No. 6 force main upgrade project (original, approved agreement attached) and on September 14, 2020 and March 14, 2022, approved amendment to extend the dates.

The construction of the force main is complete.

The State requires the City to approve a final loan amendment to the executed loan agreement which will provide:

1. The total amount awarded is reduced by \$914,798. The revised total amount awarded is \$1,719,457.
2. The Loan Service Fee is \$34,389. The fee represents two percent of the loan amount excluding Capitalized Interest; that is, two percent of \$1,719,457.
3. The total amount of the Loan to be repaid is \$1,755,680.70, which consists of \$1,719,457.00 disbursed to the Local Government, plus accrued Capitalized Interest of \$1,834.70 and service fee charges of \$34,389.
4. The total amount remaining to repay, which amount accounts for the Department's receipt of 1 Semiannual Loan Payment, is \$1,689,409.40, consisting of unpaid principal of the Loan of \$1,655,020.40 and an unpaid service fee charge of \$34,389.
5. The Semiannual Loan Payment amount, adjusted to account for repayments received to date, is hereby revised and shall be in the amount of \$43,971.05. Such payments shall be received by the Department on March 15, 2023 and semiannually thereafter on September 15 and March 15 of each year until all amounts due hereunder have been fully paid.
6. Subsection 2.03(1) of the Agreement is deleted and replaced as follows:  
The financial assistance authorized pursuant to this Loan Agreement consists of the following:

State Resources Awarded to the Local Government Pursuant to this Agreement Consist of the Following Resources Subject to Section 215.97, F.S.:

| State Program Number | Funding Source                                    | CSFA Number | CSFA Title or Fund Source Description      | Funding Amount | State Appropriation Category |
|----------------------|---------------------------------------------------|-------------|--------------------------------------------|----------------|------------------------------|
| Original Agreement   | Wastewater Treatment and Stormwater Management TF | 37.077      | Wastewater Treatment Facility Construction | \$1,719,457    | 140131                       |

7. Project costs are revised as follows:

| <u>Category</u>                      | <u>Project Costs (\$)</u> |
|--------------------------------------|---------------------------|
| Construction and Demolition          | 1,625,423.00              |
| Technical Services After Bid Opening | <u>94,034.00</u>          |
| SUBTOTAL (Total Disbursed)           | 1,719,457.00              |
| Capitalized Interest                 | <u>1,834.70</u>           |
| TOTAL (Loan Principal Amount)        | 1,721,291.70              |

Staff recommends authorizing the Mayor to execute the third and final amendment.

**Fiscal Impact:**

Loan reduction of \$914,796.

**Exhibits:**

1. City of Maitland - WW480260 A3 - Final
2. Agreement WW480260

**Commission/Board:** City Council

**Contact Person:** Jerry Gray 407-539-6201

Reviewed by City Attorney  
Yes