



**Parks and Recreation Advisory Board
November 2, 2022
Council Chambers
6:30 PM**



- I. Call to Order/Roll Call
- II. Pledge of Allegiance
- III. Minutes of Previous Meeting
 1. Approve the Meeting Minutes of October 5, 2022.
- IV. Public Period
- V. Old Business
 1. Discussion: Review of the Parks and Recreation Dept. FY24 Draft CIP
(Continued from meeting of 10/5/22)
- VI. New Business
- VII. Other Business the Commission Deems Advisable
- VIII. Adjournment

More than one member of the City Council may be present and speak at this meeting.

Notice: Any person who desires to appeal any decision made at this meeting or hearing will need a record of the proceedings and, for this purpose, may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's office (407-539-6219) 48 hours in advance of the meeting.

MEETING DATE		AGENDA
November 2, 2022		Section: Minutes of Previous Meeting
Department/Office : Parks & Recreation	AGENDA REPORT	Item #: 1.
Subject: Approve the Meeting Minutes of October 5, 2022.		
Requested Action or Motion:		
Summary Explanation & Background:		
Fiscal Impact:		
Exhibits: 1. Oct 5, 2022 min		
Commission/Board: Parks and Recreation Advisory Board		
Contact Person:		
Reviewed by City Attorney		

MEETING DATE		AGENDA
November 2, 2022		Section: Old Business
Department/Office : Parks & Recreation	AGENDA REPORT	Item #: 1.
Subject: Discussion: Review of the Parks and Recreation Dept. FY24 Draft CIP (Continued from meeting of 10/5/22)		
Requested Action or Motion: N/A - Discussion Only		
Summary Explanation & Background: Each fiscal year for the City of Maitland begins on Oct. 1. Prior to the budget being finalized by City Council at the end of September each year, there are many discussions, evaluations, and public review opportunities well in advance of the final budget adoption. This discussion is one of those preliminary preparation opportunities to begin to explore potential capital projects to be included with the FY24 Parks and Recreation five-year capital improvement plan (CIP). Staff is requesting that PRAB review the draft FY24 five year capital improvement plan (CIP). Comments are welcomed as to the adequacy of the plan or additional items that may be worthy of considering. A finalized plan will be brought to PRAB in March for final review and comment. Please note that the draft plan does not include budgetary amounts associated with each project. Once the individual projects are prioritized, staff will investigate and determine costs which will then be included with the finalized CIP lists to be brought back in the March PRAB meeting. The intent of this review session is to be a bit of a high-level discussion session so that staff can establish some direction from PRAB on this matter. Staff will then "fine-tune" the final CIP list before bringing it to the March 2023 meeting.		
Fiscal Impact: TBD		
Exhibits: 1. draft CIP		
Commission/Board: Parks and Recreation Advisory Board		
Contact Person: Jay Conn 407-539-6264		
Reviewed by City Attorney N/A		