



**Parks and Recreation  
Advisory Board  
Approved Minutes  
January 4, 2023  
Council Chambers  
6:30 PM**



**I. CALL TO ORDER**

Chair Jeremy Good called the meeting to order at 6:30 p.m. City staff present were Jay Conn, Director, Debbie Zaravelis, Admin Assistant

|                 |     |                                                                                                                                                                               |
|-----------------|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Present:</b> | 5 - | Chair Jeremy Good, Board Member Allison Seward, Vice-Chair Louiza Tarassova, Parks and Recreation Board Member Andrew Smith, Parks and Recreation Board Member Michael Thomas |
| <b>Absent:</b>  | 0 - |                                                                                                                                                                               |

**II. PLEDGE OF ALLEGIANCE**

**III. MINUTES OF PREVIOUS MEETING**

**1. APPROVAL OF THE MEETING MINUTES OF NOVEMBER 2, 2022**

Allison Gendron made a motion to approve the meeting minutes of November 2, 2022. The motion was seconded by Mike Thomas and carried by roll vote.

|                  |                                                                                    |
|------------------|------------------------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>Approve</b>                                                                     |
| <b>MOVER:</b>    | <b>Board Member Allison Seward</b>                                                 |
| <b>SECONDER:</b> | <b>Parks and Recreation Board Member Michael Thomas</b>                            |
| <b>AYES:</b>     | <b>Jeremy Good, Allison Seward, Louiza Tarassova, Andrew Smith, Michael Thomas</b> |
| <b>NAYS:</b>     | <b>None</b>                                                                        |

**IV. PUBLIC PERIOD**

Chair Jeremy Good opened the Public Period. There being no one who wished to be heard, Chair Jeremy Good closed the Public Period.

**V. OLD BUSINESS**

**1. DECISION: FORWARD A RECOMMENDATION TO THE CITY COUNCIL TO INCLUDE A SPLASHPAD IN THE FY 24 CAPITAL IMPROVEMENT PLAN**

After much discussion, the consensus of the board was to have Chair Jeremy Good draft a letter with recommendation language in regards to a potential splash pad to be sent to Jay Conn, who would then distribute it to the board members to review and bring back with revisions to the next board meeting.

The board also decided they would like to form a sub-committee to address preparing a presentation that would be brought to City Council on this matter. Allison Gendron and Andrew Smith have volunteered to be on the sub-committee.

Allison Gendron made a motion to include a splash pad feasibility study line item in the 2024 CIP plan. The motion was seconded by Mike Thomas and carried by roll vote.

|                  |                                                                                    |
|------------------|------------------------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>Approve</b>                                                                     |
| <b>MOVER:</b>    | <b>Board Member Allison Seward</b>                                                 |
| <b>SECONDER:</b> | <b>Parks and Recreation Board Member Michael Thomas</b>                            |
| <b>AYES:</b>     | <b>Jeremy Good, Allison Seward, Louiza Tarassova, Andrew Smith, Michael Thomas</b> |
| <b>NAYS:</b>     | <b>None</b>                                                                        |

**VI. NEW BUSINESS**

**1. DECISION: ELECT CHAIR AND VICE-CHAIR FOR 2024 CALENDAR YEAR**

Mike Thomas made a motion to keep the current situation of Jeremy Good as Chair and Louiza Tarassova as Vice Chair of the Parks and Recreation Advisory Board. The motion was seconded by Allison Gendron and carried by roll vote.

|                  |                                                         |
|------------------|---------------------------------------------------------|
| <b>RESULT:</b>   | <b>Approve</b>                                          |
| <b>MOVER:</b>    | <b>Parks and Recreation Board Member Michael Thomas</b> |
| <b>SECONDER:</b> | <b>Board Member Allison Seward</b>                      |

|              |                                                                                    |
|--------------|------------------------------------------------------------------------------------|
| <b>AYES:</b> | <b>Jeremy Good, Allison Seward, Louiza Tarassova, Andrew Smith, Michael Thomas</b> |
| <b>NAYS:</b> | <b>None</b>                                                                        |

**VII. OTHER BUSINESS THE BOARD DEEMS ADVISABLE**

No Other Business to be discussed.

**VIII. ADJOURNMENT**

There being no further business to come before the Parks and Recreation Advisory Board, the meeting adjourned at 8:20 p.m.