



**City Council
Approved Minutes
August 28, 2023
Council Chambers
6:30 PM**



I. CALL TO ORDER

Present: 5 - Councilmember Lori Wurtzel, Vice Mayor Vance Guthrie, Councilmember Michael Wilde, Councilmember Lindsay Hall Harrison, Mayor John Lowndes

Absent: 0 -

Mayor Lowndes called the August 28, 2023 meeting to order at 6:32 pm. City staff in attendance: City Manager Reggentin, Assistant City Manager Kifolo, City Clerk Hollingsworth, City Attorney Shepard, Parks and Recreation Director Conn, Finance Director Gray, Public Works Director Tracy, Fire Chief Morton, Police Chief Manuel, Community Development Director Matthys and Public Information Officer Sargent.

II. MOMENT OF SILENCE

Mayor Lowndes offered a moment of silence.

III. PLEDGE OF ALLEGIANCE

Mayor Lowndes led the Pledge of Allegiance.

IV. OLD BUSINESS

There were none.

V. CONSENT AGENDA

Mayor Lowndes opened the public comment period for Consent items #5 through #8.

There being no one who wished to speak, Mayor Lowndes closed the public comment period.

A motion was made to approve the Consent agenda, as presented.

RESULT:	Approve
MOVER:	Councilmember Vance Guthrie
SECONDER:	Councilmember Michael Wilde
AYES:	Vance Guthrie, Michael Wilde, Lindsay Hall Harrison, Lori Wurtzel, John Lowndes
NAYS:	None

1. CITY COUNCIL MEETING MINUTES OF AUGUST 14, 2023

Approve the City Council Meeting Minutes of August 14, 2023, as presented.

2. CITY COUNCIL FY 24 BUDGET WORKSHOP MINUTES OF JULY 17, 2023

Approve the City Council FY 24 Budget Workshop Minutes of July 17, 2023, as presented.

3. CITY COUNCIL FY 24 BUDGET WORKSHOP MINUTES OF JULY 18, 2023

Approve the City Council FY 24 Budget Workshop Minutes of July 18, 2023, as presented.

4. CITY COUNCIL FY 24 BUDGET WORKSHOP MINUTES OF AUGUST 7, 2023

Approve the City Council FY 24 Budget Workshop Minutes of August 7, 2023, as presented.

5. 3RD QUARTER 2023 FINANCIAL SUMMARY

Receive the 3rd Quarter 2023 Financial Summary and Investment Schedule as presented.

6. CONSTRUCTION MANAGER AT RISK CONTINUING CONTRACT

Authorize the City Manager to execute a Continuing Services Agreement for Construction Manager at Risk master agreement with Wharton-Smith, Inc.

7. RESOLUTION NO. 9-2023 ESTABLISHING AN EQUIVALENT RESIDENTIAL UNIT RATE (ERU) FOR ENVIRONMENTAL STORMWATER UTILITY FEES

Adopt Resolution No. 9-2023 establishing a rate of \$10.72 per equivalent residential unit (ERU) per month for environmental stormwater utility fees, as presented and providing an effective date of October 1, 2023.

8. RESOLUTION NO. 10-2023 CREATING AN ASSESSMENT AREA AND IMPOSING A SPECIAL ASSESSMENT DISTRICT FOR PHASE 1 DOMMERICH HILLS SANITARY SEWER SYSTEM IMPROVEMENTS

Adopt Resolution No. 10-2023 establishing the intent to create an assessment area and imposing a special assessment for Phase 1 of the sanitary sewer improvements of the Dommerich Hills area, as presented.

VI. PUBLIC PERIOD

Mayor Lowndes opened the public comment period.

Public comment was given as follows:

Heidi Barry and Kevin Barry, 1314 Druid Isle Road.

John B. Book, 230 W. Ventris Avenue.

Dale McDonald, 108 Tangelo Court.

There being no one else who wished to speak, Mayor Lowndes closed the Public Period.

VII. DECISIONS

1. LAKES ADVISORY BOARD (LAB) APPOINTMENT

City Clerk Hollingsworth stated that the Lakes Advisory board (LAB) has one (1) vacancy created by a recent board member's resignation. Greg Hardwick resigned from the LAB on August 9, 2023. In accordance with the LAB bylaws, the individual so selected shall serve the remaining time period in the unexpired term in which the vacancy was filled.

The following applicants reflect the Lakes Advisory Board as their:

First (1st) Choice

Paul Palmer
Brooke Powell

Second (2nd) Choice

Nathaniel Stember

Third (3rd) Choice

Eddie Baird

The City Council is requested to make one (1) appointment to serve the remaining unexpired term, beginning August 2023, and expiring December 2025.

Mayor Lowndes requested nominations for the one (1) appointment. Councilmember Hall Harrison nominated Brooke Powell. The nomination received a second from Councilmember Wurtzel and a third from Councilmember Wilde.

Mayor Lowndes declared Brooke Powell to serve the remaining unexpired term, beginning August 2023, and expiring December 2025.

2. PARKS AND RECREATION ADVISORY BOARD (PRAB) APPOINTMENTS

City Clerk Hollingsworth stated that the Parks and Recreation Advisory Board (PRAB) has two (2) vacancies. The initial terms of both Allison Seward and Louiza Tarassova expired June 2023, neither are seeking to be reappointed at this time.

The following applicants reflect the Lakes Advisory Board as their:

First (1st) Choice

Nathaniel Stember

Third (3rd) Choice

Doris Houck
Caleb Keelan

The City Council is requested to make two (2) appointments to serve for a three-year term, beginning June 2023, and expiring May 2026.

Mayor Lowndes requested nominations for the two (2) appointments.

Councilmember Wurtzel nominated Nathaniel Stember for the first seat. The nomination received a second from Councilmember Guthrie and a third from Councilmember Hall Harrison.

Councilmember Hall Harrison nominated Doris Houck for the second seat. The nomination received a second from Councilmember Guthrie and a third from Councilmember Wilde.

Mayor Lowndes declared Nathaniel Stember and Doris Houck appointed to serve a three year term, beginning June 2023, and expiring May 2026.

3. PLANNING AND ZONING COMMISSION (P&Z) APPOINTMENTS

City Clerk Hollingsworth stated that the Planning and Zoning Commission (P&Z) has two (2) vacancies. The terms of Jamie Kay Bennett and Glen Jaffee will expire August 2023. In accordance with the Land Development Code (LDC) Article 2 Section 2.3 (d) (4) and the City Charter, members shall serve for a term of three (3) years and may be re-appointed by the Council for one (1) successive term. Jamie Kay Bennett has served two (2) terms, therefore she is not eligible for reappointment at this time. Glen Jaffee has served one (1) term and desires to be reappointed.

The following applicants reflect the Planning and Zoning Commission as their:

First (1st) Choice

Eddie Baird
Jody Barry
Gregory Hardwick
Doris Houck
Glen Jaffee
Caleb Keelan

Third (3rd) Choice

Brooke Powell

The City Council is requested to make two (2) appointments to serve for a three-year term, beginning August 2023, and expiring July 2026.

Mayor Lowndes requested nominations for the two (2) appointments.

Councilmember Wilde nominated Glen Jaffee to be re-appointed for the first seat. The nomination received a second from Councilmember Hall

Harrison and a third from Councilmember Wurtzel. Mayor Lowndes declared Glen Jaffee re-appointed for a second term beginning August 2023, and expiring July 2026.

Mayor Lowndes requested nominations for the second seat on P&Z. Councilmember Wurtzel nominated Jody Barry. Councilmember Guthrie nominated Greg Hardwick.

In accordance with the Rules of Procedure Maitland City Council Meetings when there are two or more nominations for a seat, the Mayor shall direct the Clerk to poll each member for a name to fill the vacancy from the list of nominees.

Poll results:

Councilmember Guthrie - Greg Hardwick
Councilmember Hall Harrison - Jody Barry
Councilmember Wurtzel - Jody Barry
Councilmember Wilde - Greg Hardwick
Mayor Lowndes - Jody Barry

Jody Barry 3 votes
Greg Hardwick 2 votes

Mayor Lowndes declared Jody Barry appointed to the Planning and Zoning Commission to serve a 3-year term, beginning August 2023, and expiring July 2026.

4. FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM GRANT APPLICATION

City Manager Reggentin provided an overview of the Florida Recreation Development Assistance Program (FRDAP) grant application for the proposed improvements to Bellamy Park.

The Florida Recreation Development Assistance Program (FRDAP) is an annual grant program funded by the State of Florida to assist local governments with constructing or acquiring facilities to be utilized for outdoor recreation purposes. The upcoming 2023/24 FRDAP grant cycle requires that entities submit grant applications between Aug. 1 and 31, 2023. FRDAP awards are matching grants that fund up to 80% of the total cost of a particular project and individual awards can range up to \$200,000. One stipulation of this program requires that each grant recipient dedicate "the Project Site in perpetuity as an outdoor recreation area for the use and benefit of the general public."

A project proposed in the City of Maitland FY24 budget is to complete a rehabilitation project to the basketball court and restrooms at Bellamy Park and is anticipated to cost \$150,000. It should be noted that Bellamy Park has been classified as a Heritage Land property by Resolution 24-

90 which requires that "the change of use or sale must be by referendum." For one, the perpetuity clause of the FRDAP program is not foreseen to be of concern to the potential future uses of the Bellamy Park site due to this Heritage Land classification. Secondly, Bellamy Park is located in a residential area and is not on any arterial or easily accessible roads which may be suitable for a change of use to a type of more intense use by the City of Maitland in the future. The Bellamy Park improvement project would be a good fit for the FRDAP program and staff are in favor of applying for funding in the 2023/24 grant cycle of the FRDAP program.

Mayor Lowndes opened the public comment period. There being no one who wished to speak, Mayor Lowndes closed the public comment period.

A motion was made to permit the City Manager to apply for a grant for the 2023/24 cycle of the Florida Recreation Development Assistance Program for the proposed improvements to Bellamy Park.

RESULT:	Approve
MOVER:	Councilmember Michael Wilde
SECONDER:	Councilmember Lori Wurtzel
AYES:	Vance Guthrie, Michael Wilde, Lindsay Hall Harrison, Lori Wurtzel, John Lowndes
NAYS:	None

**5. REQUEST FOR APPEAL OF 121 WHITECAPS CIRCLE
WATERFRONT STRUCTURE PERMIT**

Community Development Director Matthys introduced the request for appeal of 121 Whitecaps Circle Waterfront Structure Permit.

Mayor Lowndes invited the applicant's attorney, Sharon Henry, to speak on behalf of the property owners, Michael and Christine Jablonski. Ms. Henry stated that Sheila Cichra, representing Hodgskin Outdoor Living, provided incorrect information as well as cited misrepresentation and misinformation in the submitted appeal letter. Furthermore, she stated that the Jablonski's were not informed of the Council meeting and that the initial application was wrong.

A discussion ensued. Mayor Lowndes clarified that the request is not for a re-hearing, as the applicant's attorney has stated they are seeking the opportunity to submit a new waterfront structure permit application in the future. Therefore, no further action is required at this time.

VIII. CITY MANAGER'S REPORT/CITY ATTORNEY/COUNCIL REPORTS

City Manager Reggentin provided an update on Hurricane Idalia preparations and the city's overall readiness.

Councilmember Wurtzel announced the Maitland Chamber of Commerce is holding the Business and Community Expo on September 20th at the Venue at Lake Lily.

Councilmember Guthrie expressed State Representative Anna Eskamani's enthusiastic interest while recently touring Maitland and Eatonville.

Councilmember Hall Harrision congratulated Blackbird Comics on their 5 year anniversary.

IX. ADJOURNMENT

There being no further business to come before the Council, the meeting adjourned at 7:23 pm.