



**City Council
Approved Minutes
September 25, 2023
Council Chambers
6:30 PM**



I. CALL TO ORDER

Present: 5 - Councilmember Lori Wurtzel, Vice Mayor Vance Guthrie, Councilmember Michael Wilde, Councilmember Lindsay Hall Harrison, Mayor John Lowndes

Absent: 0 -

Mayor Lowndes called the September 25, 2023 meeting to order at 6:31 pm. Staff also in attendance: City Manager Reggentin, Assistant City Manager Kifolo, City Clerk Hollingsworth, City Attorney Shepard, Parks and Recreation Director Conn, Finance Director Gray, Public Works Director Tracy, Fire Chief Morton, Police Chief Manuel, Community Development Director Matthys, and Public Information Officer Sargent.

II. MOMENT OF SILENCE

Mayor Lowndes offered a moment of silence.

III. PLEDGE OF ALLEGIANCE

Mayor Lowndes led the Pledge of Allegiance.

IV. PUBLIC HEARING

1. RESOLUTION NO. 12-2023 AD VALOREM TAX RATE FISCAL YEAR 2024

City Clerk Hollingsworth read aloud, by title, Resolution No. 12-2023.

City Manager Reggentin provided a brief synopsis of the budget calendar and actions leading to tonight's final adoption stating that on July 17th, the City Council set the proposed millage rate at 4.9464 and the voted debt millage rate at 0.2020. The proposed operating and voted debt millage and the date and time of the tentative budget public hearing were included in the proposed tax bills sent out by the Orange County Property Appraiser in August. On September 11, 2023, the City Council held the first public hearing required by TRIM requirements and set the tentative millage rate at 4.9464 and the voted debt millage rate of 0.2020 for a total millage rate of 5.1484. This millage rate only requires a majority vote under the maximum millage rate requirement.

City Manager Reggentin answered questions posed by Council.

An operating millage rate of 4.9464 generates \$17.5M for the General Fund and \$2.1M for the CRA Trust Fund. A voted debt millage rate of

0.2020 will generate \$802K exclusively for the payment of debt service on the Limited Tax General Obligation Note.

Mayor Lowndes opened the public comment period. There being no one who wished to speak, Mayor Lowndes closed the public comment period.

A motion was made to adopt Resolution No. 12-2023, setting the operating millage for the 2023 tax year (FY 2024) as 4.9464, which is 21% above the rolled-back rate of 4.0861, as presented.

RESULT:	Adopt
MOVER:	Councilmember Vance Guthrie
SECONDER:	Councilmember Lindsay Hall Harrison
AYES:	Vance Guthrie, Lindsay Hall Harrison, Lori Wurtzel
NAYS:	Michael Wilde, John Lowndes

A motion was made to adopt Resolution No. 12-2023, setting the voted debt millage rate for the 2023 tax year (FY 2024) as 0.2020 for a combined total millage rate of 5.1484 mills, as presented.

RESULT:	Adopt
MOVER:	Councilmember Vance Guthrie
SECONDER:	Councilmember Lindsay Hall Harrison
AYES:	Vance Guthrie, Lindsay Hall Harrison, Lori Wurtzel
NAYS:	Michael Wilde, John Lowndes

2. RESOLUTION NO.13-2023 FISCAL YEAR 2024 ANNUAL BUDGET
City Clerk Hollingsworth, read aloud, by title, Resolution No. 13-2023.

City Manager Reggentin stated that the General Fund budget workshop was held on July 17th and the Enterprise and Miscellaneous Funds workshop was held on August 7th. On Monday, September 11, 2023, the City Council tentatively adopted a General Fund budget of \$39,377,000, an operating millage of 4.9464 and voted debt millage of 0.2020 for a combined millage rate of 5.1484.

General Fund

The tentative **General Fund** budget for FY 2024 (tax year 2023) is balanced with a tax rate of 4.9464 established by the Council on September 11th. See the attached General Fund budget summary which outlines the revenue and expenditures, as well as the impact on fund balance. The General Fund budget of \$39,377,000 is the same as the tentative budget set by the Council. The budget funds one additional

Human Resources Specialist and transfers 2 part-time parks tradeworkers to 1 full-time position, and funds the compensation plan.

Other Budgeted Funds

The **Utilities Fund** budget of \$14,982,000 includes capital outlay of \$3.6 million, including water line replacement, Water Treatment Plant #6 upgrades and Dommerich Hills Phase 2-4 sewer. The balance of the budget are operating expenses of \$9.9 million (personnel costs, wastewater treatment costs at Iron Bridge and Altamonte Springs treatment plants, repair and maintenance, depreciation, and supplies) and \$1.5 million for estimated debt service obligations.

The **Solid Waste Fund** budget of \$3,055,000 includes \$2.3 million in contractual services for solid waste and recycling, hauling and disposal. Contractual services account for 71% of the fund's budget, with the balance consisting of administrative costs, materials and supplies and a payment in lieu of franchise fees to the General Fund.

The **Stormwater Environmental Fee Fund** budget of \$2,442,000 includes \$700 thousand in capital outlay (29% of the budget), \$504 thousand in personnel costs (21% of the budget) and \$1.2 million in operating expenditures (50% of the budget). Operating expenditures include: chemicals, drainage repair and maintenance, contracted street sweeping, solid waste disposal, lab and professional fees for water quality monitoring, aquatic weed control, fuel and power costs, administrative fees, and equipment repair and maintenance.

The **Voted Debt Millage Fund** budget of \$821,000 consists entirely of debt service costs related to the Limited General Obligation Note. Fiscal 2024 debt service consists of \$236 thousand of interest expense and \$585 thousand in principal payments.

Position Authorization Table

There are 253 authorized positions (236 existing full-time, 17 existing part-time, 3 new full-time positions, and conversion of 2 part-time to 1 full-time)

General Fund – 1 Human Resources Specialist
Utilities Fund - 1 Water Lead Operator, 1 Wastewater Supervisor

Two positions remain unfunded:
General Fund - 1 Accountant and 1 Building Inspector

A brief discussion ensued. City Manager Reggentin answered questions posed by the Council.

Mayor Lowndes opened the public comment period. There being no one who wished to speak, Mayor Lowndes closed the public comment period.

A motion was made to adopt Resolution No. 13-2023, adopting the General Fund Budget of \$39,377,000; Utilities Fund Budget of \$14,982,000; Solid Waste Budget of \$3,055,000; and, Stormwater Environmental Fee Fund Budget of \$2,442,000; and, Voted Debt Millage Fund budget of \$821,000; and Position Authorization Table for FY 2024, as presented.

RESULT:	Approve
MOVER:	Councilmember Lindsay Hall Harrison
SECONDER:	Councilmember Vance Guthrie
AYES:	Vance Guthrie, Lindsay Hall Harrison, Lori Wurtzel, John Lowndes
NAYS:	Michael Wilde

V. COUNCIL MEETING RECESS - CONVENE CRA MEETING

Mayor Lowndes recessed the City Council meeting at 7:03 pm for the purpose of convening the Community Redevelopment Agency meeting.

Upon adjournment of the Community Redevelopment Agency meeting, Mayor Lowndes reconvened the City Council meeting at 7:08 pm.

VI. OLD BUSINESS

There were none.

VII. CONSENT AGENDA

Mayor Lowndes opened the public comment period for Consent item #3.

There being no one who wished to speak, Mayor Lowndes closed the public comment period.

A motion was made to approve the Consent agenda, as presented.

RESULT:	Approve
MOVER:	Councilmember Michael Wilde
SECONDER:	Councilmember Vance Guthrie
AYES:	Vance Guthrie, Michael Wilde, Lindsay Hall Harrison, Lori Wurtzel, John Lowndes
NAYS:	None

1. CITY COUNCIL MEETING MINUTES OF SEPTEMBER 11, 2023

Approve the City Council Meeting Minutes of September 11, 2023.

2. CITY COUNCIL WORKSHOP MEETING MINUTES OF SEPTEMBER 14, 2023

Approve the City Council Workshop Meeting Minutes of September 14, 2023.

3. DEFERRED COMPENSATION PLAN COMMITTEE INDEMNITY AGREEMENT

Approve the indemnity agreement as presented and authorize the Mayor to execute it.

VIII. PUBLIC PERIOD

Mayor Lowndes opened the Public Period. There being no one who wished to speak, Mayor Lowndes closed the Public Period.

IX. DECISIONS

1. ORDINANCE NO. 1421 INTRODUCTION - SOLID WASTE FRANCHISE AGREEMENT EXTENSION WITH WASTE PRO OF FLORIDA, INC.

City Clerk Hollingsworth, read aloud, by title, Ordinance No. 1421.

City Manager Reggentin stated that In July 2013, the City entered into an exclusive franchise with Waste Pro of Florida, Inc. for solid waste and recyclable materials collection. On October 12, 2020, the City Council amended the contract with Waste Pro to provide for an additional three-year extension to the Franchise Agreement. Staff recommends renewing the franchise with Waste Pro of Florida, Inc. for the second three-year extension period under the same terms and conditions as the 2020 agreement.

Mayor Lowndes opened the public comment period. There being no one who wished to speak, Mayor Lowndes closed the public comment period.

A motion was made to move to introduce Ordinance No. 1421 extending the solid waste and recyclable materials collection franchise agreement with Waste Pro of Florida, Inc., for the second (2nd) three (3) year renewal as outlined in Section 1.C of the agreement and set a public hearing for October 9, 2023.

RESULT:	Introduce
MOVER:	Councilmember Lori Wurtzel
SECONDER:	Councilmember Michael Wilde
AYES:	Vance Guthrie, Michael Wilde, Lindsay Hall Harrison, Lori Wurtzel, John Lowndes
NAYS:	None

X. CITY MANAGER'S REPORT/CITY ATTORNEY/COUNCIL REPORTS

Councilmember Guthrie stated the Lake Sybelia cleanup held on Saturday, September 23rd, 2023, was well attended and successful.

XI. ADJOURNMENT

There being no further business to come before the Council, the meeting adjourned at 7:13 pm.