



**Sustainability Advisory Board Meeting
October 30, 2023
Council Chambers
6:00 PM**



- I. Call to Order/Roll Call
- II. Pledge of Allegiance
- III. Reading or Disposition of Minutes of Previous Meeting
 1. Approve minutes of August 22, 2023 meeting.
- IV. Public Period
- V. Old Business
- VI. New Business
 1. Selection of new Vice-Chairperson.
 2. City of Maitland - Sustainability Debrief
- VII. Any Other Business the Board Deems Advisable
- VIII. Adjournment

Notice: Any person who desires to appeal any decision made at this meeting or hearing will need a record of the proceedings and, for this purpose, may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's office (407-539-6219) 48 hours in advance of the meeting.

MEETING DATE		AGENDA
October 30, 2023		Section: Reading or Disposition of Minutes of Previous Meeting
Department/Office : Administration	AGENDA REPORT	Item #: 1.
Subject: Approve minutes of August 22, 2023 meeting.		
Requested Action or Motion: Move to approve the meeting minutes of August 22, 2023, as presented.		
Summary Explanation & Background:		
Fiscal Impact:		
Exhibits: 1. August 22, 2023 SAB Meeting Minutes		
Commission/Board: Other		
Contact Person: Robin Rives 4075391255		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
October 30, 2023		Section: New Business
Department/Office : City Manager	AGENDA REPORT	Item #: 1.
Subject: Selection of new Vice-Chairperson.		
Requested Action or Motion: Move to appoint a new Vice-Chairperson to serve through the January 2024 Sustainability Advisory Board meeting.		
Summary Explanation & Background: Chair Karen Simasek resigned from the Sustainability Advisory Board (SAB) effective September 27, 2023. On October 23, 2023, the City Council appointed Carl Wilhelm to serve the remainder of Ms. Simasek's unexpired term. In accordance with the SAB by-laws, as the elected Vice-Chair, Marc Walch will serve as the Chair until the next election for a Chair and Vice-Chair, which will take place during the first meeting of 2024. A vote for a new Vice-Chair, effective until the January 2024 election, is required to fill the vacant position..		
Fiscal Impact:		
Exhibits:		
Commission/Board: Other		
Contact Person: Robin Rives 4075391255		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
October 30, 2023		Section: New Business
Department/Office : City Manager	AGENDA REPORT	Item #: 2.
Subject: City of Maitland - Sustainability Debrief		
Requested Action or Motion: There is no requested action of the Sustainability Advisory Board on this item.		
Summary Explanation & Background: The city's new Sustainability Coordinator has been meeting with department directors and division managers citywide to discuss sustainability progress to date, sustainability plan actions, and department operations in relation to sustainability. A summary of the information provided by departments, as well as an overview of the next steps and short and medium-term goals of the city's sustainability program will be provided.		
Fiscal Impact:		
Exhibits:		
Commission/Board: Other		
Contact Person: Robin Rives 4075391255		
Reviewed by City Attorney N/A		