City Council Minutes
December 14, 2020
Council Chambers
6:30 PM

I. CALL TO ORDER

Present:	5 -	Mayor Dale McDonald, Vice-Mayor Michael Wilde, Councilmember Michael Thomas, Councilmember Vance Guthrie, Councilmember Lindsay Hall Harrison

Mayor McDonald called the meeting to order at 6:32 PM. Also present were City Manager Anselmo, City Attorney Shepard, and City Clerk Waldrop.

II. INVOCATION

Mayor McDonald requested a moment of silence.

III. PLEDGE OF ALLEGIANCE

Mayor McDonald led the Pledge of Allegiance.

IV. PUBLIC HEARINGS

1. ORDINANCE - PETITION # 2019-02 (AZ-PD) - MAITLAND CONCOURSE NORTH, LOTS 1 & 2 (CONTINUANCE)

Mr. Dan Matthys, Community Development Director, stated that Foundry Commercial initiated an amendment to the Planned Development for MCN Lots 1 and 2, in 2019. A continuance of the public hearing and action date to the June 8, 2020 Council meeting was requested by the applicant, and granted by Council, to allow more time to work with DRC to resolve concerns raised by Council at the September 9, 2019 introduction meeting. During the continuance, the applicant's (Foundry Commercial) contract expired and was not renewed. The property owner requested moving forward with the proposal and has amended all necessary filing, as the applicant. The proposal is the same; a mixture of commercial, retail, restaurant, and office uses on Lots 1 & 2. The new applicant (BPL, Maitland) is requesting a continuance to allow time to secure leases since many of the previously interested tenants have backed out due to budget impacts resulting from the Covid-19 Pandemic and to continue working with DRC to resolve concerns expressed at the September 9, 2019 introduction meeting. A 60-day continuance would put the public hearing and action date for February 8, 2021. Mr. Matthys answered questions posed by Council.

Mr. Mickey Grindstaff, PA., Shutts and Bowen, 300 S. Orange Avenue, Orlando, representing the applicant answered questions posed by Council.

Mayor McDonald opened the Public Hearing. There being no one who wished to be heard, Mayor McDonald closed the Public Hearing.

After discussion, a motion was made to continue the Public Hearing to amend the Maitland Concourse North Planned Development Petition 2019-02 (AZ-PD) 601 Trelago Way (Lots 1 & 2) with associated concept plan; and, set the Public Hearing date for February 8, 2021.

RESULT:	**Continue**
MOVER:	**Vice-Mayor Michael Wilde**
SECONDER:	**Councilmember Michael Thomas**
AYES:	**Dale McDonald, Michael Wilde , Michael Thomas, Lindsay Hall Harrison**
NAYS:	**Vance Guthrie**

2. ORDINANCE - EXTENDING SUNSET DATE CHARTER REVIEW COMMISSION

The City Clerk read, by title, an ordinance of the City of Maitland, Florida, amending the Sunset provision of the Charter Review Commission; providing for severability; providing for an effective date.

The City Manager stated that on June 8, 2020, City Council adopted Ordinance 1371 which created a Charter Review Commission. The ordinance contained a provision for the Commission to sunset by December 31, 2020, or acceptance of the final majority report with the intention that any charter amendments would be placed on the March 2021 election. Due to COVID-19, the first meeting of the Commission was in September (all non-essential boards and committee meetings were postponed). At that meeting, the Commission determined that the timeline between September and the December Supervisor of Election's deadline for ballot language would not permit for a detailed review and meaningful public input. In addition, at the conclusion of the Commission's report, time would still be needed for Council review, public input, and drafting of ballot language. On November 23, 2020, Council introduced the ordinance and staff is recommending adopting the ordinance to amend Section 6, the sunset provision, to extend the date from December 31, 2020 to December 31, 2021.

Mayor McDonald opened the Public Hearing. There being no one who wished to be heard, Mayor McDonald closed the Public Hearing.

A motion was made to adopt Ordinance #1388 extending the sunset provision date for the Charter Review Commission from December 31, 2020 to December 31, 2021.

RESULT:	**Adopt**
MOVER:	**Councilmember Michael Thomas**
SECONDER:	**Vice-Mayor Michael Wilde**
AYES:	**Dale McDonald, Michael Wilde, Michael Thomas, Vance Guthrie, Lindsay Hall Harrison**
NAYS:	**None**

V. OLD BUSINESS

There was no Old Business to report.

VI. CONSENT AGENDA

Mayor McDonald requested public comment on Consent Items 2-12. There being no one who wished to be heard, Mayor McDonald closed the public comment period.

A motion was made to approve the Consent Agenda as presented.

RESULT:	**Approve**
MOVER:	**Councilmember Lindsay Hall Harrison**
SECONDER:	**Vice-Mayor Michael Wilde**
AYES:	**Dale McDonald, Michael Wilde, Michael Thomas, Vance Guthrie, Lindsay Hall Harrison**
NAYS:	**None**

1. APPROVE THE CITY COUNCIL MEETING MINUTES OF NOVEMBER 23, 2020

Approve the City Council Meeting Minutes of November 23, 2020.

2. CANCEL CITY COUNCIL MEETING OF DECEMBER 28, 2020

Cancel the City Council Meeting of December 28, 2020.

3. BUILDING PLAN REVIEW & INSPECTION SERVICES - UNIVERSAL ENGINEERING SCIENCES, INC.

Authorize the City Manager to approve expenditures exceeding $50,000 for the remainder of FY21 for building plan review and inspection services with Universal Engineering Sciences, Inc. (Contract No. 16-0620C).

4. LAW ENFORCEMENT FORFEITURE FUND BUDGET APPROPRIATION

Approve a Budget appropriation of $10,000 from the Law Enforcement Forfeiture Trust Fund for the FY 2021 budget.

5. AUTHORIZE ACCEPTANCE OF CARES ACT FUNDING

Authorize the City to accept CARES Act funding from US Dept. of Treasury claim through Orange County.

6. MOHICAN TRAIL WATER MAIN EXTENSION DESIGN

Authorize the City Manager to execute the agreement with CPH, Inc. for the Mohican Trail Water Main Extension Design Project in the amount of $46,668.

7. CITY COUNCIL CHAMBERS AUDIO-VIDEO UPGRADE

Approve purchase of audio/video improvements for the City Council chambers.

8. ACI ARCHITECTS CONTINUING SERVICES-FIRE STATION 45 EXPANSION REQUIREMENTS-SPACE NEEDS & SCHEMATIC DESIGN

Authorize the City Manager to execute a scope of services with ACi Architects to perform space needs study and appropriate budget funding from the Fire Impact Fee Fund.

9. MUTUAL AID AGREEMENTS FOR INTER-LOCAL VOLUNTARY COOPERATION; AND CITY/COUNTY K-9 UNIT

Authorize the Mayor and Police Chief to execute the Seminole County Inter-Local Voluntary Cooperation/Combined Mutual Aid Agreement; and the City/County K9 Unit Agreement.

10. MUTUAL AID AGREEMENT FOR COMBINED OPERATIONAL ASSISTANCE AND VOLUNTARY COOPERATION WITH ORANGE COUNTY

Authorize the Mayor and Police Chief to execute the Orange County Mutual Aid Agreement; Combined Operational Assistance and Voluntary Cooperation Agreement.

11. PURCHASE AUTHORIZATION FOR THE STRYKER CORPORATION

Approve the Stryker Corporation as a sole source vendor for purchasing and maintenance of medical equipment.

12. MUTUAL AID AGREEMENT FOR MUNICIPAL INTER-LOCAL VOLUNTARY COOPERATION.

Authorize the Mayor and Police Chief to execute the Municipal Inter-Local Voluntary Cooperation Mutual Aid Agreement.

VII. PUBLIC PERIOD

Mayor McDonald opened the Public Period. There being no one who wished to be heard, Mayor McDonald closed the Public Period.

VIII. DECISIONS

1. APPOINTMENTS - BOARD OF ZONING ADJUSTMENT (2)

The City Clerk stated that currently, there is a vacancy on the Board of Zoning Adjustment. The vacancy is to fill the unexpired term of Joseph

Hegedus (term expires on July 16, 2022) who resigned on November 11, 2020. Mr. Daniel Prudhomme, the alternate Member, has expressed a desire to be considered for a Full Member status on this Board. The Council is requested to make one appointment effective November 11, 2020, to fill the unexpired term of Mr. Hegedus (Full Member). If it is the desire of the Council to appoint Mr. Prudhomme to full member status, then an appointment to fill the alternate position would also be in order.

Mayor McDonald asked for nominations. Mayor McDonald nominated Daniel Prudhomme. The nomination received a second from Councilmember Thomas and a third from Councilmember Guthrie. Vice Mayor Wilde nominated Gregory Hardwick. The nomination received a second from Councilmember Guthrie and a third from Councilmember Hall Harrison. There being no further nominations, Mayor McDonald declared Daniel Prudhomme appointed effective November 11, 2020, to fill the unexpired term of Joseph Hegedus; and, Gregory Hardwick was appointed to fill the unexpired term (7/23/2023) of Mr. Prudhomme as the Alternate Member.

2. LAND AND WATER CONSERVATION FUND GRANT ACCEPTANCE - FORT MAITLAND PARK

Mr. Jay Conn, Parks & Recreation Director, stated that as was requested in the October 19, 2020 Council workshop on Ft Maitland Park, detailed information regarding the restrictions associated with the Land and Water Conservation Fund (LWCF) grant was distributed to Council members. This information described the fact that should the grant be accepted, the land upon which the improvements were made could be converted to another type of use other than outdoor recreation. It also specifies that none of the park facilities can be restricted to residents only and that the funded improvements would need to be kept in good repair for a minimum of twenty-five years. Based upon the discussion at the City Council workshop on December 1st, there were concerns raised by these restrictions and how it could potentially limit decisions by future city councils. Since action cannot be taken in a workshop format, staff is requesting formal action as to whether or not to proceed with the LWCF grant. Based upon the discussion at the City Council workshop, staff is moving forward with a design that accommodates the following improvements: playground, new restrooms, additional parking spaces for non-motorized watercraft, sidewalk access to Lake Maitland, picnic facilities, landscaping improvements, boathouse conversion to viewing deck, kayak/paddleboard drop-off, the addition of curbing and other parking deterrents. Mr. Conn and the City Manager answered questions posed by Council.

Mayor McDonald requested public comment. Ms. Julie Roach, 1204 Charming Street, stated that she is looking forward to the renovations at Ft. Maitland Park. There being no one else who wished to be heard, Mayor McDonald closed the public comment period.

A motion was made by Councilmember Thomas to continue with the previously approved list of improvements for Ft. Maitland Park and provide direction regarding the acceptance of Land and Water Conservation Fund grant. Vice Mayor Wilde seconded the motion. After discussion, Councilmember Thomas amended his motion to deny the acceptance of the Land and Water Conservation Fund grant.

RESULT:	**Deny**
MOVER:	**Councilmember Michael Thomas**
SECONDER:	**Councilmember Vance Guthrie**
AYES:	**Dale McDonald, Michael Wilde, Michael Thomas, Vance Guthrie**
NAYS:	**Lindsay Hall Harrison**

A motion was made to approve the previously approved list of improvements for Ft. Maitland Park.

RESULT:	**Approve**
MOVER:	**Councilmember Michael Thomas**
SECONDER:	**Vice Mayor Michael Wilde**
AYES:	**Dale McDonald, Michael Wilde, Michael Thomas, Vance Guthrie, Lindsay Hall Harrison**
NAYS:	None

IX. DISCUSSION

There was a brief discussion regarding Ft. Maitland Park.

X. CITY MANAGER'S REPORT/CITY ATTORNEY/COUNCIL REPORTS

The City Manager reminded everyone of the Grand Opening for Independence Square Saturday, December, 19 at 3:00 pm.

Councilmember Guthrie addressed the notification process (development around lakes) as a Discussion on a future agenda.

The Mayor wished everyone a safe and happy holiday!

XI. ADJOURNMENT

There being no further business to come before Council, the meeting adjourned at 7:17 PM.

CITY OF MAITLAND

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Signature

____
Title

ATTEST:

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Signature

____
Title