



**Parks and Recreation
Advisory Board
Approved
Minutes
October 4, 2023
Council Chambers
6:30 PM**



I. CALL TO ORDER/ROLL CALL

Present:	3 -	Parks and Recreation Board Member Andrew Smith, Parks and Recreation Board Member Doris Houck, Parks and Recreation Board Member Nathaniel Stember
Absent:	2 -	Chair Jeremy Good, Parks and Recreation Board Member Michael Thomas

In the absence of Chair Jeremy Good, the board voted for Andrew Smith to run the Parks & Recreation Advisory Board meeting on October 4, 2023. Andrew Smith called the meeting to order at 6:35 p.m. City staff present: Jay Conn, Director, Debbie Zaravelis, Admin Assistant.

II. PLEDGE OF ALLEGIANCE

III. MINUTES OF PREVIOUS MEETING

1. APPROVE THE MEETING MINUTES OF AUGUST 24, 2023

A motion was made to approve the meeting minutes as presented.

RESULT:	Approve
MOVER:	Parks and Recreation Board Member Doris Houck
SECONDER:	Parks and Recreation Board Member Nathaniel Stember
AYES:	Doris Houck, Andrew Smith, Nathaniel Stember
NAYS:	None

IV. PUBLIC PERIOD

Andrew Smith opened the Public Period. There being no one who wished to be heard, Andrew Smith closed the Public Period.

V. OLD BUSINESS

No Old Business.

VI. NEW BUSINESS

1. DISCUSSION: PARKS AND RECREATION NEEDS STUDY

Jay Conn gave a brief overview. In 2017, the Parks and Recreation Master Plan was updated and adopted by the City Council. Part of the research that shaped the Master Plan was conducted on responses to a community-wide recreation needs mail survey in 2015. In January 2023, the Parks and Recreation Advisory Board made a recommendation for the city to include a splash pad in future capital construction plans. The City Council considered the recommendation and decided that the City needed to update the community survey and re-evaluate the results before investing in such an ambitious construction project. The survey will be an all-inclusive general interest survey that will focus on the overall needs of many recreation facilities and programs within the community.

A nationally recognized research firm has been contracted to conduct this survey and is proposing to send a mail survey to approximately 4500 random households in Maitland. This will occur in the coming months and will collect information from a statistically valid sample of our community. That valuable data will help guide the capital and future planning of the Parks and Recreation Department.

VII. OTHER BUSINESS THE COMMISSION DEEMS ADVISABLE

Jay Conn presented a few staff updates. In the last community survey, the residents wanted to see more trails. The City has accomplished an East-West trail traveling through the Maitland Community Park down Mayo Avenue to the pedestrian bridge over 17-92 through the Greenwood Gardens neighborhood, continue to Sandspur Road which connects to the pedestrian bridge over I-4. One of our capital projects is the Westside Trail and is one of the final pieces of the East-West bike network. The design and construction companies are being selected and contracted and when that is settled, we will move forward with the project. The Westside Trail will go down South Lake Destiny by the cemetery, down Southhall Lane, which connects to a trail on Fennel Street, and at the end of the street is Fennel Park. The full trail is approximately a six mile round trip.

The Parks Department is entering its event season. The first street party of the season will be this Friday, October 6, 2023. These events occur on the first Friday of every month from October through May. The Movie in the Park series will start in November, the Falloween event will be October 28, with the holiday events following.

VIII. ADJOURNMENT

There being no further business to come before the Parks and Recreation Advisory Board, the meeting adjourned at 7:17 pm.