Sustainability Advisory Board Meeting
January 10, 2024
Council Chambers
6:00 PM

I. Call to Order

II. Pledge of Allegiance

III. Reading or Disposition of Minutes of Previous Meeting

1. Approve minutes of December 13, 2023 meeting.

IV. Public Period

V. Old Business

VI. New Business

1. Greenhouse Gas Inventory Timeline.
2. Review of Sustainability Plan and Status of Actions - Part 2.
3. Discussion of Meeting Frequency in 2024.
4. Elect New Officers.

VII. Any Other Business the Board Deems Advisable

VIII. Adjournment

Notice: Any person who desires to appeal any decision made at this meeting or hearing will need a record of the proceedings and, for this purpose, may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's office (407-539-6219) 48 hours in advance of the meeting.

MEETING DATE		AGENDA
January 10, 2024	MAITLAND FLORIDA	Section: New Business
Department/Office : Administration	AGENDA REPORT	Item #: 1.

Subject:
Greenhouse Gas Inventory Timeline.

Requested Action or Motion:
There is no requested action of the Sustainability Advisory Board on this item.

Summary Explanation & Background:
The City's Sustainability Coordinator will provide an overview of the draft timeline of the city's Greenhouse Gas Inventory.

Fiscal Impact:
NA

Exhibits:

Commission/Board: Other

Contact Person: Robin Rives 4075391255

Reviewed by City Attorney
NA

MEETING DATE		AGENDA
January 10, 2024		Section: New Business
Department/Office : Administration	AGENDA REPORT	Item #: 2.

Subject:
Review of Sustainability Plan and Status of Actions - Part 2.

Requested Action or Motion:
There is no requested action of the Sustainability Advisory Board on this item.

Summary Explanation & Background:
The City's Sustainability Coordinator will provide a review of the Sustainability Plan and Action Steps adopted in November 2019. This is Part 2 of the presentation provided during the December 13, 2023 Sustainability Advisory Board meeting.

Fiscal Impact:
NA

Exhibits:
1. Sustainability Plan

Commission/Board: Other

Contact Person: Robin Rives 4075391255

Reviewed by City Attorney
NA

MEETING DATE		AGENDA
January 10, 2024	MAITLAND FLORIDA	Section: New Business
Department/Office : Administration	AGENDA REPORT	Item #: 3.

Subject:
Discussion of Meeting Frequency in 2024.

Requested Action or Motion:
Move to establish the regular date, time, and frequency of Sustainability Advisory Board meetings in the 2024 calendar year.

Summary Explanation & Background:

Fiscal Impact:
NA

Exhibits:

Commission/Board: Other

Contact Person: Robin Rives 4075391255

Reviewed by City Attorney
NA

MEETING DATE		AGENDA
January 10, 2024		Section: New Business
Department/Office : Administration	AGENDA REPORT	Item #: 4.

Subject:
Elect New Officers.

Requested Action or Motion:
Move to nominate a Chairperson and Vice-Chairperson for the 2024 calendar year. Immediately following the nomination period, move to elect a new Chairperson and Vice-Chairperson for the 2024 calendar year.

Summary Explanation & Background:
Per the Sustainability Advisory Board By-Laws, the Board shall annually elect a Chairperson and Vice-Chairperson. Nominations of officers shall be made from among the members at the first regularly scheduled meeting in each calendar year. The election of officers shall take place immediately following nominations.

Fiscal Impact:
NA

Exhibits:

Commission/Board: Other

Contact Person: Robin Rives 4075391255

Reviewed by City Attorney
NA