



**City Council
Approved Minutes
February 12, 2024
Council Chambers
6:30 PM**



I. CALL TO ORDER

Present: 4 - Councilmember Lori Wurtzel, Vice Mayor Vance Guthrie, Councilmember Lindsay Hall Harrison, Mayor John Lowndes

Absent: 1 - Councilmember Michael Wilde

Mayor Lowndes called the February 12, 2024, meeting to order at 6:32 pm. Staff also in attendance: City Manager Reggentin, Assistant City Manager Kifolo, City Clerk Hollingsworth, City Attorney Shepard, Parks and Recreation Director Conn, Finance Director Gray, Public Works Director Tracy, Fire Chief Morton, Police Chief Manuel, Community Development Director Matthys and Public Information Officer Sargent. Councilmember Wilde arrived at 6:51 pm.

II. MOMENT OF SILENCE

Mayor Lowndes offered a moment of silence.

III. PLEDGE OF ALLEGIANCE

Mayor Lowndes led the Pledge of Allegiance.

IV. OLD BUSINESS

There were none.

V. CONSENT AGENDA

Mayor Lowndes opened the public comment period for Consent items #2 and #3.

There being no one who wished to speak, Mayor Lowndes closed the public comment period.

A motion was made to approve the Consent agenda, as presented.

RESULT:	Approve
MOVER:	Councilmember Lindsay Hall Harrison
SECONDER:	Councilmember Vance Guthrie
AYES:	Vance Guthrie, Lindsay Hall Harrison, Lori Wurtzel and John Lowndes
NAYS:	None

1. CITY COUNCIL MEETING MINUTES OF JANUARY 22, 2024

Approve the City Council meeting minutes of January 22, 2024, as presented.

**2. PRECONSTRUCTION SERVICES AGREEMENT WESTSIDE TRAIL:
A² GROUP, INC.**

Approve City Manager to execute an agreement with A² Group, Inc. for pre-construction services for the Westside Trail Project in the amount of \$71,650.00.

3. 1ST QUARTER 2024 FINANCIAL SUMMARY

Receive the 1st Quarter 2024 Financial Summary and Investment Schedule as presented.

VI. PUBLIC PERIOD

Mayor Lowndes opened the Public Period.

There being no one present who wished to speak, Mayor Lowndes closed the Public Period.

VII. DECISIONS

**1. MAYORAL NOMINATION FOR APPOINTMENT: ORANGE COUNTY
COMMUNITY ACTION BOARD (CAB)**

City Clerk Hollingsworth stated the Orange County Agenda Development Office contacted the city and advised that Maitland was next on the list of rotating municipalities. They are seeking a Mayoral candidate nomination to fill a vacancy on the Community Action Board. A nominee for appointment must be a currently serving elected official.

Mayor Lowndes volunteered to serve on the Orange County Community Action Board. Councilmember Hall Harrison nominated Mayor Lowndes, Councilmember Guthrie seconded, and a third was received by Mayor Lowndes. Mayor Lowndes declared his nomination for appointment.

Mayor Lowndes sought nominations for an alternative member. Councilmember Hall Harrison nominated Councilmember Wilde, Councilmember Guthrie seconded, and a third was received by Mayor Lowndes. Mayor Lowndes declared Councilmember Wilde to serve as the alternate representative.

2. MAY 27, 2024 CITY COUNCIL MEETING

City Clerk Hollingsworth stated the 2nd meeting scheduled on May 27, 2024, coincides with Memorial Day, a recognized/observed holiday. At this time, there was nothing time-sensitive for the 2nd May meeting. If something was to arise, a special meeting would be called.

Staff requested that City Council cancel, move or reschedule the May 27, 2024, meeting.

A discussion ensued.

A motion was made to cancel the regular scheduled City Council meeting of Monday, May 27, 2024.

RESULT:	Approve
MOVER:	Councilmember Vance Guthrie
SECONDER:	Councilmember Lindsay Hall Harrison
AYES:	Lori Wurtzel, Vance Guthrie, Lindsay Hall Harrison, John Lowndes
NAYS:	None

VIII. DISCUSSION

1. WATERFRONT STRUCTURE: 70 MINNEHAHA CIRCLE

Councilmember Wilde arrived at 6:51 pm and participated in this discussion.

Community Development Director Matthys presented an overview of the application received for a waterfront structure located at 70 Minnehaha Circle. Mr. Matthys noted the two complications with the issuance of such permit.

1. HOA was defunct, but has since been re-incorporated.
2. The dock and a portion of the ramp extends into Lake Minnehaha on property owned by City of Maitland.

A discussion ensued.

City Manager Reggentin and Community Development Director Matthys answered questions posed by the council.

City Manager Reggentin with City Council consensus, reiterated the necessary next steps.

- Verify if/when the City accepted the Betty Buckley quit claim deed.
- HOA to obtain and provide the sketch/survey legal description.
- Resolution to designate and classify the land.
- Further discussion at the next meeting to determine the land conveyance method, if any.

IX. CITY MANAGER'S REPORT/CITY ATTORNEY/COUNCIL REPORTS

Councilmember Guthrie announced the up coming lake clean-up planned for Lake Sybelia.

X. ADJOURNMENT

There being no further business to come before the Council, the meeting adjourned at 7:26 pm.