



Parks and Recreation Advisory Board
March 6, 2024
Council Chambers
6:30 PM



- I. Call to Order/Roll Call
- II. Pledge of Allegiance
- III. Minutes of Previous Meeting
 1. Approve the Meeting Minutes of January 3, 2024
- IV. Public Period
- V. Old Business
- VI. New Business
 1. Discussion: FY25 Parks and Recreation Capital Improvement Plan
- VII. Other Business the Commission Deems Advisable
- VIII. Adjournment

More than one member of the City Council may be present and speak at this meeting.

Notice: Any person who desires to appeal any decision made at this meeting or hearing will need a record of the proceedings and, for this purpose, may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's office (407-539-6219) 48 hours in advance of the meeting.

MEETING DATE		AGENDA
March 6, 2024		Section: Minutes of Previous Meeting
Department/Office : Parks & Recreation	AGENDA REPORT	Item #: 1.
Subject: Approve the Meeting Minutes of January 3, 2024		
Requested Action or Motion:		
Summary Explanation & Background:		
Fiscal Impact:		
Exhibits: 1. Jan 3, 2024 min		
Commission/Board: Parks and Recreation Advisory Board		
Contact Person:		
Reviewed by City Attorney		

MEETING DATE		AGENDA
March 6, 2024		Section: New Business
Department/Office : Parks & Recreation	AGENDA REPORT	Item #: 1.
Subject: Discussion: FY25 Parks and Recreation Capital Improvement Plan		
Requested Action or Motion: N/A - No decision needed, discussion item only		
Summary Explanation & Background: Each new fiscal year for the City of Maitland formally begins on October 1. As is typical with most governments, the development of the City of Maitland annual budget in the months leading up to Oct. 1 involves a thorough process requiring multiple discussions, reviews, public workshops, and approvals. The initial step of this budget development process for the City takes place in March of each year and involves the identification of potential large construction or renovation projects to be placed in the five-year Capital Improvement Program. A review of the proposed Capital Plan by PRAB is a required step in this extensive budget review process. Pursuant to item B.1 of the PRAB Constitution, the Board, on an annual basis, shall review the 5-year Parks Capital Improvement Plan. Please see the proposed FY25 Capital Improvement Plan for the Parks and Recreation Department attached to this introductory description page. Please note that this is a review item where comments and discussion are welcomed and encouraged, but no decision on this issue is necessary.		
Fiscal Impact: Potentially \$1.04 million over the next five years from the General Fund and the Parks Trust Fund		
Exhibits: 1. Parks and Recreation CIP		
Commission/Board: Parks and Recreation Advisory Board		
Contact Person: Jay Conn 407-539-6264		
Reviewed by City Attorney N/A		