



**City Council
July 8, 2024
Council Chambers
6:30 PM**



**WELCOME to our City Council meeting. All speakers must complete and submit a Speaker Card, preferably prior to the start of the meeting. A member of the public wishing to address the Council must be a Maitland resident or the owner of property or business in Maitland or their representative. The time limit for each speaker shall be three (3) minutes per agenda item. No speakers will be interrupted. Please silence all electronic devices during the meeting.
THANK YOU for participating in your City Government.**

- I. Call to Order
- II. Moment of Silence
- III. Pledge of Allegiance
- IV. Old Business
- V. Consent Agenda
 - 1. City Council Meeting Minutes of June 24, 2024
 - 2. Arctic Wolf Cybersecurity Services
 - 3. Resolution 13-2024: Capital Project Assessment Dommerich Hills Phases 1-4 Sanitary Sewer Adopting the Non-Ad Valorem Assessment Roll
 - 4. Westside Trail Project Construction GMP
- VI. Public Period
- VII. City Manager's Report/City Attorney/Council Reports
- VIII. Adjournment

Notice: Any person who desires to appeal any decision made at this meeting or hearing will need a record of the proceedings and, for this purpose, may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's office (407-539-6219) 48 hours in advance of the meeting.

MEETING DATE		AGENDA
July 8, 2024		Section: Consent Agenda
Department/Office : City Clerk	AGENDA REPORT	Item #: 1.
Subject: City Council Meeting Minutes of June 24, 2024		
Requested Action or Motion:		
Summary Explanation & Background:		
Fiscal Impact:		
Exhibits: 1. Draft Minutes June 24 2024		
Commission/Board: City Council		
Contact Person:		
Reviewed by City Attorney		

MEETING DATE		AGENDA
July 8, 2024		Section: Consent Agenda
Department/Office : Administration	AGENDA REPORT	Item #: 2.
Subject: Arctic Wolf Cybersecurity Services		
Requested Action or Motion: Move to authorize the procurement of Arctic Wolf cybersecurity services, for a three-year term \$197,557.16, from Greyson Technologies, a Carahsoft fulfillment partner authorized by State of Florida Master Agreement Number AR2472.		
Summary Explanation & Background: A year ago, the City of Maitland worked with Greyson Technologies, a Carahsoft fulfillment partner authorized by State of Florida Master Agreement Number AR2472, to procure Arctic Wolf cybersecurity services for the City's rebuilt computer network. Independent monitoring and risk management has become a critical need to protect against increasing global threats. The service provides for threat detection, response, and consulting to complement other added security features of the City network. The proposed service continues and expands Arctic Wolf's cybersecurity services for three years, increasing the cost by five percent each year as opposed to potential 8% increases each year if purchased annually. The City will maintain the option to discontinue the service with proper notification. The total for the three-year term is \$197,557.16, paid in three annual installments to Greyson Technologies under Florida State Contract NASPO AR2472; Alternative Contract Source No. 43230000-NASPO-16-ACS. FY2024 - \$62,094.70, plus a one-time fee of \$1,892.38 = \$63,987.08 FY2025 - \$65,152.13 FY2026 - \$68,417.95		
Fiscal Impact: FY24 - \$63,987.08; FY2025 - \$65,152.13; FY2026 - \$68,417.95; Total \$197,557.16 - Funds are available in the IT operating budget fund #01131519-533100		
Exhibits: 1. Greyson_Technologies.008829.v1.13 2. 01 Carahsoft Master Agreement -FL-2016-2026 with Exhibits A and B 3. 02 Carahsoft A1 4. 03 Carahsoft A2 5. Exhibit D Contractor Selection Justification Form		
Commission/Board: City Council		
Contact Person: Robert Sargent 407-539-6223		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
July 8, 2024		Section: Consent Agenda
Department/Office : City Clerk	AGENDA REPORT	Item #: 3.
Subject: Resolution 13-2024: Capital Project Assessment Dommerich Hills Phases 1- 4 Sanitary Sewer Adopting the Non-Ad Valorem Assessment Roll		
Requested Action or Motion: Move to adopt Resolution No. 13-2024 confirming the assessment area, modifying the initial assessment resolution, adopting the assessment roll, imposing the special assessment rate against all 431 benefited properties as presented.		
Summary Explanation & Background: The City of Maitland has committed to providing sanitary sewer services to the Dommerich Hills area of the City by extending the eastern sewer collection system. This expansion includes installation of new main and lateral sewer lines and the completion of List Station No. 1. Once all four (4) phases are completed in their entirety, these sewer improvements eliminate the need for on-site sewage treatment and disposal systems (septic tanks) for four hundred thirty-one (431) benefited properties. To defray a portion of the septic to sewer conversion project, the Capital Project Assessment Area for the Dommerich Hills Phases 1 - 4 Sanitary Sewer System Improvements was created upon adoption of Resolution No. 6-2024 on May 13, 2024. The determination to levy a special assessment against all parcels benefited thereby, was established by the adoption of Resolution No. 11-2024 after the advertised public hearing on June 24, 2024. The amount attributable to the special assessment is \$4,320.00 per parcel. It is determined that the balance shall be levied as a non-ad valorem assessment paid in ten (10) equal yearly installments with an interest rate of 6.5% per annum, if not paid in full by August 28, 2025. The initial assessment Resolution No. 6-2024 including exhibits was published in the Orlando Sentinel, a newspaper of general circulation within the county, on May 24, 2024. In accordance with the City Code of Ordinances Sec. 2-178 the initial assessment resolution shall be confirmed, modified or repealed. The following are proposed modifications to Resolution No. 6-2024. Section 2. Including minor wording modifications to clarify that the assessment id for the septic to sewer portion of the project. Section 3. Clarifies that the assessment area is being created, Section 4. This section specifically clarifies the payment options that are available. The options outlined here provide more flexibility in pre-paying the assessment prior to permitting and includes the condition that the assessment can be paid off prior to the 10-year period if mutually agreed upon the sale of the property. Section 5. This section specifically identifies that the assessment roll will be provided, based upon property ID, physical address and mailing address.		

Section 8. This section has been added to ensure that the City Council is taking affirmative action to adopt the attached assessment roll.

Section 9. This section has been added to ensure that the City Council is taking specific action to adopt the uniform method of collecting non-ad valorem assessments and authorizing the City Manager to certify the annual assessment roll.

Resolution 13-2024 and supporting documents are attached for your review and consideration.

Fiscal Impact:

Total Construction Cost: \$17,887,517.32 (this total does not include design or construction engineering inspection costs)

Cost Portion Assessed: \$13,310,190.35 (this total does not include lift station 1, sidewalks and traffic-calming)

Assessment: \$4,320.00 (0.0325% of total cost) and shall include 6.5% interest per annum

Total Revenue To Be Collected: \$1.9 million

Exhibits:

1. Resolution No 13-2024 Assessment Roll Non-ad Valorem Dommerich All Phases (3)
2. Dommerich Hills Phase 1-4 Legal Description Exhibit A Res 13-2024
3. Dommerich Hills Improvements Boundary Exhibit B Res. 13-2024
4. Resolution 13-2024 Exhibit C Phase 1 Capital Project Assessment Dommerich Hills Sanitary Sewer
5. Resolution 13-2024 Exhibit C Phase 2 Capital Project Assessment Dommerich Hills Sanitary Sewer
6. Resolution 13-2024 Exhibit C Phase 3 Capital Project Assessment Dommerich Hills Sanitary Sewer
7. Resolution 13-2024 Exhibit C Phase 4 Capital Project Assessment Dommerich Hills Sanitary Sewer

Commission/Board: City Council

Contact Person: Lori Hollingsworth 407-539-6219

Reviewed by City Attorney
Ryan Knight

MEETING DATE		AGENDA
July 8, 2024		Section: Consent Agenda
Department/Office : Public Works	AGENDA REPORT	Item #: 4.
Subject: Westside Trail Project Construction GMP		
Requested Action or Motion: Move to authorize the City Manager to execute the GMP amendment for the Westside Trail Project section along Southall in the amount of \$3,710,964. Move to approve budget transfers / amendment \$4,750,283.		
Summary Explanation & Background: The Westside Trail Project (also referred to as the Multiuse Path East-West Connector) design is substantially complete. The project includes the final connection of the trail system along Southall Lane and Lake Destiny Road between the pedestrian bridge over I-4 and the existing trail on Southall Lane; and road reconstruction of Southall Lane. On February 12, 2024, City Council approved the pre-construction services proposal from A² Group, Inc., one of the City's Construction Manager at Risk (CMAR) contractors. As part of these services, A² has provided a Guaranteed Maximum Price (GMP) contract to construct the project for an amount of \$4,750,283.00. The City has received two grants for the project: a Recreational Trail Program (RTP) grant in the amount of \$340,000 (administered through FDEP) and a Florida Department of Transportation SFGA grant in the amount of \$500,000. FDEP has indicated that the City must show a separation of accounting to ensure that the SFGA funds are not being utilized as matching funds for the FDEP grant. In order to meet this requirement, A² has separated the GMP into two segments, with the FDEP section to include the trail along Lake Destiny, and the SFGA portion to include the road reconstruction and trail for Southall Lane to Lake Destiny. The City needs to provide FDEP with an executed construction contract no later than the end of June 2024. This deadline requirement has posed a challenge due to the final cost of the contract exceeding the current state statute threshold of \$4 million for a continuing contract. However, an amendment to Florida Statutes 287.055, effective July 1, 2024, increases the threshold to \$7.5 million. After consulting with the City Attorney's Office, staff proposed, and City Council approved, the execution of the GMP contract for the Lake Destiny trail project (the portion covered by the FDEP grant) for \$1,039,319.00 at the June 24, 2024 Council meeting, with the understanding that the Southall to Lake Destiny portion of the project would be presented at the July 8, 2024 City Council meeting as an amendment to the contract. If it were not for the FDEP grant deadline, staff would have requested the entire contract be approved at the July 8, 2024 City Council meeting. Staff also recommends approving a contingency of \$200,000 for unforeseen circumstances during construction. There is also expected to be a limited amount of CEI services that will be required by the FDOT grant to be presented at a future meeting for approval. Staff recommends the City Council approve the City Manager to execute the GMP amendment for the		

Westside Trail Project section of the project on Southall Lane in the amount of \$3,710,964.00; and City Council approval of budget transfers as outlined, totaling \$4,001,933.

Fiscal Impact:

Full funding for both sections of the project will require budget transfers as outlined below.

01412541-534635-PV001	Paving	\$1,600,000	
01272572-566300-PR001	Lily Lake	\$100,000	
01272572-566300-PR401	Lake Sybellia	\$126,000	
01412541-534634	Sidewalk Repairs	\$284,385	
01272572-566300-PR001	Bellamy Park	\$100,000	
041412541-534635	R&M Streets	\$36,064	
01361000-361110-	Interest Income	\$505,201	(Resolution 9-90 budget amendment)
01412541-566300-BS706	Westside Tr Grant	\$500,000	(Resolution 9-90 budget amendment)
01121512-599500-	CM Contingency	\$750,283	(funded from FY 2024 General Fund Personnel Savings)

Exhibits:

1. Westside Trails-Southhall Lane GMP Amendment for City of Maitland-Rev 4

Commission/Board: City Council

Contact Person: Kimberley Tracy 407-539-6216

Reviewed by City Attorney
Drew Smith