



Parks and Recreation Advisory Board
August 7, 2024
Council Chambers
6:30 PM



- I. Call to Order/Roll Call
- II. Pledge of Allegiance
- III. Minutes of Previous Meeting
 - 1. Approve the Meeting Minutes of March 6, 2024
- IV. Public Period
- V. Old Business
- VI. New Business
 - 1. FY25 Capital Improvement Plan Updates
 - 2. Minnehaha Park Pickleball Court Construction
- VII. Other Business the Commission Deems Advisable
- VIII. Adjournment

More than one member of the City Council may be present and speak at this meeting.

Notice: Any person who desires to appeal any decision made at this meeting or hearing will need a record of the proceedings and, for this purpose, may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's office (407-539-6219) 48 hours in advance of the meeting.

MEETING DATE		AGENDA
August 7, 2024		Section: Minutes of Previous Meeting
Department/Office : Parks & Recreation	AGENDA REPORT	Item #: 1.
Subject: Approve the Meeting Minutes of March 6, 2024		
Requested Action or Motion:		
Summary Explanation & Background:		
Fiscal Impact:		
Exhibits:		
Commission/Board: Parks and Recreation Advisory Board		
Contact Person:		
Reviewed by City Attorney		

MEETING DATE		AGENDA
August 7, 2024		Section: New Business
Department/Office : Parks & Recreation	AGENDA REPORT	Item #: 1.
Subject: FY25 Capital Improvement Plan Updates		
Requested Action or Motion: N/A - Discussion Only		
Summary Explanation & Background: The Maitland City Council has held several discussions and workshops in recent months relating to the development of the budget for the 2025 fiscal year, which will begin on Oct. 1, 2024. This upcoming fiscal year presents some difficult challenges as the City of Maitland is slated to receive less revenue compared with the previous year due to new tax regulations imposed by the state legislature. This scenario, coupled with the increased costs of construction and services in general, has forced the City to curtail and postpone many planned projects to ensure funding for maintenance projects and essential services for our residents. Accordingly, the planned improvements to Sybelia Beach Park have been eliminated from the FY25 Capital Improvement Plan (CIP). The project which included a kayak launch, new drop-off zone, landscaping improvements, and the installation of a new pre-fabricated restroom, has been placed on hold. However, the Public Works Division will install new fixtures and refurbish current elements of the restroom in order to improve facility conditions. On a positive note, the Westside Trails project was approved to proceed. This will help to accomplish some of the primary goals set forth in the recent Parks and Recreation needs survey, specifically improving biking opportunities and trail connectivity. During the July 22, 2024 meeting, Council approved a project to convert the current multi-functional tennis / pickleball court at Minnehaha park into four dedicated permanent pickleball courts. Conversion cost of this project is approximately \$30,000, and will utilize a portion of the Parks Trust Fund balance which has a current balance of \$59,167. Other future 5-year CIP projects remain unchanged at this time. This agenda item is open for discussion on any of the aforementioned projects, but it is for informational purposes only and no decision is necessary at this time.		
Fiscal Impact: Approximately \$30,000 from Fund 65 (Parks Trust Fund)		
Exhibits:		
Commission/Board: Parks and Recreation Advisory Board		
Contact Person: Jay Conn 407-539-6264		

Reviewed by City Attorney
N/A

MEETING DATE		AGENDA
August 7, 2024		Section: New Business
Department/Office : Parks & Recreation	AGENDA REPORT	Item #: 2.
Subject: Minnehaha Park Pickleball Court Construction		
Requested Action or Motion: N/A - Discussion Only		
Summary Explanation & Background: As indicated in the previous discussion regarding recent changes to the capital improvement plan, permanent pickleball courts will be constructed at Minnehaha Park by converting the current multi-functional tennis and pickleball court at this site to pickleball usage only. There may be an opportunity to recover some of the funds for this project through the Florida Recreation Development Assistance Program (FRDAP). This project and the grant requirements are currently being evaluated and, if determined appropriate, City staff will submit an application to the Florida Department of Environmental Protection during the Aug.1 to Sept. 15 submission cycle for this program. There is no decision necessary on this item, but comments and questions regarding this capital improvement project are welcomed and encouraged.		
Fiscal Impact: \$30,000 from Fund 65 (Parks Trust Fund)		
Exhibits:		
Commission/Board: Parks and Recreation Advisory Board		
Contact Person: Jay Conn 407-539-6264		
Reviewed by City Attorney N/A		