



**City Council
September 23, 2024
Council Chambers
6:30 PM**



**WELCOME to our City Council meeting. All speakers must complete and submit a Speaker Card, preferably prior to the start of the meeting. A member of the public wishing to address the Council must be a Maitland resident or the owner of property or business in Maitland or their representative. The time limit for each speaker shall be three (3) minutes per agenda item. No speakers will be interrupted. Please silence all electronic devices during the meeting.
THANK YOU for participating in your City Government.**

- I. Call to Order
- II. Moment of Silence
- III. Pledge of Allegiance
- IV. Public Hearing
 - 1. Resolution No. 19-2024: Ad Valorem Tax Rate Fiscal Year 2025.
 - 2. Resolution No. 20-2024: Fiscal Year 2025 Annual Budget.
 - 3. Ordinance No. 1430: Chapter 196.1978 Live Local Act Opt Out Ad Valorem Tax Exemption.
 - 4. Ordinance No. 1431: Amending Chapter 6 Fire Protection and Prevention Article IV Fire Protection Facilities and Services Impact Fee.
- V. Old Business
- VI. Council Meeting Recess: Convene CRA Meeting
- VII. Consent Agenda
 - 1. City Council Meeting Minutes of September 9, 2024.
 - 2. City Council Workshop Minutes of September 4, 2024.
 - 3. Resolution No. 23-2024 Florida Department of Transportation SFGA Grant 453203-1-54-01: Westside Trail Project Supplemental Agreement.
 - 4. FY24 Vehicle Replacement Purchases: Step One Automotive Group.
 - 5. RFQ No. 710-2024-01 New Public Library and Park Project Construction Management at Risk (CMAR) Ranking.
 - 6. Interlocal Agreement Fire Dispatch Services: Orange County.
 - 7. Mutual Aid Agreement for Operational Assistance and Voluntary Cooperation: Orange County Sheriff's Office.
 - 8. School Resource Officer Program Agreement: School Board of Orange County.
- VIII. Public Period
- IX. Decisions

1. Ordinance No. 1432 Introduction: Five Year Capital Improvements Program (CIP) 2025-2029.
 2. Ordinance No. 1433 Introduction: Land Development Code Text Amendments Various Sections.
 3. Ordinance No. 1434 Introduction: Amending the Land Development Code Article 5 Development Standards, Section 5.6 Residential Tree Protection.
 4. Ordinance No. 1435 Introduction: Amending Chapter 17.5 Communications of the Maitland City Code.
- X. City Manager's Report/City Attorney/Council Reports
- XI. Adjournment

Notice: Any person who desires to appeal any decision made at this meeting or hearing will need a record of the proceedings and, for this purpose, may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's office (407-539-6219) 48 hours in advance of the meeting.

MEETING DATE		AGENDA
September 23, 2024		Section: Public Hearing
Department/Office : Administration	AGENDA REPORT	Item #: 1.
Subject: Resolution No. 19-2024: Ad Valorem Tax Rate Fiscal Year 2025.		
Requested Action or Motion: After receiving public input, move to adopt a resolution: (1) Set the operating millage for fiscal year 2025 as 5.0465, which is equal to the rolled-back rate of 5.0465; and (2) Set the voted debt millage rate for fiscal year 2025 as 0.2020 for a combined total millage rate of 5.2485 mills.		
Summary Explanation & Background: On July 22nd, the City Council set the proposed millage rate at 5.0465 and the voted debt millage rate at 0.2020. The rolled-back millage rate was set at 5.0465. The proposed operating and voted debt millage and the date and time of the tentative budget public hearing were included in the proposed tax bills sent out by the Orange County Property Appraiser in August. On September 9, 2024, the City Council held the first public hearing required by TRIM requirements and set the tentative millage rate at 5.0465 and the voted debt millage rate of 0.2020 for a total millage rate of 5.2485. This millage rate requires a majority vote under the maximum millage rate requirement. The tentative millage rate of 5.0465 is equal to the rolled-back rate of 5.0465. After taking public input, the Council may adopt the final operating millage rate at or below the tentative millage rate of 5.0465.		
Fiscal Impact: An operating millage rate of 5.0465 generates \$17.456M for the General Fund and \$1.8M for the CRA Trust Fund. A voted debt millage rate of 0.2020 will generate \$771K exclusively for the payment of debt service on the Limited Tax General Obligation Note.		
Exhibits: 1. Resolution No. 19-2024 - Ad Valorem Tax Rate Fiscal Year 2025		
Commission/Board: City Council		
Contact Person: Mark Reggentin 407-539-6220		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
September 23, 2024		Section: Public Hearing
Department/Office : Administration	AGENDA REPORT	Item #: 2.
Subject: Resolution No. 20-2024: Fiscal Year 2025 Annual Budget.		
Requested Action or Motion: After receiving public input, move to approve Resolution No. 13-2024 adopting the General Fund Budget of \$39,671,000; Utilities Fund Budget of \$14,653,000; Solid Waste Budget of \$3,498,000; and, Stormwater Environmental Utility Budget of \$2,492,000; Voted Debt Service Budget of \$813,000; and Position Authorization Table for FY 2025.		
Summary Explanation & Background: The General Fund budget workshop was held on July 15th and the Enterprise and Miscellaneous Funds workshop was held on August 5th. On Monday, September 9, 2024, the City Council tentatively adopted a General Fund budget of \$39,671,000, based on an operating millage of 5.0465 and voted debt millage of 0.2020 for a combined millage rate of 5.2485.		
<u>General Fund</u> The tentative General Fund budget for FY 2025 (tax year 2024) is balanced with a tax rate of 5.0465 established by the Council on September 9th. See the attached General Fund budget summary which outlines the revenue and expenditures, as well as the impact on fund balance. The General Fund budget of \$39,671,000 is the same as the tentative budget set by the Council. The budget funds one additional Purchasing Manager and the compensation plan.		
<u>Other Budgeted Funds</u> The Utilities Fund budget of \$14,653,000 includes capital outlay of \$1.9 million, including water line replacement, Water Treatment Plant upgrades. The balance of the budget are operating expenses of \$10.4 million (personnel costs, wastewater treatment costs at Iron Bridge and Altamonte Springs treatment plants, repair and maintenance, depreciation, and supplies) and \$1.7 million for estimated debt service obligations.		
The Solid Waste Fund budget of \$3,498,000 includes \$2.5 million in contractual services for solid waste and recycling, hauling and disposal. Contractual services account for 86% of the fund's budget, with the balance consisting of administrative costs, materials and supplies and a payment in lieu of franchise fees to the General Fund.		
The Stormwater Environmental Fee Fund budget of \$2,492,000 includes \$600 thousand in capital outlay (24% of the budget), \$549 thousand in personnel costs (22% of the budget) and \$1.3 million in operating expenditures (54% of the budget). Operating expenditures include: chemicals, drainage repair and maintenance, contracted street sweeping, solid waste disposal, lab and professional fees for water quality monitoring, aquatic weed control, fuel and power costs, administrative fees, and equipment repair and maintenance.		

The **Voted Debt Millage Fund** budget of \$813,000 consists entirely of debt service costs related to the Limited General Obligation Note. Fiscal 2024 debt service consists of \$218 thousand of interest expense and \$595 thousand in principal payments.

Position Authorization Table

There are 257 authorized positions (240 existing full-time, 15 existing part-time, 2 new full-time positions)

General Fund – 1 Purchasing Manager

Utilities Fund – 1 Water Supervisor

Two positions are unfunded:

General Fund – 1 Building Inspector

1 Sustainability Coordinator

After receiving public input, staff is recommending Council adopt the budget resolution for FY 2025.

Fiscal Impact:

General Fund Budget of \$39,671,000; Utilities Fund Budget of \$14,653,000; Solid Waste Budget of \$3,498,000; and Stormwater Environmental Utility Budget of \$2,492,000; and Voted Debt Service Budget of \$813,000.

Exhibits:

1. Resolution No 20-2024 FY25 Budget including attachments

Commission/Board: City Council

Contact Person: Mark Reggentin 407-539-6220

Reviewed by City Attorney

N/A

MEETING DATE		AGENDA
September 23, 2024		Section: Public Hearing
Department/Office : City Manager	AGENDA REPORT	Item #: 3.
Subject: Ordinance No. 1430: Chapter 196.1978 Live Local Act Opt Out Ad Valorem Tax Exemption.		
Requested Action or Motion: Move to adopt Ordinance No. 1430 enacting the opt-out provision of Chapter 196.1978, as presented.		
Summary Explanation & Background: <u>Live Local Act</u> The Live Local Act was passed into law during the 2023 Legislative Session as Senate Bill 102, which became Chapter 2023-17, Laws of Florida, upon becoming a law. This bill created a new exemption from ad valorem taxation by creating subsection (2)(b) of section 196.1978, Florida Statutes, which provides an exemption for certain multifamily properties which contain more than 70 units that are used to provide affordable housing to persons or families meeting extremely-low to moderate-income limits. <u>2024 Legislative Amendment</u> During the most recent Legislative session, the Legislature passed House Bill 7073, which became Chapter 2024-158, Laws of Florida upon signature by Governor DeSantis. The bill amended section 196.1978, Florida Statutes, to allow taxing authorities (which includes municipalities) to elect, via approval of an ordinance or resolution approved by a two-thirds vote of the governing body, to opt out of the exemption. Taxing authorities may only opt out of the taxing authority's metropolitan statistical area (MSA) has a greater number of affordable and available units than the number of rental households in the 0-120 percent area median income (AMI) according to the most recent Shimberg Center survey. The survey in Appendix 4 on Page 32 notes that this applies to the Orlando-Kissimmee MSA. <u>Ordinance to Enact Opt-Out</u> This ordinance contains a finding that the Orlando-Kissimmee MSA qualifies for the opt-out, and directs the Orange County Property Appraiser to not grant any exemptions between January 1, 2025, and January 1, 2027, in accordance with the requirements of the statute. By statute, this Resolution requires a 2/3 majority vote, which means that there must be four yes votes in order to enact the ordinance. This ordinance does not affect any exemptions that were lawfully granted prior to the adoption of this ordinance.		
Fiscal Impact: The Live Local Act, approved during the 2023 session of the Florida Legislature, established an ad valorem tax exemption for newly constructed multifamily developments that provide affordable housing within certain income thresholds. Any exemption would reduce the City's ad valorem tax collections. However, during the 2024 session, the Legislature approved a bill that allows certain local governments to opt out of the exemption. The City of Maitland qualifies for the opt-out. By opting out,		

future developments will not be able to avail themselves of the tax exemption.

Two apartment complexes in the city have taken advantage of this statute, resulting in a significant negative impact on ad valorem revenues.

Exhibits:

1. Ordinance No 1430 Maitland LLA Opt Out Chapter 196.1978
2. Shimberg_annual_report_Dec_2023 (1)
3. Order ID 7695077

Commission/Board: City Council

Contact Person: Mark Reggentin 407-539-6220

Reviewed by City Attorney
Cliff Shepard

MEETING DATE		AGENDA
September 23, 2024		Section: Public Hearing
Department/Office : Administration	AGENDA REPORT	Item #: 4.
Subject: Ordinance No. 1431: Amending Chapter 6 Fire Protection and Prevention Article IV Fire Protection Facilities and Services Impact Fee.		
Requested Action or Motion: Move to adopt Ordinance No. 1431 amending City Code Chapter 6, Fire Protection and Prevention, Article IV Fire Protection and Services Impact Fee with an effective date of December 22, 2024, as presented.		
Summary Explanation & Background: Under its home rule powers and pursuant to §163.31801, Florida Statutes, the City of Maitland may impose impact fees to ensure new development pays for its proportional share of capital facilities required by such new development. Requiring future growth to contribute its fair share of the costs necessary to fund required capital improvements and additions is an integral and vital part of the regulatory plan of growth management in the City and is a practice consistent with sound and generally accepted growth management, fiscal, and public administration practices and principles. Fire impact fees, which the City has assessed since 1980, are important sources of revenue for the City to fund infrastructure investments related to serving growth. The City periodically reviews and updates fire impact fees in response to growth needs. The last update for fire impact fees was in 2016 pursuant to Ordinance No. 1307. In July 2022, the City retained the services of Raftelis Financial Consultants, Inc, a professional management consulting firm, to prepare a study analyzing the projected impacts of growth on fire facilities and recommending appropriate fire impact fee assessments. • The findings of this analysis were presented to the City Council on June 24, 2024. It has been determined that: • The fire impact fees are necessary to offset the costs associated with meeting future demands for the City's fire facilities pursuant to the projections set forth in the study. • The fire impact fees bear a reasonable relationship to the burden imposed upon the City to provide fire facilities for new City residents. • The fire impact fee revenues will provide direct benefits to such new City residents reasonably related to the fees assessed. • An essential nexus exists between projected new development and the need for additional fire facilities to be funded with fire impact fees and the benefits that accrue to new development paying the fees. • The amount of the fire impact fees is reasonably proportional to the pro rata share of the additional fire facilities needed to serve new development.		

The Study recommends specific impact fee amounts for each land use category, based on sound methodology and the most recent and localized data. The Study recommends a reduction of the number of use categories from 12 to 8, and updates to the rates for fire impact fee assessments per category. All rates are decreasing except for the Office Building category. In accordance with §163.31801(6)(b), the proposed increase is implemented in two equal annual installments.

Staff recommends the City Council adopt Ordinance No. 1431 amending City Code Chapter 6, Fire Protection and Prevention, Article IV Fire Protection and Services Impact Fee with an effective date of December 22, 2024.

Fiscal Impact:

Revenue for the City is dependent upon approved development within the City limits. The financial cost to a developer(s) is dependent upon the classification as outlined in the impact fee structure and may be calculated by the developer(s) utilizing the same impact fee structure.

Exhibits:

1. Ordinance 1431 Fire Impact Fee 9232024 (2)
2. Order ID 7695052

Commission/Board: City Council

Contact Person: Mark Reggentin 407-539-6220

Reviewed by City Attorney
Holli New

MEETING DATE		AGENDA
September 23, 2024		Section: Consent Agenda
Department/Office : City Clerk	AGENDA REPORT	Item #: 1.
Subject: City Council Meeting Minutes of September 9, 2024.		
Requested Action or Motion: Move to approve the City Council meeting minutes of September 9, 2024, as presented.		
Summary Explanation & Background:		
Fiscal Impact: N/A		
Exhibits: 1. CC Draft Minutes 09092024		
Commission/Board: City Council		
Contact Person: Lori Hollingsworth 407-539-6219		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
September 23, 2024		Section: Consent Agenda
Department/Office : City Clerk	AGENDA REPORT	Item #: 2.
Subject: City Council Workshop Minutes of September 4, 2024.		
Requested Action or Motion: Move to approve the City Council workshop minutes of September 4, 2024, as presented.		
Summary Explanation & Background:		
Fiscal Impact: N/A		
Exhibits: 1. CC Workshop Minutes 9042024		
Commission/Board: City Council		
Contact Person: Lori Hollingsworth 407-539-6219		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
September 23, 2024		Section: Consent Agenda
Department/Office : Public Works	AGENDA REPORT	Item #: 3.
Subject: Resolution No. 23-2024 Florida Department of Transportation SFGA Grant 453203-1-54-01: Westside Trail Project Supplemental Agreement.		
Requested Action or Motion: Move to adopt Resolution No. 23-2024 authorizing the City Manager to execute the Florida Department of Transportation SFGA Grant Supplemental Agreement for the Westside Trail Project and any possible future amendments to the grant.		
Summary Explanation & Background: Earlier this year, the City of Maitland executed a Florida Department of Transportation's SFGA grant in the amount of \$500,000 to be utilized in the construction of the Westside Trail Project. The City has requested a revision to the scope of the grant to revise the limits of the project in order to segregate FDOT grant funding from a FDEP grant that was also received for the Westside Trail Project. FDOT requires a resolution to be adopted that authorizes the execution of the supplemental agreement. The resolution includes the provision that the City Manager is authorized to execute this and any possible future amendments to the grant agreement to avoid project delays.		
Fiscal Impact: The supplemental agreement has no fiscal impact. Grant revenue \$500,000; 01334000-334490-BS204 Grant expenditure acct: 01242541-566300-BS204 Balance of non-grant funded portion of project is budgeted in the project account 01412541-566300-BS704		
Exhibits: 1. Resolution 23-2024 FDOT SFG 453203-1-54-01 Westside Trail Contruction Project Supplemental Agreement 2. 453203-1-54-01 (G3074) - SFGA SA #1- Westside Tr		
Commission/Board: City Council		
Contact Person: Kimberley Tracy 407-539-6216		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
September 23, 2024		Section: Consent Agenda
Department/Office : Public Works	AGENDA REPORT	Item #: 4.
Subject: FY24 Vehicle Replacement Purchases: Step One Automotive Group.		
Requested Action or Motion: Move to authorize the purchase of three (3) replacement Police Department Vehicles from Step One Automotive Group for \$152,845.00.		
Summary Explanation & Background: The FY 2024 budget includes funding for the scheduled replacement of two (2) Vehicles #313 and #312, for the Police Department from Line Item 01211521-566430-VE001. The Fleet Department is also requesting to replace Vehicle #320, which is not scheduled for replacement until FY 2027, but has been determined to be mechanically not repairable.		
Replacement Vehicles CID Vehicle #313 Replacement with 2024 Ford Explorer XLT \$41,399.00 CSI Vehicle #312 Replacement with 2024 Ford Transit Cargo Van \$70,047.00 CID Vehicle #320 Replacement with 2024 Ford Explorer XLT \$41,399.00		
In consideration of the City's sustainability program, the Public Works Department, along with the Police Department, evaluated the availability of electric or hybrid electric options for these vehicles. Although there is a hybrid option available for both the CID and CSI vehicles, neither one is recommended due to the nature and duty of the vehicle usage, as well as the cost differential.		
Staff recommends approving the purchase of these three (3) replacement Police Department Vehicles from Step One Automotive Group for a total cost of \$152,845.00.		
Fiscal Impact: Funds are available in 01211521-566430-VE001.		
Exhibits: 1. CSI Van Quote 2. MAITLAND K7D X2_0001		
Commission/Board: City Council		
Contact Person: Christopher Kennedy (407) 539-6217		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
September 23, 2024		Section: Consent Agenda
Department/Office : Public Works	AGENDA REPORT	Item #: 5.
Subject: RFQ No. 710-2024-01 New Public Library and Park Project Construction Management at Risk (CMAR) Ranking.		
Requested Action or Motion: Move to approve the ranking of firms as recommended by the selection committee and authorize the City Manager to negotiate a contract for Construction Management at Risk (CMAR) Services for a new Public Library and Park Project.		
Summary Explanation & Background: The City of Maitland embarked on a review of the library in 2017, to determine options for either upgrading and improving the facility, or if a new facility would better serve the residents of Maitland. In 2018, a facility assessment was completed and, based upon the evaluation, the City Council determined upgrading and renovating the facility was not an option. Based upon City Council's request in 2020, a comparative evaluation was completed on three (3) sites. The chosen site was the city-owned property at 301 S. Maitland Ave., along with the adjacent parking lots to the East and West, Maitland Senior Center and Quinn Strong Park as the location for the new library. In 2022, the City selected HBM Architects for the planning and design of the project. City Council approved the design contract with HBM Architects on June 10, 2024, and the project is currently in the design development stage. Based upon the recommendation of HBM and approval of the City Council, the City is pursuing the construction manager at risk (CMAR) method to construct the project. It has been our goal to be under contract with a responsible CMAR firm before the end of the schematic design stage of the project. On June 23, 2024, the City issued RFQ 710-2024-01 for Construction Management at Risk (CMAR) Services for the library and park project. On July 25, 2024, the City received 12 statements of qualifications and on August 14, 2024, the Selection Committee met to rate the proposals with the intent of selecting no less than three (3) firms to provide oral presentations. Five (5) firms were selected to present to the Selection Committee, which consisted of the Assistant City Manager, Public Works Director, Community Development Director, and the Parks & Recreation Director. On September 5, 2024, the five (5) firms made presentations to the committee and the Selection Committee agreed upon the following final ranking: 1. Turner Construction Company 2. Pirtle Construction Company 3. Williams Company Building Division 4. H.J. High Construction Company 5. Oelrich Construction, Inc.		

Staff recommends City Council approve the ranking and authorize the City Manager to negotiate a contract with Turner Construction Company. Should the City be unable to satisfactorily contract with Turner Construction Company, the City will undertake negotiations with the next ranked firms. After negotiations, the proposed contract will be brought to the City Council for approval.

Fiscal Impact:

TBD

Exhibits:

Commission/Board: City Council

Contact Person: Kimberley Tracy 407-539-6216

Reviewed by City Attorney

N/A

MEETING DATE		AGENDA
September 23, 2024		Section: Consent Agenda
Department/Office : Fire/Rescue	AGENDA REPORT	Item #: 6.
Subject: Interlocal Agreement Fire Dispatch Services: Orange County.		
Requested Action or Motion: Move to adopt and authorize the Mayor to execute an interlocal agreement for fire dispatch services with Orange County Florida, effective October 1, 2024, continuing for five years ending September 30, 2029, as presented.		
Summary Explanation & Background: The City of Maitland, the City of Winter Garden, and the City of Ocoee all have fire dispatching services provided by the Orange County Fire Rescue Department. This arrangement has been in place since 2003 with each entity entering into an interlocal agreement with Orange County. The previous interlocal agreement between Maitland and Orange County expires on September 30, 2024. The changes associated with this renewal agreement include: • The total cost to Maitland for FY 2025 services is estimated to be \$160,000. The cost for subsequent years shall be determined using the formula in Section 5 of the agreement; and • Shared cost of CAD Interface fee between Maitland, Winter Garden and Ocoee (Section 5B.8). Over the past twenty years, Orange County Fire Rescue Dispatch has been a valued and cost-effective partner. Their expertise and professionalism has been a major factor in our ability to provide rapid response to 911 emergencies for the citizens and guests of Maitland.		
Fiscal Impact: \$160,000 for FY 25 budgeted in line item 01221522-533400		
Exhibits: 1. Maitland - 2024 Dispatch Services		
Commission/Board: City Council		
Contact Person: Chris Morton 407-539-0774		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
September 23, 2024		Section: Consent Agenda
Department/Office : Police Department	AGENDA REPORT	Item #: 7.
Subject: Mutual Aid Agreement for Operational Assistance and Voluntary Cooperation: Orange County Sheriff's Office.		
Requested Action or Motion: Move to authorize the Mayor to execute a mutual aid agreement for operational assistance and voluntary cooperation with the Orange County Sheriff's Office, effective upon execution by both parties, extending through December 31, 2028, and superseding the mutual aid agreement approved by Council on August 26, 2024.		
Summary Explanation & Background: This is an agreement between the City of Maitland and the Orange County Sheriff's Office for law enforcement mutual aid beginning September 2024 through December 31, 2028, allowing for the two entities to enter into a combined agreement for the rendering of assistance in a law enforcement emergency and permits voluntary cooperation and assistance of a routine law enforcement nature across jurisdictional lines. This agreement replaces the existing mutual aid agreement approved by City Council on August 26, 2024, as the County has requested additional language be added to extend mutual aid to municipal police officers outside their jurisdiction. The agreement was reviewed and approved by the Police Department legal advisor, Erin DeYoung.		
Fiscal Impact: N/A		
Exhibits: 1. COMBINED OCSO AND OC CITIES MAITLAND BLANK_2024 - 2028 (REVISED)		
Commission/Board: City Council		
Contact Person: David Manuel 407-539-6243		
Reviewed by City Attorney Erin DeYoung		

MEETING DATE		AGENDA
September 23, 2024		Section: Consent Agenda
Department/Office : Police Department	AGENDA REPORT	Item #: 8.
Subject: School Resource Officer Program Agreement: School Board of Orange County.		
Requested Action or Motion: Move to approve and authorize the Mayor to execute the agreement for the School Resource Officer Program with the School Board of Orange County for a 3-year term expiring June 30, 2027.		
Summary Explanation & Background: The Florida Legislature amended Section 1006.12, Florida Statutes, entitled "Safe-School officers at each public school", requiring each District School Board and School District Superintendent to partner with law enforcement agencies to establish or assign one or more safe-school officers at each school facility within the district by implementing a security option which best meets the needs of the school district. Florida Legislature further amended the laws relating to school safety through the Implementation of Legislative Recommendations of the Marjory Stoneman Douglas High School Public Safety Commission, which was signed by the Governor on May 8, 2019 and went into effect on October 1, 2019. In order to comply with this law and partner with the School Board, the city provides School Resource Officers to the public schools in the city to help ensure the safety of the students. this agreement provides for partial reimbursement of the costs associates with the provision of these officers. This is an agreement between the City of Maitland and the Orange County School Board for the School Resource Officers program effective July 1, 2024, through June 30, 2027. This contract provides for reimbursement of salaries for three (3) SRO's and two (2) supervisors at the following rates. <u>2024 - 2025 School Year</u> 3 SROs \$72,000.00 each 2 Supervisors \$36,000.00 each <u>2025 - 2026 School Year</u> 3 SROs \$73,000 each 2 Supervisors \$36,500 each <u>2026 - 2027 School Year</u> 3 SROs \$75,000 each 2 Supervisors \$37,500 each		
Fiscal Impact: Annual revenue as follows: 2024-2025 - \$288,000		

2025-2026 - \$292,000
2026-2027 - \$300,000

Exhibits:

1. Maitland SRO Agreement 2024-2027 clean (8.8.24)
2. Maitland Exhibit A SRO 2024-2025
3. Maitland Exhibit B_SRO Supervisor Totals 2024-2025
4. Maitland Exhibit C SRO 2025-2026
5. Maitland Exhibit D_SRO Supervisor Totals 2025-2026
6. Maitland Exhibit E SRO 2026-2027
7. Maitland Exhibit F_SRO Supervisor Totals 2026-2027

Commission/Board: City Council

Contact Person: Dave Manuel

Reviewed by City Attorney
Erin DeYoung

MEETING DATE		AGENDA
September 23, 2024		Section: Decisions
Department/Office : Administration	AGENDA REPORT	Item #: 1.
Subject: Ordinance No. 1432 Introduction: Five Year Capital Improvements Program (CIP) 2025-2029.		
Requested Action or Motion: Move to introduce Ordinance No. 1432, to approve the FY 2025-2029 Capital Improvements Program (including revised Table 1); update Table 1 within Chapter 7, Governance and Implementation Element, Capital Improvements Sub-Element of the 2035 CDP; recognize the annual update of the 5 year CIP; and recognize the annual update of the Orange County Public Schools 10-Year Capital Outlay Plan, as presented and set a public hearing date for October 14, 2024.		
Summary Explanation & Background: This document summarizes the major capital expenditure projects contemplated by the City of Maitland over the next five years. The projects included are consistent with the City's approved Comprehensive Development Plan ("CDP"). Capital improvement projects, by definition, are physical assets constructed or purchased to provide, improve or replace a public facility and are large scale and high in cost. The cost of a capital improvement is generally non-recurring and may require multi-year financing. For the purposes of the state requirements, physical assets which have been identified as existing or projected needs in the individual comprehensive plan elements shall be considered capital improvements. This five-year Capital Improvements Program ("CIP") represents the implementation of key master plans within the City: the Stormwater/Lakes Management Plan; the Trails Master Plan; Downtown Maitland Plan; the Parks Master Plan; and the Water and Sewer Master Plan. In addition, this CIP considers major projects that have achieved the objectives identified in the CDP, but require continued maintenance to sustain objectives. The City has also included the Orange County Public Schools ("OCPS") facilities work program as required supplemental information (Section X). The City does not have responsibility for the financial feasibility of this program, but it is included as required to reflect the coordination efforts between the City and OCPS to address the Public Schools required CIE in the City's CDP. Staff recommends Council introduce an ordinance to approve the FY 2025-2029 Capital Improvements Program (including revised Table 1); update Table 1 within Chapter 7, Governance and Implementation Element, Capital Improvements Sub-Element of the 2035 CDP; recognize the annual update of the 5 year CIP; and recognize the annual update of the Orange County Public Schools 10-Year Capital Outlay Plan.		
Fiscal Impact: N/A		
Exhibits: 1. Ordinance No 1432 Five Year CIP 2025-2029 including exhibits		

Commission/Board: City Council
Contact Person: Mark Reggentin 407-539-6220
Reviewed by City Attorney N/A

MEETING DATE		AGENDA
September 23, 2024		Section: Decisions
Department/Office : Community Development	AGENDA REPORT	Item #: 2.
Subject: Ordinance No. 1433 Introduction: Land Development Code Text Amendments Various Sections.		
Requested Action or Motion: Introduce Ordinance 1433 amending Article 2, Article 4, Article 5, Article 6, Article 7 and Article 10 of the Land Development Code and set the public hearing and action date for October 14, 2024.		
Summary Explanation & Background: The proposed ordinance refines several sections of the Land Development Code to provide consistency and clarity. The changes are as follows: • Amending Section 2.5.2(a) - Site Plan Review to provide for approval of minor deviations from the site plan to address technical issues during building permits and site construction permits that could not be reasonably anticipated during the site plan process provided that the changes are minor and do not materially alter drainage, streets or other engineering design, adversely impact stormwater quality or quantity, substantially affect the terms of the original approval and don't result in significant adverse impacts to the surrounding lands or the City. • Amending Section 2.5.4(d) - Appeals to City Council to provide for an appeals process for the issuance or denial of Short-Term Rental Certificates. • Amending Section 4.2.3(b)(3) - Health Care Uses to codify a previous administrative interpretation that freestanding emergency rooms (FSER) are considered outpatient care facilities as a principal use in the permitted uses table. • Amending Section 4.2.3(a)(1) - Classification of Principal Uses. Dwelling Unit with Professional Office Building for Owner or Custodian to replace "housekeeping unit" with "living unit" for consistency in the LDC. • Amending Section 4.3.4(a) - Air Conditioner Compressor Unit to remove an incorrect side yard setback requirement (7.5') for air conditioner units on lots that do not meet the minimum width requirement in the RSF-D zoning district, where the side yard setback is 5'. • Amending Table 5.2.5(a) - Minimum Number of Off-Street Vehicular Parking Spaces to clarify that required visitor parking spaces for multifamily dwellings (0.1 space) are calculated per dwelling unit instead of per resident. • Amending Table 5.14.6(c)(2) - Non-Residential and Mixed-Use Development Sign Standards (Permit Required) to clarify that multi-tenant office buildings with a shared entrance are permitted one wall sign per building frontage. • Amending Section 6.2.3 - Parks and Recreation Sites concerning park land dedication in residential subdivisions to exempt those of 10 lots or smaller from the required dedication of land for park and or recreational purposes or payment of an in-lieu fee. • Amending Section 7.1.19 (Mobility Fees) definition for "Dwelling Unit" to replace "housekeeping unit" with "living unit" for consistency in the LDC. • Amending Section 10.2.3 - Lots and Yards to clarify that street-side yard frontages apply to fences in all zone districts and in the RSF-3 district, only structures.		

- Amending Section 10.3 - Definitions to include:
 - Adding a definition of dwelling unit to include "A room or rooms connected together, constituting a separate independent living unit and physically separated from any other rooms or dwelling units which may be in the same structure, and containing independent cooking, sleeping and sanitation facilities".
 - Amending the Minor Home Structure definition to remove the word "home", thereby expanding minor structures to include residential and non-residential uses.
 - Amending the definition of Observation Deck to remove the word "boat" and the prohibition of "freestanding canopies, screened-in areas and roofs" to allow residents to enjoy the deck and view while being protected from the sun.

On June 20, 2024, the Planning and Zoning Commission unanimously recommended forwarding the proposed amendment to Council with a recommendation of approval, subject to the drafted definition of "dwelling unit" being modified to replace "housekeeping unit" with "living unit". Staff agreed with this condition and the proposed Ordinance has been amended accordingly.

Staff recommends Council introduce Ordinance 1433 amending Articles 2, 4, 5, 6, and 10 of the Land Development Code and set the public hearing and action date for October 14, 2024.

Fiscal Impact:

None

Exhibits:

1. Ordinance No. 1433 LDC Text Amendments Various Sections 10142024

Commission/Board: City Council

Contact Person: Dan Matthys 407-539-6211

Reviewed by City Attorney
Drew Smith

MEETING DATE		AGENDA
September 23, 2024		Section: Decisions
Department/Office : Community Development	AGENDA REPORT	Item #: 3.
Subject: Ordinance No. 1434 Introduction: Amending the Land Development Code Article 5 Development Standards, Section 5.6 Residential Tree Protection.		
Requested Action or Motion: Move to introduce Ordinance No. 1434 amending the Land Development Code, Article 5 Development Standards Section 5.6 Residential Tree Protection, and set the public hearing and action date for October 14, 2024.		
Summary Explanation & Background: City staff is proposing a text amendment to Section 5.6 Residential Tree Protection of the Maitland Land Development Code. The purpose of this text amendment is to clarify the responsibility of the owners of single-family residential properties to maintain a minimum number of trees on their lot, even if existing trees are legally removed without a permit, pursuant to Chapter 163.045, Florida Statutes. The amendment also clarifies situations when a property owner can pay into the City tree replacement account, when it is determined that it is impossible or impractical to plant the required tree quantities on site. The City of Maitland Approved Tree Stock List will be adopted by resolution and consist of trees selected from the list of acceptable plant materials, as maintained by the Community Development Department in the Procedures Manual. On June 20, 2024, the Planning and Zoning Commission unanimously recommended forwarding the proposed amendment to Council with a recommendation of approval. Staff recommends Council introduce Ordinance 1434 amending Article 5 Development Standards Section 5.6 Residential Tree Protection, and set the public hearing and action date for October 14, 2024.		
Fiscal Impact: None		
Exhibits: 1. Ordinance 1434 Introduction Amending the LDC Article 5 Sec 5.6 Residential tree standards		
Commission/Board: City Council		
Contact Person: Dan Matthys 407-539-6211		
Reviewed by City Attorney Drew Smith		

MEETING DATE		AGENDA
September 23, 2024		Section: Decisions
Department/Office : Community Development	AGENDA REPORT	Item #: 4.
Subject: Ordinance No. 1435 Introduction: Amending Chapter 17.5 Communications of the Maitland City Code.		
Requested Action or Motion: Move to introduce Ordinance No. 1435 amending Chapter 17.5 Communications of the City Code and set the public hearing and action date for October 14, 2024.		
Summary Explanation & Background: Chapter 17.5 Communications is the portion of the Maitland City Code regulating the placement, construction and modification of communication towers and telecommunications facilities (cellular towers). When the Land Development Code was updated on February 28, 2022, the references to zone districts in Chapter 17.5 were not updated. The staff-proposed changes update the references to zone districts in Chapter 17.5 to instead make reference to the zone districts adopted on February 28, 2022. Staff recommends Council Introduce Ordinance No. 1435 amending Chapter 17.5-Communications of the City Code and set the public hearing and action date for October 14, 2024.		
Fiscal Impact: None		
Exhibits: 1. Ord No 1435 Amending Chapter 17.5 City Code 9232024		
Commission/Board: City Council		
Contact Person: Dan Matthys 407-539-6211		
Reviewed by City Attorney Drew Smith		