



**City Council
November 11, 2024
Council Chambers
6:30 PM**



**WELCOME to our City Council meeting. All speakers must complete and submit a Speaker Card, preferably prior to the start of the meeting. A member of the public wishing to address the Council must be a Maitland resident or the owner of property or business in Maitland or their representative. The time limit for each speaker shall be three (3) minutes per agenda item. No speakers will be interrupted. Please silence all electronic devices during the meeting.
THANK YOU for participating in your City Government.**

- I. Call to Order
- II. Moment of Silence
- III. Pledge of Allegiance
- IV. Presentations
 1. Proclamation Children's Grief Awareness Day: New Hope for Kids
 2. Maitland Public Library and Quinn Strong Park Project Schematic Design Update: HBM Architecture Interior Design & RVi Planning + Landscape Architecture.
- V. Public Hearing
 1. Ordinance No. 1436: Amending Chapter 9, Local Business Taxes and Regulations, of the Code of Ordinances, Article II. Solicitors, Panhandlers and Peddlers.
- VI. Old Business
- VII. Consent Agenda
 1. City Council Meeting Minutes of October 28, 2024.
 2. Piggyback Agreement for the Public Emergency Medical Transport (PEMT) Supplemental Reimbursement Program: Public Consulting Group (PCG).
 3. Piggyback Contract for SCADA Services: Process Control Services, LLC.
 4. Piggyback Contract for Tree Pruning and Removal Services: The Davey Tree Expert Company.
 5. Right-of-Way and Median Landscape Maintenance Amendment No. 1: Helping Hand Lawn Care, Inc.
 6. Resolution 26-2024 Adopting an Amended FY25 Law Enforcement Trust Fund Budget and Approving the Purchase of Two (2) K-9 Vehicles and Equipment.
 7. Resolution No. 27-2024 Amending Fiscal Year 2024 Utility Budget.
 8. Florida Opioid Settlement Program Recovery Services Agreement: Recovery Connections of Central Florida.

9. Carry Forward Funds from FY 2024.

VIII. Public Period

IX. Decisions

1. Ordinance No.1437 Introduction: Amending Chapter 10 Offenses
Miscellaneous prohibiting Camping and Sleeping on Public Property.
2. Parks and Recreation Court Reservation Policy.
3. Parks Trust Funds Designation Approval: Minnehaha Park Project.

X. City Manager's Report/City Attorney/Council Reports

XI. Adjournment

Notice: Any person who desires to appeal any decision made at this meeting or hearing will need a record of the proceedings and, for this purpose, may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's office (407-539-6219) 48 hours in advance of the meeting.

MEETING DATE		AGENDA
November 11, 2024		Section: Presentations
Department/Office : City Clerk	AGENDA REPORT	Item #: 1.
Subject: Proclamation Children's Grief Awareness Day: New Hope for Kids		
Requested Action or Motion: Presentation of Proclamation Only		
Summary Explanation & Background: Children's Grief Awareness Day is observed every year on the third Thursday in November. This time of year is a critical time of year to support grieving children because the holiday season is often an especially difficult time after a death of a loved one. Children's Grief Awareness Day provides an opportunity for all of us to raise awareness of the painful impact the death of a loved one has on the life of a child, an opportunity to make sure that these children receive the support they need. New Hope for Kids, is a non-profit organization in Maitland that provides needed support to grieving children and families while also granting wishes to children with life-threatening illnesses throughout Central Florida.		
Fiscal Impact: N/A		
Exhibits: 1. 2024New Hope for Kids - Childrens Grief Awareness DayCity of Maitland Proclamation (002)		
Commission/Board: City Council		
Contact Person: Lori Hollingsworth 407-539-6219		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
November 11, 2024		Section: Public Hearing
Department/Office : Community Development	AGENDA REPORT	Item #: 1.
Subject: Ordinance No. 1436: Amending Chapter 9, Local Business Taxes and Regulations, of the Code of Ordinances, Article II. Solicitors, Panhandlers and Peddlers.		
Requested Action or Motion: Move to Adopt Ordinance No. 1436 amending Chapter 9, Local Business Taxes and Regulations, of the Code of Ordinances, Article II. - Solicitors, Panhandlers and Peddlers, as presented.		
Summary Explanation & Background: Chapter 9, Article II of the City Code requires any person conducting door-to-door solicitation of money, donations, or sales in Maitland to first obtain a solicitation permit. Currently, the Code requires applicants to apply in the Community Development Department and undergo a background check by the Police Department. Several years ago, based on changes in state law, the Police Department ceased doing background searches of solicitation permit applicants. The administration and issuance of the permits have been conducted by the Community Development Department based on input from the Police Department. The proposed revision brings the code language in Chapter 9 in alignment with current staff practices as well as some minor updates and restructuring of Chapter 9 to be consistent with the overall Code of Ordinances. Similarly, Chapter 9, Article II of the City Code also regulates panhandling. Since the most recent update of this code section in 1997, several court rulings have been made that define local government's ability to regulate panhandling based upon constitutional provisions. Therefore, this code update is intended to bring our local code into conformance with contemporary court opinions by eliminating a registration process and regulating aggressive panhandling. Staff recommends Council adopt Ordinance No. 1436 amending Chapter 9, Local Business Taxes and Regulations, of the Code of Ordinances, Article II. - Solicitors, Panhandlers and Peddlers, as presented.		
Fiscal Impact: TBD		
Exhibits: 1. Ordinance 1436 Chapter 9 Solicitors Peddlers Panhandlers final 112124		
Commission/Board: City Council		
Contact Person: Dan Matthys 407-539-6211		
Reviewed by City Attorney Drew Smith		

MEETING DATE		AGENDA
November 11, 2024		Section: Consent Agenda
Department/Office : City Clerk	AGENDA REPORT	Item #: 1.
Subject: City Council Meeting Minutes of October 28, 2024.		
Requested Action or Motion: Move to approve the City Council meeting minutes of October 28, 2024, as presented.		
Summary Explanation & Background:		
Fiscal Impact: N/A		
Exhibits: 1. CC Draft minutes 10282024		
Commission/Board: City Council		
Contact Person: Lori Hollingsworth 407-539-6219		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
November 11, 2024		Section: Consent Agenda
Department/Office : Fire/Rescue	AGENDA REPORT	Item #: 2.
Subject: Piggyback Agreement for the Public Emergency Medical Transport (PEMT) Supplemental Reimbursement Program: Public Consulting Group (PCG).		
Requested Action or Motion: Move to approve the multi-year contract with Public Consulting Group (PCG) for the Public Emergency Medical Transport (PEMT) supplemental reimbursement program.		
Summary Explanation & Background: The Maitland Fire Rescue Department provides transport and medical services, some of which qualify for the Public Emergency Medical Transport (PEMT) Program for Medicaid. As Medicaid patients are in need of transport, Medicaid will reimburse the city a small share of the actual transport costs. Through the PEMT program, the federal government will augment Medicaid funding to help fill the gap between the Medicaid reimbursement and the actual cost of transport. The city must comply with both U.S. Department of Health and Human Services under the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and the Health Information Technology for Economic and Clinical Health (HITECH) Act, and regulations promulgated thereunder (HIPAA Regulations). This is a complex and time-consuming process. In order to efficiently recoup these costs, the city has utilized the services of Public Consulting Group (PCG) to manage the reimbursement process. This has proven to be the most cost-effective method of applying for and receiving these reimbursements. Certified Public Expenditure (CPE) is a mechanism used to obtain federal funds to compensate for non-reimbursed costs for emergency medical transportation provided to Medicaid recipients who are not enrolled in a Florida Medicaid Managed Care Plan. The basis for the CPE program is found in federal regulations under 42 CFR 433.51. The fire department utilizes the services of PCG to submit all required applications and paperwork to Florida Agency for Healthcare Administration (AHCA) for reimbursement. The fire department has been utilizing the services of PCG since 2017.		
Fiscal Impact: Exact expenditure amount is unknown. However, fees paid are based on PEMT revenue recovery. The City will pay six percent (6%) of revenue received under the PEMT program for Medicaid FFS and three percent (3%) of revenue received under Medicaid MCO for services rendered towards the scope of work, which has historically been less than \$5,000. This contract is a piggyback contract from Palm Beach County, Florida.		
Exhibits: 1. Piggyback Contract Public Consulting Group LLC Nov 11 2024		
Commission/Board: City Council		
Contact Person: Chris Morton 407-539-0774		

Reviewed by City Attorney
NA

MEETING DATE		AGENDA
November 11, 2024		Section: Consent Agenda
Department/Office : Public Works	AGENDA REPORT	Item #: 3.
Subject: Piggyback Contract for SCADA Services: Process Control Services, LLC.		
Requested Action or Motion: Move to authorize the City Manager to execute a piggyback contract for SCADA services with Process Control Services, LLC.		
Summary Explanation & Background: In 2018, the City of Maitland entered into an interlocal agreement with the City of Altamonte Springs to monitor and control the City of Maitland's three (3) water plants. As a part of the interlocal agreement, Altamonte Springs and the City of Maitland jointly developed and installed the SCADA (Supervisory Control and Data Acquisition) system for remote monitoring and control. The City of Maitland needs to modify and enhance the existing system for current and future operations to allow the City of Maitland to operate water plants in the upcoming years and therefore, the City of Maitland is seeking to enter into a piggyback contract from a qualified SCADA vendor. The City of Maitland is looking for assistance with help to test, maintain, repair, calibrate, program SCADA Systems and installation of ancillary control components at the water plants within the City of Maitland. Process Control Services has agreed to allow the city to utilize a piggyback contract through New Smyrna Beach Utilities Contract No. 23-656, for an Agreement for Annual Contract for SCADA Services. It is anticipated that expenditures for FY25 will be approximately \$75,000, which will exceed the City Manager's purchasing threshold. Staff recommends authorizing the City Manager to piggyback New Smyrna Beach Utilities Contract No. 23-656 with Process Control Services for SCADA Services effective upon the execution date of the Piggyback contract and any future extensions to follow.		
Fiscal Impact: Funds are available in the Utility Fund Water Division budget - \$75,000 is expected to be expended this fiscal year.		
Exhibits: 1. PiggybackContract- Process Control		
Commission/Board: City Council		
Contact Person: Kimberley Tracy 407-539-6216		
Reviewed by City Attorney Drew Smith		

MEETING DATE		AGENDA
November 11, 2024		Section: Consent Agenda
Department/Office : Public Works	AGENDA REPORT	Item #: 4.
Subject: Piggyback Contract for Tree Pruning and Removal Services: The Davey Tree Expert Company.		
Requested Action or Motion: Move to authorize the City Manager to execute a piggyback contract for tree pruning and removal services with the Davey Tree Expert Company.		
Summary Explanation & Background: Over the past several years, the City of Maitland has successfully utilized the City of Winter Park's contract with A Budget Tree Service for right-of-way tree pruning, tree removal and emergency tree services. A Budget Tree Services, Inc., has been a reliable contractor and responsive to emergency situations. However, there are periods when the city would benefit from having another contractor available to reduce the backlog for tree trimming and removal services. The Davey Tree Expert Company was awarded the same current contract with the City of Winter Park's ITB-23-2018, and provides similar services to A Budget Tree Service. The Davey Tree Expert Company has an excellent reputation in the arbor industry. In addition, Davey is a national company with a significant local presence and staffing. Having an additional arbor care company available to assist the City of Maitland would allow for a greater level of service to be provided to the City's residents. The City of Maitland's current piggyback contract through the City of Winter Park's ITB-23-2018, is set to expire on November 13, 2024. The City of Winter Park has awarded a new Contract No. RFP8-24, for Tree Pruning and Removal Services, with the three (3) top-ranked firms: A Budget Tree Service, Branch Management Tree Care and The Davey Tree Expert Company. Both A Budget Tree Service and The Davey Tree Expert Company have agreed to allow the City of Maitland to piggyback the City of Winter Park's RFP8-24 for Tree Pruning and Removal Services. Branch Management Tree Care declined a piggyback contract with the City of Maitland at this time. The amount to be expended will exceed the City Manager's purchasing threshold and will be paid from available funds budgeted in the General Fund Beautification and Arbor Services accounts. Staff recommends authorizing the City Manager to piggyback the City of Winter Park's RFP8-24 for Tree Pruning and Removal Services with The Davey Tree Expert Company, effective upon the execution date of the piggyback contract and any future extensions to follow.		
Fiscal Impact: Funding is available in the General Fund Beautification and Arbor Services accounts 01424572-5346*.		
Exhibits: 1. PiggybackContract- The Davey Tree Expert Company		
Commission/Board: City Council		

Contact Person: Christopher Kennedy (407) 539-6217
Reviewed by City Attorney Drew Smith

MEETING DATE		AGENDA
November 11, 2024		Section: Consent Agenda
Department/Office : Public Works	AGENDA REPORT	Item #: 5.
Subject: Right-of-Way and Median Landscape Maintenance Amendment No. 1: Helping Hand Lawn Care, Inc.		
Requested Action or Motion: Move to authorize the City Manager to execute Amendment No. 1 to the agreement with Helping Hand Lawn Care, Inc. (HHLC, Inc.) for the landscape maintenance of the right-of-way as presented.		
Summary Explanation & Background: The City entered into a contract for mowing and detailed landscape maintenance for the City's right-of-ways, medians, and associated parcels based on City Council's approval on October 9, 2023. Helping Hand Lawn Care, Inc. was selected by Invitation to Bid (ITB 23-422-01) for landscape maintenance services that included rights of way and medians under the city's maintenance responsibility that require a higher level of maintenance of traffic, as well as isolated parcels throughout the City that require specialized maintenance. The scope of work includes all mowing, detailed landscape maintenance, irrigation inspection, fertilization, mulching and pest management services for the designated roadways and identified parcels. The ITB also included unit prices for additional services outside the routine maintenance defined in the bid documents. City Council approved the contract for the routine maintenance in the amount of \$287,286. City staff has requested Helping Hand to provide a proposal to provide services to additional areas that have since been identified to be included in the contract, mainly the rights-of-way on Horatio Avenue and the medians on Thistle Lane. Helping Hand has provided a proposal in accordance with the terms of the contract for the additional services to perform and maintain these areas for an amount of \$7,896.60 per month, which is a total of \$94,760 per year. Staff recommends that City Council authorize the City Manager to execute Amendment No. 1 with Helping Hand Lawn Care, Inc. (HHLC, Inc.), in the amount of \$94,750 annually.		
Fiscal Impact: Funds are available in Grounds Maintenance and Beautification & Arbor Services account 01424572-534638		
Exhibits: 1. Amendment No.1_HORATIO & THISTLE-1		
Commission/Board: City Council		
Contact Person: Christopher Kennedy (407) 539-6217		
Reviewed by City Attorney Drew Smith		

MEETING DATE		AGENDA
November 11, 2024		Section: Consent Agenda
Department/Office : Police Department	AGENDA REPORT	Item #: 6.
Subject: Resolution 26-2024 Adopting an Amended FY25 Law Enforcement Trust Fund Budget and Approving the Purchase of Two (2) K-9 Vehicles and Equipment.		
Requested Action or Motion: Move to approve Resolution 26-2024 budget appropriation of \$92,000 from the Law Enforcement Trust Fund for the FY 2025 budget and approve the purchase of two (2) K-9 vehicles and equipment from Cocoa Ford \$136,608.		
Summary Explanation & Background: The police department included the addition of a K-9 unit to their operational budget in 2025. To accommodate this unit, the department needs to acquire an additional K-9 vehicle. The Police Department evaluated converting an existing vehicle to a K-9 unit. However, after performing the financial analysis on converting an existing unit, the additional costs involved in repurposing an existing vehicle was not deemed cost-effective. The City is proposing moving up the replacement of the next scheduled patrol vehicle (#366 FY 2026) and replacing it early, upfitted for the K-9 unit. In addition, to provide a backup resource for the two (2) K-9 units, the department is also requesting moving up the replacement of the existing K-9 unit (#302 FY 2027) which would move the current K-9 vehicle to a dedicated K-9 backup for when one of the primary vehicles is out of service. The City has partially budgeted for and funded the replacement of the two (2) vehicles (\$60,000) in the current budgeted vehicle replacement program. Those funds can be combined with the appropriation of the Federal Forfeiture funds of \$76,608 for the unbudgeted portion. Together these sources would provide the required funding for the purchase and unfitting of the vehicles. The balance of the forfeiture fund will be used for K-9 training aids, apparel, equipment, veterinary fitness for duty exam and medications (\$14,000), and \$1,000.00 for promotional items. Pursuant to the Florida Contraband Forfeiture Act and the Department of Justice's Guide to Equitable Sharing for State and Local Law Enforcement, forfeiture funds shall not be used to replace or supplant the appropriated resources of the local government and shall not increase the overall law enforcement budget. The Police Chief recommends appropriating \$92,000.00 state and federal forfeiture funds. Of these funds (\$77,000.00 federal) will be used to purchase and equip two (2) fully marked police vehicles for K-9 use and transportation, (\$14,000.00 federal) K-9 training aids, apparel, equipment, veterinary fitness for duty exam and medications, and (\$1,000.00 state) for promotional items. Purchase Approval – The Police Department will purchase two (2) Ford Police Interceptor Utility vehicles from an approved vendor, Cocoa Ford Fleet, via state sheriff's contract FSA 24-VEL32.0. Cocoa Ford Fleet has these vehicles in inventory and will complete the upfitting process in-house, providing a turnkey product expeditiously for \$136,608. Law Enforcement Trust Fund Allocation- \$77,000.000 - Vehicle Purchase and upfitting for K-9; \$14,000.00 - K-9 training aids, apparel, equipment, veterinary fitness for duty exam and medications;		

\$1,000.00 Promotional

These are non-budgeted items in compliance with Federal and State regulations and will be purchased following City of Maitland purchasing guidelines.

Fiscal Impact:

\$59,608 Vehicle Replacement 01211521-566430-VE001

\$77,000 Law Enforcement Trust Fund 68850521-566430 PD100

\$14,000 Law Enforcement Trust Fund 68850521-535218 PD100

\$1,000 Law Enforcement Trust Fund 68850521-534800 PD400

Exhibits:

1. Resolution No.26-2024 Budget Amendment LETF

Commission/Board: City Council

Contact Person: David Manuel 407-539-6243

Reviewed by City Attorney
N/A

MEETING DATE		AGENDA
November 11, 2024		Section: Consent Agenda
Department/Office : Finance Department	AGENDA REPORT	Item #: 7.
Subject: Resolution No. 27-2024 Amending Fiscal Year 2024 Utility Budget.		
Requested Action or Motion: Move to adopt Resolution No.27-2024 amending the Fiscal Year 2024 Utility Capital expenditure budget by \$587,000.		
Summary Explanation & Background: When the FY 2024 budget was proposed and adopted, the capital budget was balanced and finalized based on available funding. The City has a FEMA grant for \$179,880 for the purchase and installation of 4 permanent generators and needs additional funding to purchase and install the generators. Due to favorable interest rates in the investment markets, the Utility Fund realized favorable investment returns and received the final capital contribution installment from SSNOCWTA as their share of the construction of lift station #1. The 2024 capital appropriation will be included in the FY 2024 Carry forward approval.		
Fiscal Impact: Increases Utility expenditure appropriation by \$587,000.		
Exhibits: 1. Resolution No. 27-2024 Utility Budget Amendment 11112024		
Commission/Board: City Council		
Contact Person: Mark Reggentin 407-539-6220		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
November 11, 2024		Section: Consent Agenda
Department/Office : Fire/Rescue	AGENDA REPORT	Item #: 8.
Subject: Florida Opioid Settlement Program Recovery Services Agreement: Recovery Connections of Central Florida.		
Requested Action or Motion: Move to approve the contract allowing Recovery Connections of Central Florida to provide opioid abuse services to the residents of Maitland utilizing State monies provided through the Florida Opioid Settlements Program fund.		
Summary Explanation & Background: The Florida Opioid Settlement Program refers to the state's efforts to address the opioid crisis through financial settlements with pharmaceutical companies, distributors, and other parties accused of contributing to the epidemic. These settlements are part of larger national lawsuits intended to hold individuals and entities accountable for the widespread harm caused by the opioid epidemic. Florida has secured billions of dollars through these settlements, which will be allocated to combat opioid addiction and its related harms. The funds are directed towards various initiatives, including: 1. Treatment and Recovery Services: Expanding access to treatment programs for individuals struggling with opioid addiction, including medication-assisted treatment (MAT), counseling, and rehabilitation. 2. Prevention and Education: Supporting public awareness campaigns, school programs, and other efforts aimed at preventing opioid misuse, especially among young people. 3. Harm Reduction Programs: Initiatives like syringe exchange programs, overdose prevention efforts (e.g., providing naloxone), and safe disposal of unused prescription drugs. 4. Law Enforcement and Legal Efforts: Enhancing resources for law enforcement to address illegal opioid distribution and trafficking, and supporting legal actions to further combat the crisis. The Florida Opioid Settlement Program represents a significant step in addressing the long-term impacts of the opioid epidemic, with the aim of reducing addiction, preventing overdoses, and supporting those affected by opioid misuse. Recovery Connections of Central Florida is a Recovery Community Organization (RCO) serving Orange, Seminole, Osceola, and Brevard counties. The hallmark of an RCO is that it is a nonclinical organization led by representatives of the local recovery community. Over half of the Board of Directors identify as people in long term recovery. All frontline service providers, called Certified Recovery Peer Specialists (CRPS), have lived experience recovering from substance use disorders (SUD). Funding from the City will provide wraparound support to participants. Within the Scope of Services, Recovery Connections of Central Florida will address issues such as healthcare, food insecurity, access to transportation, communication, clothing, and ancillary needs such as co-pays for physical and mental		

health appointments. Wraparound support meets people where they are with compassion and empathy, providing the stability they need to continue their path of recovery.

Recovery Connections has, and currently serves Maitland residents and residents of the surrounding area. The opioid crisis knows no borders, so assistance to individuals in and adjacent to the city will provide a benefit to the city and its residents by transitioning individuals from a life of addiction to becoming contributing members of society. The amount of funding the city receives each year is insufficient to provide any meaningful program run by the city. Based upon our current funding levels (approximately \$10,000 - 20,000 per year), staff had determined that funding an organization that serves Maitland is the most impactful use of this funding. Both Orange and Seminole County also assist in funding this organization.

Fiscal Impact:

Carry forward balance from FY 23 \$9,973 & FY 24 \$21,842.
FY 25 TBD State allocation.

Exhibits:

1. AGREEMENT - RECOVERY CONNECTIONS OF CENTRAL FLORIDA
2. Exhibit A - Recovery Connections to Maitland Agreement 11.5.24
3. RCCF Human Trafficking Affidavit

Commission/Board: City Council

Contact Person: Chris Morton 407-539-0774

Reviewed by City Attorney
NA

MEETING DATE		AGENDA
November 11, 2024		Section: Consent Agenda
Department/Office : Finance Department	AGENDA REPORT	Item #: 9.
Subject: Carry Forward Funds from FY 2024.		
Requested Action or Motion: Move to approve the recommended Carry Forward list and to amend the FY 2025 General Fund expenditure budget by \$7,925,698 and revenue budget by \$840,000; Stormwater Fund expenditure budget by \$760,000; Utilities Fund expenditure budget by \$9,719,901; and revenue budget by \$179,880.		
Summary Explanation & Background: Attached is a list of items staff recommends to be carried forward as an adjustment to the 2025 Budget. This list represents specific items or projects funded or carried forward from the FY 2024 amended budget, but not spent or encumbered prior to September 30, 2024. Each item has been reviewed and recommended by the Department Head and the City Manager. The majority of the General Fund carry forwards are related to transportation, including new sidewalks (\$668K), roads and streets improvements (\$1.4M), facilities repair and maintenance (\$1.4M), vehicle / equipment replacements delayed due to sustainability evaluations (\$719K), and grant revenues of \$840,000. In the Stormwater fund, carry forward is related to equipment replacement (\$560K Street Sweeper). In the Utilities Fund, the largest portion of the funds carried forward relate to the second phase of the 17-92 water main project (\$6.9M), water line replacements (\$1.6M), generators (\$767K) and grant revenues of (\$180K). The staff is recommending approval of the Carry Forward listing and corresponding budget adjustments.		
Fiscal Impact: Reduces the respective FY 2024 expenditures and increases the FY 2025 expenditures: General Fund - \$7,925,698 and revenues \$840,000; Stormwater Fund - \$760,000; and, Utilities Fund - \$9,719,901 and revenues \$179,880.		
Exhibits: 1. CF25		
Commission/Board: City Council		
Contact Person: Jerry Gray 407-539-6201		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
November 11, 2024		Section: Decisions
Department/Office : Police Department	AGENDA REPORT	Item #: 1.
Subject: Ordinance No.1437 Introduction: Amending Chapter 10 Offenses Miscellaneous prohibiting Camping and Sleeping on Public Property.		
Requested Action or Motion: Introduce Ordinance No. 1437 amending Chapter 10, Offenses Miscellaneous, by adding new sections to Article I In General, of the Code of Ordinances, and set the public hearing and action date for November 11, 2024.		
Summary Explanation & Background: On March 20, 2024, the Governor approved House Bill 1365 creating a new Section 125.0231, Florida Statutes. This bill prohibits cities and counties from "authoriz[ing] or otherwise allow[ing] any person to regularly engage in public camping or sleeping on any public property" under the jurisdiction of the county or municipality as applicable. There is one exception allowed within the statute. The County may designate public property for camping and sleeping for a period of 1 year if the property is certified by DCF and meets certain minimum standards including safety and security, sanitation, behavioral health services, and enforcement of a prohibition on illegal substance and alcohol use. The County may designate property that is owned by the County or a municipality. However, if the designated property is within the boundaries of a municipality, then the County's designation is contingent upon the municipality's concurrence. The County currently has no plans to establish such a facility. Beginning January 1, 2025, a resident, business owner, or the Attorney General can bring a civil action against the County or a municipality for violating the Statute. 1. The complaint must include an affidavit attesting that the County or municipality "... failed to take all reasonable action within the limits of its governmental authority to cure the alleged violation within 5 business days after receiving written notice..." 2. If a resident or business owner prevails in a civil action, a court may award reasonable expenses incurred in bringing the civil action, including court costs, reasonable attorney fees, investigative costs, witness fees, and deposition costs. Based upon these statutory provisions and to avoid the potential for civil litigation, the Police Department's legal advisor has drafted an ordinance which prohibits camping or sleeping on public property or rights-of-way. Ordinance No. 1437 is intended to bring the city's code into compliance with the new statutory requirements and provide a method for the City to prohibit any person from camping or sleeping in a public area, except as permitted. Staff recommends Council introduce Ordinance No. 1437 amending Chapter 10, Offenses Miscellaneous,		

by adding new sections to Article I In General, of the Code of Ordinances, and set the public hearing and action date for November 11, 2024.

Fiscal Impact:

TBD

Exhibits:

1. Ordinance 1437 Chapter 10 11112024

Commission/Board: City Council

Contact Person: David Manuel 407-539-6243

Reviewed by City Attorney
Cliff Shepard

MEETING DATE		AGENDA												
November 11, 2024		Section: Decisions												
Department/Office : City Clerk	AGENDA REPORT	Item #: 2.												
Subject: Parks and Recreation Court Reservation Policy.														
Requested Action or Motion: Staff requests direction regarding the court reservation policy.														
Summary Explanation & Background: In the budget workshop held on July 15, 2024, City Council discussed various alternatives regarding the provision of permanent pickleball facilities at Minehaha Park. The City Council requested that additional information be provided in order to make a more informed decision regarding the conversion cost as it relates to the FY25 budget. Currently, the court serves two purposes. A majority of the time, it is available for use as either a pickleball or tennis court under the city's reservation policy. The court is marked for both uses. During reservation periods, tennis players can use the permanent net for tennis or pickleball players may bring their own temporary nets for pickleball play. Monday-Wednesdays from 5:30pm to 9:00pm the courts are used for open pickleball play. At the City Council meeting on July 22, 2024, the Council discussed funding options if the city were to move forward with converting Court 1 at Minnehaha Park to four permanent pickleball courts. At that meeting, the Council determined that if the project were to move forward, it should be funded by impact fees. At this meeting, the issue of scheduling the newly converted pickleball facility was also discussed. Specifically, whether the new pickleball facility would be operated using the current rental/reservation structure of the tennis courts in Maitland. Some requests from residents for a permanent pickleball facility also request that the courts remain free and open at all times; while other groups have expressed a desire to be able to reserve a court to ensure availability for play at a particular time without waiting for a court to open. Additionally, this latter option may afford the opportunity to cater to Maitland residents more so than if the courts remained free and open. Currently, a tennis court can be rented for \$5 per hour before 5:00pm or \$8 per hour after 5pm. There is also the option to purchase an annual pass according to the following rate schedule, which allows up to one reservation per day (on a space available basis). This system also provides Maitland residents who are members an ability to reserve courts two days in advance. Non-residents can reserve one day in advance. <table border="1"> <thead> <tr> <th>Annual Pass</th><th>Resident</th><th>Non-Resident</th></tr> </thead> <tbody> <tr> <td>Youth (under 16)</td><td>Free</td><td>\$25</td></tr> <tr> <td>Adult - 12 Months</td><td>\$48</td><td>\$98</td></tr> <tr> <td>Adult - 9 months</td><td>\$36</td><td>\$76</td></tr> </tbody> </table>			Annual Pass	Resident	Non-Resident	Youth (under 16)	Free	\$25	Adult - 12 Months	\$48	\$98	Adult - 9 months	\$36	\$76
Annual Pass	Resident	Non-Resident												
Youth (under 16)	Free	\$25												
Adult - 12 Months	\$48	\$98												
Adult - 9 months	\$36	\$76												

Adult - 6 months	\$28	\$58
Should a rental policy be adopted for pickleball court usage, staff recommends that the same rate structure be utilized for pickleball and tennis to maintain consistency for all users of recreational facilities in Maitland. Very preliminary estimates of potential revenue generated from the permanent conversion of the courts under the tennis model is \$3,000 – 8,000 annually. At this meeting, staff was provided direction to transition to a reservation system following the conversion. At the October 28, 2024 City Council meeting, an agenda item was prepared to allocate the Parks Trust Fund money to the construction of permanent pickleball courts at Minnehaha Park. During the discussion regarding this item, alternatives to a full-time reservation system were discussed. Based upon that discussion, the funding decision was tabled until the scheduling policy could be resolved. Based upon concerns regarding overuse of the park and the limitations on parking, coupled with the popularity of pickleball and the potential for increased use of newly renovated permanent courts, two primary options were discussed. First was to maintain the reservation system as the best opportunity to control use of the facility to avoid overuse, while providing Maitland residents with primacy for use of the facility. The second was to maintain a hybrid system that allowed specific times and days for open play to accommodate that form of play. Council discussion focused on one or two days of open play at specific times while allowing the remainder of the time for reservation play.		
Fiscal Impact: TBD		
Exhibits:		
Commission/Board: City Council		
Contact Person: Mark Reggentin 407-539-6220		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
November 11, 2024		Section: Decisions
Department/Office : Parks & Recreation	AGENDA REPORT	Item #: 3.
Subject: Parks Trust Funds Designation Approval: Minnehaha Park Project.		
Requested Action or Motion: Move to approve designated Parks Trust funds from Hill Passive Park to Minnehaha Park to create four permanent pickleball courts.		
Summary Explanation & Background: In the July 22, 2024 Council meeting, consensus was reached to proceed with converting one existing tennis court at Minnehaha Park in order to create four permanent pickleball courts. It was further determined, the City could utilize Parks Trust funds to expand the functionality of the existing infrastructure at Minnehaha Park by making improvements to expand the pickleball use. By policy, designated Parks Trust funds automatically carry forward to the next fiscal year. However, based on Council direction, staff is requesting Council take action to re-designate Parks Trust funds to expand the pickleball facility. The pickleball conversion project was also discussed at the August 8, 2024, Parks Advisory Board meeting and was supportive of the proceeding with the project. These improvements can be scheduled to begin once the funds' designation has been approved and subject to coordination with the contractor.		
Fiscal Impact: \$16,700.00 - Fund 65 (Parks Trust Fund)		
Exhibits:		
Commission/Board: Parks and Recreation Advisory Board		
Contact Person: Jay Conn 407-539-6264		
Reviewed by City Attorney N/A		