



**Parks and Recreation
Advisory Board
Approved Minutes
August 7, 2024
Council Chambers
6:30 PM**



I. CALL TO ORDER/ROLL CALL

Chair Andrew Smith called the August 7, 2024 meeting to order at 6:45 p.m. due to waiting for a quorum. Staff in attendance, Jay Conn, Director, Debbie Zaravelis, Admin Assistant.

Present: 3 - Chair Andrew Smith, Board Member Nathaniel Stember, Board Member Melissa Soto

Absent: 2 - Vice-Chair Michael Thomas, Board Member Doris Houck

II. PLEDGE OF ALLEGIANCE

III. MINUTES OF PREVIOUS MEETING

1. APPROVE THE MEETING MINUTES OF MARCH 6, 2024

A motion was made to approve the meeting minutes as presented.

RESULT: Approve

MOVER: Board Member Nathaniel Stember

SECONDER: Chair Andrew Smith

AYES: Andrew Smith, Nathaniel Stember, Melissa Soto

NAYS: None

IV. PUBLIC PERIOD

Chair Andrew Smith opened the Public Period. There being no one who wished to speak, Chair Andrew Smith closed the Public Period.

V. OLD BUSINESS

There was none.

VI. NEW BUSINESS

1. FY25 CAPITAL IMPROVEMENT PLAN UPDATES

Jay Conn gave a brief overview of the updates for the FY25 Capital Improvement Plan. The city will be facing challenges ahead due to the city receiving less revenue and the increased costs of construction and services, thus postponing planned projects.

Sybelia Beach Park renovations will be affected. At this time, there will only be improvements made to the existing restrooms to improve the facility conditions.

The Westside Trail project will proceed. Improving biking opportunities and trail connectivity were a main goal in the Parks and Recreation survey, where trails were listed as number one.

2. MINNEHAHA PARK PICKLEBALL COURT CONSTRUCTION

Jay Conn shared with the board that the City Council has approved a project to convert the one tennis court that is currently being used as a multi-functional tennis/pickleball court at Minnehaha Park into four permanent pickleball courts. There is a possible grant opportunity for this project to recover some of the funds needed through the Florida Recreation Development Assistance Program (FRDAP). Jay Conn is evaluating the grant requirements and, if deemed appropriate, he will submit an application to the Florida Department of Environmental Protection.

VII. OTHER BUSINESS THE COMMISSION DEEMS ADVISABLE

Chair Andrew Smith welcomed a new board member, Melissa Soto.

VIII. ADJOURNMENT

There being no further business to come before the Parks and Recreation Advisory Board Meeting, the meeting adjourned at 7:10 pm.