



**City Council
Approved Minutes
November 11, 2024
Council Chambers
6:30 PM**



I. CALL TO ORDER

Present: 5 - Councilmember Lori Wurtzel, Councilmember Vance Guthrie, Councilmember Michael Wilde, Councilmember Lindsay Hall Harrison, Mayor Lowndes

Absent: 0 -

Mayor Lowndes called the November 11, 2024 meeting to order at 6:30 pm. Staff also in attendance: City Manager Reggentin, City Clerk Hollingsworth, City Attorney Smith, Parks and Recreation Director Conn, Finance Director Gray, Public Works Director Tracy, Fire Chief Morton, Police Chief Manuel, Community Development Director Matthys, Deputy City Clerk Keane, and Public Information Officer Sargent.

II. MOMENT OF SILENCE

Mayor Lowndes offered a moment of silence.

III. PLEDGE OF ALLEGIANCE

Mayor Lowndes led the Pledge of Allegiance.

IV. PRESENTATIONS

1. PROCLAMATION CHILDREN'S GRIEF AWARENESS DAY: NEW HOPE FOR KIDS

Mayor Lowndes read aloud and presented Brian Clark, President and CEO of New Hope for Kids, with the proclamation for Children's Grief Awareness Day, November 21, 2024.

2. MAITLAND PUBLIC LIBRARY AND QUINN STRONG PARK PROJECT SCHEMATIC DESIGN UPDATE: HBM ARCHITECTURE INTERIOR DESIGN & RVI PLANNING + LANDSCAPE ARCHITECTURE.

City Manager Reggentin provided a brief overview of the Maitland Public Library and Park Project, and introduced the presenters.

Peter Bolek, President - Director of Design, HBM Architecture, Interior Design *(Via Microsoft Teams)*

Kevin Kennedy, Principal, HBM Architecture *(Via Microsoft Teams)*

Ryan Seacrist, Vice President - Principal, RVI Planning and Landscape Architecture.

Mr. Seacrist and Mr. Bolek presented the site plan rendering, proposed program elements, intersection improvement considerations and the

updated floor plans.

A discussion ensued and Mr. Bolek provided a schedule and explained the next steps in the process.

Councilmember Hall Harrison was excused from the meeting at 7:36 pm.

V. PUBLIC HEARING

1. ORDINANCE NO. 1436: AMENDING CHAPTER 9, LOCAL BUSINESS TAXES AND REGULATIONS, OF THE CODE OF ORDINANCES, ARTICLE II. SOLICITORS, PANHANDLERS AND PEDDLERS.

City Clerk Hollingsworth, read aloud, by title Ordinance No. 1436.

Community Development Director Dan Matthys presented Ordinance No. 1436 and provided an overview of the amendments proposed to Chapter 9, Local Business Taxes and Regulations, of the Code of Ordinances, Article II. - Solicitors, Panhandlers and Peddlers.

Mayor Lowndes opened the public comment period. There being no one who wished to speak, Mayor Lowndes closed the public comment period.

A motion was made to adopt Ordinance No. 1436 amending Chapter 9, Local Business Taxes and Regulations, Article II. - Solicitors, Panhandlers and Peddlers, as presented.

RESULT:	Adopt
MOVER:	Councilmember Wilde
SECONDER:	Councilmember Guthrie
AYES:	Lori Wurtzel, Vance Guthrie, Michael Wilde, John Lowndes
NAYS:	None

VI. OLD BUSINESS

There were none.

VII. CONSENT AGENDA

Mayor Lowndes opened the public comment period for Consent items #2 through #9

There being no one who wished to speak, Mayor Lowndes closed the public comment period.

A motion was made to approve the Consent agenda, as presented

RESULT:	Approve
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MOVER:	Councilmember Guthrie
SECONDER:	Councilmember Wilde
AYES:	Lori Wurtzel, Vance Guthrie, Michael Wilde, John Lowndes
NAYS:	None

1. **CITY COUNCIL MEETING MINUTES OF OCTOBER 28, 2024.**
Approve the City Council meeting minutes of October 28, 2024, as presented.
2. **PIGGYBACK AGREEMENT FOR THE PUBLIC EMERGENCY MEDICAL TRANSPORT (PEMT) SUPPLEMENTAL REIMBURSEMENT PROGRAM: PUBLIC CONSULTING GROUP (PCG).**
Authorize the City Manager to execute a multi-year contract with Public Consulting Group (PCG) for the Public Emergency Medical Transport (PEMT) supplemental reimbursement program.
3. **PIGGYBACK CONTRACT FOR SCADA SERVICES: PROCESS CONTROL SERVICES, LLC.**
Authorize the City Manager to execute a piggyback contract for SCADA services with Process Control Services, LLC.
4. **PIGGYBACK CONTRACT FOR TREE PRUNING AND REMOVAL SERVICES: THE DAVEY TREE EXPERT COMPANY.**
Authorize the City Manager to execute a piggyback contract for tree pruning and removal services with the Davey Tree Expert Company.
5. **RIGHT-OF-WAY AND MEDIAN LANDSCAPE MAINTENANCE AMENDMENT NO. 1: HELPING HAND LAWN CARE, INC.**
Authorize the City Manager to execute Amendment No. 1 to the agreement with Helping Hand Lawn Care, Inc. (HHLC, Inc.) for the landscape maintenance of the right-of-way as presented.
6. **RESOLUTION 26-2024 ADOPTING AN AMENDED FY25 LAW ENFORCEMENT TRUST FUND BUDGET AND APPROVING THE PURCHASE OF TWO (2) K-9 VEHICLES AND EQUIPMENT.**
Approve Resolution 26-2024 budget appropriation of \$92,000 from the Law Enforcement Trust Fund for the FY 2025 budget and approve the purchase of two (2) K-9 vehicles and equipment from Cocoa Ford \$136,608.
7. **RESOLUTION NO. 27-2024 AMENDING FISCAL YEAR 2024 UTILITY BUDGET.**
Adopt Resolution No. 27-2024 amending the Fiscal Year 2024 Utility Capital expenditure budget by \$587,000.
8. **FLORIDA OPIOID SETTLEMENT PROGRAM RECOVERY SERVICES AGREEMENT: RECOVERY CONNECTIONS OF CENTRAL FLORIDA.**

Approve the contract allowing Recovery Connections of Central Florida to provide opioid abuse services to the residents of Maitland utilizing State monies provided through the Florida Opioid Settlements Program fund.

9. CARRY FORWARD FUNDS FROM FY 2024.

Approve the recommended Carry Forward list and to amend the FY 2025 General Fund expenditure budget by \$7,925,698 and revenue budget by \$840,000; Stormwater Fund expenditure budget by \$760,000; Utilities Fund expenditure budget by \$9,719,901; and revenue budget by \$179,880.

VIII. PUBLIC PERIOD

Mayor Lowndes opened the public comment period.

Public comment was given as follows:

Curtis Kunihiro, 106 Kyle Drive.

Ann Sheldon, 100 Kyle Drive.

There being no one else who wished to speak, Mayor Lowndes closed the public comment period.

IX. DECISIONS

1. ORDINANCE NO.1437 INTRODUCTION: AMENDING CHAPTER 10 OFFENSES MISCELLANEOUS PROHIBITING CAMPING AND SLEEPING ON PUBLIC PROPERTY.

City Clerk Hollingsworth, read aloud, by title Ordinance No. 1437.

City Manager Reggentin introduced Ordinance No. 1437 and provided a brief overview.

Mayor Lowndes opened the public comment period. There being no one who wished to speak, Mayor Lowndes closed the public comment period.

A motion was made to introduce Ordinance No. 1437 Amending Chapter 10, Offenses Miscellaneous, as presented and set the Public Hearing and action date for December 9, 2024.

RESULT:	Adopt
MOVER:	Councilmember Wilde
SECONDER:	Councilmember Wurtzel
AYES:	Lori Wurtzel, Vance Guthrie, Michael Wilde, John Lowndes
NAYS:	None

2. PARKS AND RECREATION COURT RESERVATION POLICY.

City Manager Reggentin stated that during the budget workshop held on July 15, 2024, the Council discussed various alternatives regarding providing permanent pickleball facilities at Minnehaha Park, where the court is currently marked for tennis and pickleball. Players can bring their temporary nets for pickleball right now, Monday through Wednesday, from 5:30 pm to 9:00 pm for open play. The rest is designated for reservations where the court can be used for either. Funding options were discussed at the City Council meeting on July 22, 2024, and it was determined that if the project were to move forward it should be funded through impact fees. Currently, Maitland offers annual passes, and residents can reserve courts two days in advance versus nonresidents who can only reserve the courts one day in advance. The issue was either to continue the policy for reservations for the pickleball courts or to adopt a hybrid system with open play a couple of times a week during specific hours and then have reservations the rest of the time.

Mayor Lowndes opened the public comment period.

Public comment was given as follows:

Chuck Fletcher, 620 Lake Catherine Drive.

Dorine Olive, 620 Lake Catherine Drive.

Dale McDonald, 108 Tangelo Court.

Nelson Blankenship, 541 Lake Catherine Drive.

Curtis Kunihiro, 160 Kyle Drive.

There being no one else who wished to speak, Mayor Lowndes closed the public comment period.

A discussion ensued.

A motion was made to amend the current policy to allow for a mix of open play and court reservations at the discretion of the city manager and staff.

RESULT:	Adopt
MOVER:	Councilmember Wilde
SECONDER:	Councilmember Guthrie
AYES:	Lori Wurtzel, Vance Guthrie, Michael Wilde, John Lowndes
NAYS:	None

3. PARKS TRUST FUNDS DESIGNATION APPROVAL: MINNEHAHA PARK PROJECT.

City Manager Reggentin stated at the July 22, 2024, Council meeting, that a consensus was reached to proceed with converting one existing tennis court at Minnehaha Park in order to create four permanent pickleball courts. It was further determined, the City could utilize Parks

Trust funds to expand the functionality of the existing infrastructure at Minnehaha Park by making improvements to expand the pickleball use. By policy, designated Parks Trust funds automatically carry forward to the next fiscal year. However, based on Council direction, staff is requesting the Council take action to re-designate Parks Trust funds to expand the pickleball facility.

Mayor Lowndes opened the public comment period.
Public comment was given as follows:
Chuck Fletcher, 620 Lake Catherine Drive.

There being no one else who desired to speak, Mayor Lowndes closed the public comment period.

A motion was made to authorize the reallocation of Parks Trust funds from Hill Passive Park to Minnehaha Park for the conversion of a single tennis court into four pickleball courts.

RESULT:	Approve
MOVER:	Councilmember Wilde
SECONDER:	Councilmember Guthrie
AYES:	Lori Wurtzel, Vance Guthrie, Michael Wilde, John Lowndes
NAYS:	None

X. CITY MANAGER'S REPORT/CITY ATTORNEY/COUNCIL REPORTS

City Manager Reggentin announced upcoming city events:

November 16: Movie in the Park

December 6: Getdown Downtown Holiday Concert featuring Michael Andrew

December 7: Season of Light

December 21: Movie in the Park

XI. ADJOURNMENT

There being no further business to come before the Council, the meeting adjourned at 8:56 pm.