City Council
January 13, 2025
Council Chambers
6:30 PM

WELCOME to our City Council meeting. All speakers must complete and submit a Speaker Card, preferably prior to the start of the meeting. A member of the public wishing to address the Council must be a Maitland resident or the owner of property or business in Maitland or their representative. The time limit for each speaker shall be three (3) minutes per agenda item. No speakers will be interrupted. Please silence all electronic devices during the meeting.
THANK YOU for participating in your City Government.

I. Call to Order

II. Moment of Silence

III. Pledge of Allegiance

IV. Presentations

1. 30 Year Service Award: David Manuel

V. Public Hearing

1. Ordinance No. 1438 Second Reading: LDC Text Amendment: Waterfront Structure Review Standards.
2. Ordinance No. 1439 Second Reading: LDC Text Amendment: Shoreline Protection Standards and Shoreline Alteration.

VI. Old Business

VII. Consent Agenda

1. City Council Meeting Minutes of December 9, 2024.
2. Guaranteed Maximum Price (GMP) City Hall Repair: Wharton-Smith, Inc.
3. Firefighter Decontamination Equipment Grant Award: Personal Protective Equipment and Self Contained Breathing Apparatus Washer.
4. Public Works CCTV Camera Truck Retrofit: Cues, Inc.
5. Florida State Revolving Fund Loan DW480251 Amendment 4: 17/92 Water Main Upgrade Project Phase 1.
6. Emergency Debris Monitoring Services Hurricane Milton: Thompson Consulting Services, LLC.
7. Emergency Debris Hauling and Disposal Hurricane Milton: Ceres Environmental Services, Inc.
8. FY25 Vehicle Replacement Purchases: DeLand Nissan
9. Orange County Municipal Inter-Local Voluntary Cooperation Mutual Aid Agreement: Law Enforcement Services
10. Amendment 1 Construction, Engineering and Inspection (CEI) Services Contract: Neel Shaffer, Inc.

VIII. Public Period

IX. Decisions

1. First Reading: Ordinance 1440 Repealing Traffic Light Safety Act

X. City Manager's Report/City Attorney/Council Reports

XI. Adjournment

Notice: Any person who desires to appeal any decision made at this meeting or hearing will need a record of the proceedings and, for this purpose, may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's office (407-539-6219) 48 hours in advance of the meeting.

MEETING DATE		AGENDA
January 13, 2025	MAITLAND FLORIDA	Section: Presentations
Department/Office : City Clerk	AGENDA REPORT	Item #: 1.

Subject:
30 Year Service Award: David Manuel

Requested Action or Motion:
N/A Service Award Presentation

Summary Explanation & Background:
Chief David Manuel began his law enforcement career with the City of Maitland Police Department in 1990 as a patrol officer.

He subsequently served as a member of the SWAT Team, held the rank of sergeant, lieutenant, commander, and deputy chief of police.

Chief Manuel retired for a short time and worked for the University of Central Florida Police Department before coming back to the City of Maitland in 2017 as the Chief of Police.

Fiscal Impact:
N/A

Exhibits:

Commission/Board: City Council

Contact Person: Lori Hollingsworth 407-539-6219

Reviewed by City Attorney
N/A

MEETING DATE		AGENDA
January 13, 2025	MAITLAND FLORIDA	Section: Public Hearing
Department/Office : Community Development	AGENDA REPORT	Item #: 1.

Subject:
Ordinance No. 1438 Second Reading: LDC Text Amendment: Waterfront Structure Review Standards.

Requested Action or Motion:
Move to adopt Ordinance 1438 amending LDC Article 2, Section 2.5.3(d)(4) - Waterfront Structure Review Standards, as presented.

Summary Explanation & Background:
Since August 10, 2009 (Ord. No. 1189), the City of Maitland has required applicants, constructing or replacing waterfront structures such as docks, to plant their shoreline with native aquatic plants so that no more than 50 feet, or 50 percent (whichever is less) of the shoreline remains clear of vegetation.

Prior to the City's 2022 LDC update, this standard was explicitly stated in *Sec. 11-79 - Application for permit* of the City Code, that for any person "desiring to construct a boat dock, boathouse, boat ramp, boardwalk or seawall" they were required to plant native aquatic plants accordingly. As part of the City's 2022 LDC update, these requirements were moved to *Section 5.3.7 (b) (2) - Shoreline Alteration Standards* and *Section 5.3.7 (d) - Shoreline Alteration Standards*. However, staff believes that including this requirement directly within the waterfront structure permit review standards makes this requirement more explicit to applicants.

On November 7, 2024, the Planning and Zoning Commission discussed this ordinance and voted to forward it to City Council with a recommendation of approval.

1st reading was December 9, 2024, Council introduced the proposed ordinance as presented.

Staff recommends that City Council adopt Ordinance 1438 amending LDC Article 2, Section 2.5.3(d)(4) - Waterfront Structure Review Standards, as presented.

Fiscal Impact:
TBD

Exhibits:
1. Ordinance Introduction Amending the LDC waterfront structures (DAS rev)

Commission/Board: City Council

Contact Person: Dan Matthys 407-539-6211

Reviewed by City Attorney
Drew Smith

MEETING DATE		AGENDA
January 13, 2025	MAITLAND FLORIDA	Section: Public Hearing
Department/Office : Community Development	AGENDA REPORT	Item #: 2.

Subject:
Ordinance No. 1439 Second Reading: LDC Text Amendment: Shoreline Protection Standards and Shoreline Alteration.

Requested Action or Motion:
Move to adopt Ordinance 1439 amending LDC Article 5, Section 5.3.7 - Shoreline Protection Standards and Article 10, Section 10.3.2 - Definitions, as presented.

Summary Explanation & Background:
The purpose of the proposed ordinance is to clarify language in *Section 5.3.7 Shoreline Protection Standards* of the Land Development Code, which requires applicants to bring the entire property shoreline up to current required standards at the time of any shoreline alteration or construction of a waterfront structure. In addition, the proposed ordinance clarifies the distinction between a seawall and a retaining wall near a body of water. The definition of "SEAWALL" is being revised to the original definition contained in Ordinance 1189, adopted August 10, 2009, which was slightly altered in the adoption of the 2022 Land Development Code.

On November 7, 2024, the Planning and Zoning Commission discussed this ordinance and voted to forward it to City Council with a recommendation of approval.

1st reading on December 9, 2024, Council introduced the proposed ordinance as presented.

Staff recommends Council approve Ordinance 1439 amending LDC Article 5, Section 5.3.7 - Shoreline Protection Standards and Article 10, Section 10.3.2 - Definitions, as presented.

Fiscal Impact:
NA

Exhibits:
1. Ordinance Introduction Amending the LDC seawall (DAS rev 102224)

Commission/Board: City Council

Contact Person: Dan Matthys 407-539-6211

Reviewed by City Attorney
Drew Smith

MEETING DATE		AGENDA
January 13, 2025	MAITLAND FLORIDA	Section: Consent Agenda
Department/Office : City Clerk	AGENDA REPORT	Item #: 1.

Subject:
City Council Meeting Minutes of December 9, 2024.

Requested Action or Motion:
Move to approve the December 9, 2024, meeting minutes, as presented.

Summary Explanation & Background:

Fiscal Impact:
N/A

Exhibits:
1. CC Draft Minutes December 9 2024

Commission/Board: City Council

Contact Person: Lori Hollingsworth 407-539-6219

Reviewed by City Attorney
N/A

MEETING DATE		AGENDA
January 13, 2025	MAITLAND FLORIDA	Section: Consent Agenda
Department/Office : Public Works	AGENDA REPORT	Item #: 2.

Subject:
Guaranteed Maximum Price (GMP) City Hall Repair: Wharton-Smith, Inc.

Requested Action or Motion:
Move to approve the City Manager to execute a Guaranteed Maximum Price contract with Wharton Smith for the City Hall repairs in the amount of $795,813.00.

Summary Explanation & Background:
In 2023, the city's consultant, Walter P Moore completed a water intrusion assessment as the firm has expertise in forensic analysis and building envelope assessments. Based on the information found during the assessment, Walter P. Moore provided construction documents and specifications for the necessary repairs to the building, which includes repairs to the windows, roof, building exteriors, drywall and ceilings . Staff provided the construction plans and specifications to Wharton Smith, one of the city's continuing Construction Managers at Risk (CMAR) contractors for them to provide a Guaranteed Maximum Price(GMP) contract.

When working on repairs or renovations, there are typically unknown conditions that have to be addressed as they are exposed; therefore, the contract includes an allocation to make the known repairs and take care of unforeseen issues that could be found. For those items, an allowance is provided for a not to exceed cost. If the funds that are not used for the project, they are returned to the city. Wharton Smith has provided a GMP in the amount of $795,813.00, of which there is a $100,000 allowance for roof repairs. There is also a a contractors contingency of 8% and an owner's contingency of 5% included.

Staff recommends City Council approve the City Manager to execute a Guaranteed Maximum Price contract with Wharton Smith for the City Hall repairs in the amount of $795,813.00.

Fiscal Impact:
Carry forward funds are available in facilities repairs 01414519.534630.CF001

Exhibits:
1. 90-24-020 Maitland City Hall Roof & Window Repairs - Revision #01

Commission/Board: City Council

Contact Person: Kimberley Tracy 407-539-6216

Reviewed by City Attorney
N/A

MEETING DATE		AGENDA
January 13, 2025	MAITLAND FLORIDA	Section: Consent Agenda
Department/Office : Fire/Rescue	AGENDA REPORT	Item #: 3.

Subject:
Firefighter Decontamination Equipment Grant Award: Personal Protective Equipment and Self Contained Breathing Apparatus Washer.

Requested Action or Motion:
Move to accept a Florida Firefighter Decontamination Grant for $27,621.23, authorize the City Manager to execute all related documents, and authorize the expenditure of the required 25% matching funds of $6650.00 plus a shipping fee of $1021.23 for a total of $7671.23.

Summary Explanation & Background:
The Florida Firefighter Cancer Decontamination Equipment Grant Program (FFCDEGP) was established by Florida Statute 633.137 and F.A.C 69A-37.503 to help protect the health and safety of firefighters and provide financial assistance through grants to help fire departments, including volunteer fire departments, procure equipment, supplies, and educational training designed to mitigate exposure to hazardous, cancer-causing chemicals.

This grant will allow the fire department to purchase a Personal Protective Equipment (PPE) extractor that helps to remove carcinogens and hazardous materials from gear worn while mitigating hazards found during firefighting operations. It also allows purchasing an equipment washer to remove the same hazardous materials from self-contained breathing apparatus (SCBA) and other tools used during firefighting operations. The item will be purchased under NPPGov contracts.

The total grant submittal will be $27,621.23 with a required 25% City match of $6650.00 plus a shipping fee of $1021.23 for a total of $7671.23.

Fiscal Impact:
Funded from Fund Balance Grant Matching Designation 01000000-284708 $7671.23

Exhibits:
1. Grant Award notification
2. SCBA Washer
3. Funding opportunity
4. 241001_NPPGov_VendorBooklet_Update
5. MPA 2020 LOC and DECCAN EXECUTED
6. Est_24184_from_Florida_PPE_Services_LLC_17224

Commission/Board: City Council

Contact Person: Chris Morton 407-539-0774

Reviewed by City Attorney
NA

MEETING DATE		AGENDA
January 13, 2025	MAITLAND FLORIDA	Section: Consent Agenda
Department/Office : Public Works	AGENDA REPORT	Item #: 4.

Subject:
Public Works CCTV Camera Truck Retrofit: Cues, Inc.

Requested Action or Motion:
Move to approve the retrofit of the Public Works CCTV camera truck by Cues, Inc. in the amount of $100,495 utilizing the HGAC Cooperative Purchasing Program.

Summary Explanation & Background:
The city currently owns a 2014 Ford E-450 CCTV Camera truck that is primarily used by the Wastewater Division to perform televised inspection of sanitary sewer pipes. A truck of this age would typically be up for replacement but to due to type of use and the limited miles the truck is driven, it remains in good shape; however, the CCTV equipment on the truck is outdated. The truck and affiliated equipment has the capability to be used by the Stormwater Division, but there are concerns of cross contamination when using the same camera in both the sanitary system and the storm systems along with the time and effort it takes to covert the camera back and forth for the different uses. Given this situation, the Public Works Department requested a quote from Cues, Inc. to retrofit the existing truck with new equipment including individual cameras for each division's use. That will allow the truck to be used by both divisions and provide an overall cost savings to the City by not having to purchase, store and maintain an additional vehicle. The cost to retrofit the truck is $100,495 based on utilizing the HGAC Cooperative Purchasing Program pricing. This will will be funded out of both the utilities and the stormwater funds with stormwater absorbing the majority of the required upgrades. The proposed breakdown is Utility - $35,020 / Stormwater $65,475.

Staff recommends approving the retrofit of the Public Works CCTV camera truck by Cues, Inc. in the amount of $100,495.00 utilizing the HGAC Cooperative Purchasing Program.

Fiscal Impact:
Funds are available in 32371537-566405 $65,475 and 41351535-566405 $35,020

Exhibits:
1. Maitland E450 Retrofit Quote 2024 Revised
2. Maitland, City of (FL) CL Retro Components OFFQ37551-04
3. Copy of HGAC_Maitland FL Accessories OZ2 SPR GNET basic revised 11 24
4. HGAC+Buy+2023
5. CUES Terms and Conditions of Sale

Commission/Board: City Council

Contact Person: Christopher Kennedy (407) 539-6217

Reviewed by City Attorney
N/A

MEETING DATE		AGENDA
January 13, 2025	MAITLAND FLORIDA	Section: Consent Agenda
Department/Office : Finance Department	AGENDA REPORT	Item #: 5.

Subject:
Florida State Revolving Fund Loan DW480251 Amendment 4: 17/92 Water Main Upgrade Project Phase 1.

Requested Action or Motion:
Move to authorize the Mayor to execute the fourth and final amendment to the State Revolving Fund Loan DW480251 for the 17-92 Water Main Upgrade Project (phase1) as approved January 13, 2020.

Summary Explanation & Background:
On January 13, 2020, Council approved the $9.6 Million construction loan for the 17-92 water main upgrade project (original, approved agreement attached). On September 14, 2020, the City executed an amendment to the loan extending the project completion date to April 15, 2022. Public Works has completed phase 1 of the project (Ventris North). The loan is for the full length of 17-92, however, due to easement acquisition issues, right-of-way conflicts and associated plan revisions resulting in DOT permitting issues on the southern portion, the project has been delayed. The Florida Department of Environmental Protection (FDEP) sent an amendment to the agreement to extend the time frame to begin repayments to April 15, 2025. Due to the the delays, FDEP has closed the loan for Phase 1. The available balance was rolled into loan DW48252 as approved October 28, 2024 for phase 2 of the construction.

The State requires the City to approve an amendment to the executed final loan agreement which will provide:

The Parties hereto agree as follows:
1. The total amount awarded is reduced by $6,410,506. The revised total amount awarded is $3,039,040.
2. The Loan Service Fee is $60,781. The fee represents two percent of the Loan amount excluding capitalized Interest (two percent of $3,039,040).
3. The total amount of the Loan is $3,230,468.56. This consists of $3,039,040.00 disbursed to the Project Sponsor, plus accrued capitalized Interest of $130,647.56 and service fee charges of $60,781.00.
4. The Semiannual Loan Payment amount, is hereby revised and shall be in the amount of $93,237.26. Such payments shall be received by the Department on April 15, 2025 and semiannually thereafter on October 15 and April 15 of each year until all amounts due hereunder have been fully paid.
5. Subsection 2.03(1) of the Agreement is deleted and replaced as follows:
(1) The financial assistance authorized pursuant to this Loan Agreement consists of the following:.

State Resources Awarded to the Project Sponsor Pursuant to this Agreement Consist of the Following:

State Program Number	Funding Source	CSFA Number	CSFA Title or Fund Source Description	Funding Amount	State Appropriation Category

Original Agreement	Drinking Water Revolving Loan TF	37.076	Drinking Water Facility Construction	$3,039,040	140129

6. Project Costs are revised as follows:

CATEGORY	**PROJECT COSTS ($)**
Construction and Demolition	2,916,270.00
Technical Services During Construction	122,770.00
SUBTOTAL (Total Disbursed)	3,039,040.00
Capitalized Interest	130,647.56
TOTAL (Loan Principal Amount)	3,169,687.56

The Project Sponsor and the Department acknowledge that changes in project costs may occur as a result of an audit. Unless this agreement is amended subsequent to an audit, the above Project disbursements shall be final.

Staff recommends authorizing the Mayor to execute the amendment.

Fiscal Impact:
Final Loan amount $3,169,687.56 future debt service.

Exhibits:
1. Maitland - DW480251 - A4 - Final Amendment

Commission/Board: City Council

Contact Person: Jerry Gray 407-539-6201

Reviewed by City Attorney
N/A

MEETING DATE		AGENDA
January 13, 2025	MAITLAND FLORIDA	Section: Consent Agenda
Department/Office : Public Works	AGENDA REPORT	Item #: 6.

Subject:
Emergency Debris Monitoring Services Hurricane Milton: Thompson Consulting Services, LLC.

Requested Action or Motion:
Move to approve expenditure for services provided for Hurricane Milton with Thompson Consulting Services, LLC for Emergency Debris Monitoring Services and transfer funds from the Designated Emergency Reserves

Summary Explanation & Background:
Council approved the execution of a contract with Thompson Consulting Services, LLC, for emergency debris monitoring. As a result of Hurricane Milton, the city needed to call in their debris management contractor, Ceres Environmental Services, to begin debris pick up and hauling after the storm. In order to be reimbursed by FEMA for the debris management services, the city is required to monitor the contractors work. The current estimated amount to complete the monitoring for the clean up of Hurricane Milton is $200,000. This not a budgeted item, although the City maintains Designated Emergency Reserves within the fund balance, to allow the City to respond to emergencies. Debris monitoring is typically reimbursed by FEMA up to 75%; with the State providing 12.5% and the City contributing 12.5%.

Staff recommends a budget transfer from the Designated Emergency Reserves to the Ground operating budget in the amount up to $200,000 for debris monitoring services with Thompson Consulting Services, LLC.

The Emergency Reserve fund will be replenished when the City is reimbursed.

Fiscal Impact:
$200,000 transfer from Designated Emergency Reserves to the Environmental 01370537.533400.EOC09 operating budget.

Exhibits:

Commission/Board: City Council

Contact Person: Kimberley Tracy 407-539-6216

Reviewed by City Attorney
N/A

MEETING DATE		AGENDA
January 13, 2025	MAITLAND FLORIDA	Section: Consent Agenda
Department/Office : Public Works	AGENDA REPORT	Item #: 7.

Subject:
Emergency Debris Hauling and Disposal Hurricane Milton: Ceres Environmental Services, Inc.

Requested Action or Motion:
Move to approve expenditure with Ceres Environmental Services, Inc. for Hurricane Milton Emergency Debris Hauling and Disposal in the amount up to $300,000 and transfer of funds from the City's Designated Emergency Reserves.

Summary Explanation & Background:
Council approved the execution of a contract with Ceres Environmental Services, Inc., for emergency debris hauling and disposal earlier this year. As a result of Hurricane Milton, the city called in Ceres to begin debris pick up and hauling after the storm. All debris has been picked up and transported to the city's disaster debris management site. Ceres must now break down the debris by mulching it and then haul it to an appropriate final disposal site.

The current estimated amount to reduce and haul the debris as a result from Hurricane Milton is $300,000. This not a budgeted item, although the City maintains Designated Emergency Reserves within the fund balance, to allow the City to respond to emergencies. Debris hauling and disposal is typically reimbursed by FEMA up to 75%; with the State providing 12.5% and the City contributing 12.5%.

Staff recommends a budget transfer from the Designated Emergency Reserves to the grounds operating budget in the amount up to $300,000 for debris hauling and disposal by Ceres Environmental Services.

The Emergency Reserve fund will be replenished when the City is reimbursed.

Fiscal Impact:
Transfer up to $300,000 from the Designated Emergency Reserves to the Environmental 01370537.533400.EOC09 operating budget.

Exhibits:

Commission/Board: City Council

Contact Person: Kimberley Tracy 407-539-6216

Reviewed by City Attorney
N/A

MEETING DATE		AGENDA
January 13, 2025	MAITLAND FLORIDA	Section: Consent Agenda
Department/Office : Public Works	AGENDA REPORT	Item #: 8.

Subject:
FY25 Vehicle Replacement Purchases: DeLand Nissan

Requested Action or Motion:
Move to approve the purchase of three (3) replacement vehicles from Terry Taylor DeLand Nissan utilizing the Florida Sheriff's Association contract FSA 24-VEL32.0 for a total of $100,110.40 and rescind the previous motion on December 9, 2024, in the amount of $97,110.40.

Summary Explanation & Background:
This item is a correction to the approved amount of vehicle purchase as presented on December 9, 2024. The individual amounts shown in the staff report were correct, but those amounts were not correctly reflected in the total approval cost. (61,110.40+32,000=$100,110.40)

Both CID vehicles are to be replaced with 2025 Nissan Pathfinders from DeLand Nissan utilizing the Florida Sheriff's Association contract FSA 24-VEL32.0 at a cost of $32,055.20 each for a total of $61,110.40. The Public Works vehicle is proposed to be replaced with a 2024 Nissan Ariya for $36,000.00.

Staff recommends approving the purchase of these three (3) replacement vehicles for a total cost of $100,110.40.

Fiscal Impact:
Funds are available in 01211521-566430-VE001 / 01410541-566430-VE001.

Exhibits:

Commission/Board: City Council

Contact Person: Jerry Gray 407-539-6201

Reviewed by City Attorney
N/A

MEETING DATE		AGENDA
January 13, 2025	MAITLAND FLORIDA	Section: Consent Agenda
Department/Office : Police Department	AGENDA REPORT	Item #: 9.

Subject:
Orange County Municipal Inter-Local Voluntary Cooperation Mutual Aid Agreement: Law Enforcement Services

Requested Action or Motion:
Move to authorize the Mayor and Police Chief to execute the Municipal Inter-Local Voluntary Cooperation Mutual Aid Agreement, effective upon execution by all parties, extending through January 1, 2029, and superseding the mutual aid agreement approved by Council on December 14, 2020.

Summary Explanation & Background:
This is a routine renewal of the Municipal Inter-Local Voluntary Cooperation Mutual Aid Agreement "agreement". There have been additions made under Section III, (G), (H) and (L) to the agreement. These additions specifically authorize officers working in an extra duty capacity at an event outside of their jurisdiction to take law enforcement action, if necessary; authorizes officers continuing an investigation outside of their jurisdiction to take specific law enforcement action without prior notification of the other jurisdiction unless an arrest is made; and allows provisions specific to School Board Safety Officers. The terms of the agreement have been extended through December 2028. The attached agreement has been reviewed and approved by the Police Department's legal advisor, Erin DeYoung.

The agreement allows those municipalities who have entered into the agreement to request or render aid to each other across municipal boundaries. This aid may be required due to a variety of reasons such as: a critical incident, natural disaster or another situation where aid may be required as listed in the attached agreement. The agreement further authorizes a participating agency officer to take law enforcement action in a participating jurisdiction under specific circumstances, such as in furtherance of a criminal investigation; to interview suspects / witnesses; and to effect arrests.

Staff recommends that City Council authorize the Mayor and Police Chief to execute the 2025 - 2029 Municipal Inter-Local Voluntary Cooperation Mutual Aid Agreement.

Fiscal Impact:
TBD

Exhibits:
1. Orange County Inter-Local Agreement 2025-2029

Commission/Board: City Council

Contact Person: David Manuel 407-539-6243

Reviewed by City Attorney
E. DeYoung
Police Department Legal Advisor

MEETING DATE		AGENDA
January 13, 2025	MAITLAND FLORIDA	Section: Consent Agenda
Department/Office : Public Works	AGENDA REPORT	Item #: 10.

Subject:
Amendment 1 Construction, Engineering and Inspection (CEI) Services Contract: Neel Shaffer, Inc.

Requested Action or Motion:
Move to approve Amendment No. 1 for Construction, Engineering and Inspection (CEI) Services with Neel Shaffer, Inc. for the Dommerich Hills Septic to Sewer Project, Phases 2-4, in the amount not to exceed $198,265.48, utilizing the allocated project contingency funds.

Summary Explanation & Background:
In April 2023, City Council approved the City Manager to execute a contract for Construction Engineering and Inspection (CEI) Services contract with Neel-Schaffer Inc.(NSI) in an amount not to exceed $1,012,089. The scope of services for Phases 2-4, is an hourly, not to exceed (NTE) contract that includes public involvement, project administration, materials testing, inspections, technical assistance and documentation as required for the SRF Loan. The NTE limits for each category was estimated based on the complexity of the project and a project time of 18 months.

The fees for these services were based on an eighteen-month construction contract period which has been recently revised to December 20, 2024 through Change Order No. 2. Due to the status of the ongoing construction efforts and the extension of construction time required to complete, the fee amount previously authorized is not sufficient to complete these services. NSI has submitted Amendment Number 1 for providing additional professional engineering services through the completion of construction and closeout activities. Based on the contractor's request requesting an additional 65 days, the revised final completion date for sewer construction activities will be February 23, 2025. The time extension request by the contractor does not include additional time to construct sidewalk and closeout the project. NSI anticipates the requested time extension to complete the sewer construction will require additional fees for approximately twelve (12) weeks of CEI services for project completion and contract closeout. Regardless of whether the extension requested by the contractor is substantiated and granted by the city, there is no indication that the contractor will finish any sooner than estimated.

Neel Shaffer's subconsultant, Burgess and Niple, Inc., is requesting additional fees to provide professional engineering services related to shop drawing reviews and Reqest For Information responses as well as public involvement and their subconsultant, Aclus Engineering, LLC is requesting additional fees to provide professional services that include reviewing SRF disbursement requests, Davis-Bacon compliance interviews and wage report reviews, general coordination and records management.

When approving RPU's construction contract and NSI's CEI contract, City Council also authorized a project contingency in the amount of $1,174,025 for field directives. Based on the project progress and field directives to date, there are adequate funds in the allocated project contingency to cover the cost of the CEI services in Amendment 1.

Staff recommends approving the execution of Amendment No. 1 for Construction, Engineering and Inspection (CEI) Services with Neel Shaffer, Inc. for the Dommerich Hills Septic to Sewer Project, Phases 2-4, in the amount not to exceed $198,265.48, utilizing the allocated project contingency funds.

Fiscal Impact:
Funds available in the project contingency allocation. Funds will be reimbursed from grant and loan proceeds

Exhibits:
1. CEI - Amendment 1 121224

Commission/Board: City Council

Contact Person: Kimberley Tracy 407-539-6216

Reviewed by City Attorney
N/A

MEETING DATE		AGENDA
January 13, 2025	MAITLAND FLORIDA	Section: Decisions
Department/Office : Police Department	AGENDA REPORT	Item #: 1.

Subject:
First Reading: Ordinance 1440 Repealing Traffic Light Safety Act

Requested Action or Motion:
Move to approve Ordinance 1440 on first reading, repealing Chapter 18, Division 4 of the Maitland Code of Ordinances - Traffic Light Safety Act, as presented.

Summary Explanation & Background:
The Traffic Light Safety Act was initiated in late 2010 with the first cameras installed at the intersection of Maitland Avenue and Marion Way. As the program expanded, the city ultimately monitored ten (10) approaches at six (6) intersections. As a result of the I-4 Ultimate Project, several cameras were permanently removed. Since 2017, the program has consisted of four (4) cameras installed at three (3) intersections which monitor a total of four (4) approaches.

The City's current vendor has been less than responsive over the last several years regarding maintenance of the current system. Based upon this situation, the city must procure the services of another vendor to reestablish the red light camera program. Under the current state statutes adopted during the last legislative session and approved by the Governor the following additional requirements will be applied:

- Requires a county or municipality to enact an ordinance in order to authorize the placement or installation of, or to authorize contracting with a vendor for the placement or installation of, one or more traffic infraction detectors if the traffic infraction detectors are placed or installed on or after July 1, 2025, in an area where no traffic infraction detectors are currently placed or installed.
- Requires a county or municipality that operates traffic infraction detectors to annually report the results of all traffic infraction detectors within the county's or municipality's jurisdiction at a public meeting. The bill provides requirements for the report.
- Requires that, before a county or municipality contracts or renews a contract to place or install traffic infraction detectors, the county or municipality must approve the contract or contract renewal at a regular or special meeting of the county's or municipality's governing body.
- Provides requirements for the public meeting held for the proposed ordinance, annual report, contract, or contract renewal.
- Provides that a county or municipality that does not comply with the foregoing requirements is suspended from operating traffic infraction detectors until such noncompliance is corrected.

The philosophy behind the program when adopted was to reduce the number of traffic accidents at intersections by penalizing drivers who run red lights or do not come to a complete stop on a right turning movement. The Police Department reviewed the data for the last 4 years and found that there is no reduction in accidents at these intersections due to the presence of he red light cameras (see attached memorandum). New legislation is also making it more challenging to install and maintain these enforcement devices.

The program is revenue neutral. Revenues from enforcement are used to fund the management of the program. However, the Police Department does use one of the Community Service Officer positions for review of the infractions to make determinations on whether to issue citations. If the program were eliminated it would allow this position to be placed on the road to assist with other law enforcement functions of the patrol officers.

Staff recommends approval of the attached ordinance on first reading.

Fiscal Impact:

Exhibits:
1. Red Light Photo Enforcement Analysis 2024
2. Ordinance 1440 Repealing Chapter 18 Division 4 Traffic Safety Act (002)

Commission/Board: City Council

Contact Person: David Manuel 407-539-6243

Reviewed by City Attorney