



**City Council
January 27, 2025
Council Chambers
6:30 PM**



**WELCOME to our City Council meeting. All speakers must complete and submit a Speaker Card, preferably prior to the start of the meeting. A member of the public wishing to address the Council must be a Maitland resident or the owner of property or business in Maitland or their representative. The time limit for each speaker shall be three (3) minutes per agenda item. No speakers will be interrupted. Please silence all electronic devices during the meeting.
THANK YOU for participating in your City Government.**

- I. Call to Order
- II. Moment of Silence
- III. Pledge of Allegiance
- IV. Presentations
 - 1. Preserve History of Maitland & Eatonville, Inc, John Beacham: Lake Lily Park Proposal.
- V. Old Business
- VI. Consent Agenda
 - 1. City Council Meeting Minutes of January 13, 2025.
 - 2. City Council Special Called Meeting Minutes of January 8, 2025.
 - 3. Tymco Street Sweeper Purchase: Container Systems.
 - 4. AEV Custom Type 1 Ambulance Module Fabrication, Conversion & Mounting: ETR, LLC
 - 5. Resolution No. 1-2025: General Municipal Election March 11, 2025.
- VII. Public Period
- VIII. Decisions
 - 1. Second Reading: Ordinance 1440 Repealing Traffic Light Safety Act.
 - 2. Reset Terms for Resident Advisory Boards.
 - 3. 2025 Canvassing Board Appointments: Councilmember, Resident and Alternates.
- IX. City Manager's Report/City Attorney/Council Reports
- X. Adjournment

Notice: Any person who desires to appeal any decision made at this meeting or hearing will need a record of the proceedings and, for this purpose, may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's office (407-539-6219) 48 hours in advance of the meeting.

MEETING DATE		AGENDA
January 27, 2025		Section: Presentations
Department/Office : Administration	AGENDA REPORT	Item #: 1.
Subject: Preserve History of Maitland & Eatonville, Inc, John Beacham: Lake Lily Park Proposal.		
Requested Action or Motion: None - Presentation Only		
Summary Explanation & Background: On December 11, 2024, Staff met with John Beacham, Scot French, Beth Landa and Danielle Thomas, Executive Director of Art and History Museums Maitland to discuss historical additions to Lake Lily Park that reflect the shared history of the residents of Maitland and Eatonville. Due to the fact that any improvements must be approved by the City Council, they requested to make a brief presentation regarding their proposal prior to moving forward with any concepts.		
Fiscal Impact: N/A		
Exhibits: 1. HPAL 32751 Project Proposal		
Commission/Board: City Council		
Contact Person: Mark Reggentin 407-539-6220		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
January 27, 2025		Section: Consent Agenda
Department/Office : City Clerk	AGENDA REPORT	Item #: 1.
Subject: City Council Meeting Minutes of January 13, 2025.		
Requested Action or Motion: Move to approve the City Council meeting minutes of January 13, 2025, as presented.		
Summary Explanation & Background:		
Fiscal Impact: N/A		
Exhibits: 1. CC Draft Minutes Jan 13 2025		
Commission/Board: City Council		
Contact Person: Lori Hollingsworth 407-539-6219		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
January 27, 2025		Section: Consent Agenda
Department/Office : City Clerk	AGENDA REPORT	Item #: 2.
Subject: City Council Special Called Meeting Minutes of January 8, 2025.		
Requested Action or Motion: Move to approve the City Council Special Called Meeting Minutes of January 8, 2025, as presented.		
Summary Explanation & Background:		
Fiscal Impact: N/A		
Exhibits: 1. CC Draft SC Meeting Jan 8 2025		
Commission/Board: City Council		
Contact Person: Lori Hollingsworth 407-539-6219		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
January 27, 2025		Section: Consent Agenda
Department/Office : Public Works	AGENDA REPORT	Item #: 3.
Subject: Tymco Street Sweeper Purchase: Container Systems.		
Requested Action or Motion: Move to approve the purchase of Tymco street sweeper for a total \$236,186.00, through Container Systems utilizing Sourcewell contract # 111522-TYM.		
Summary Explanation & Background: The Public Works Department utilizes street sweepers in its Stormwater Division to sweep roadways to keep debris and pollutants out of the storm systems and lakes. In FY 25, staff is recommending purchasing a Tymco 435 Sweeper to replace its current sweeper. This vehicle can be purchased through Container Systems, which is the authorized dealer for Tymco in Central Florida, utilizing Sourcewell contract # 111522-TYM for \$236,186.00. Funds are available in the budget line item account 32371537-566430-VE001 adopted in the Stormwater fund. In consideration of our City's sustainability program, the Public Works Department has evaluated the availability of electric or hybrid electric vehicles for consideration for City vehicle purposes. Although there are electric sweepers that have recently been introduced to the market, given the nature and duty of the vehicle to be used by Public Works, and the untested nature of these new sweepers, there are currently no realistic alternative fuel vehicles available in the needed applications. Staff recommends approval of the purchase of a Tymco street sweeper from Container Systems utilizing Sourcewell contract # 111522-TYM.		
Fiscal Impact: Available in the Stormwater Fund 32371537-566430-VE001 \$236,186.		
Exhibits:		
Commission/Board: City Council		
Contact Person: Christopher Kennedy (407) 539-6217		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
January 27, 2025		Section: Consent Agenda
Department/Office : Public Works	AGENDA REPORT	Item #: 4.
Subject: AEV Custom Type 1 Ambulance Module Fabrication, Conversion & Mounting: ETR, LLC		
Requested Action or Motion: Move to approve PO 20240691 increase in the amount of \$121,244.00 for a AEV Custom Type 1 ambulance module fabrication, conversion and mounting for a total price of \$333,519.00 from ETR, LLC.		
Summary Explanation & Background: On August 26, 2024 Council approved purchase of Fire rescue vehicle remount for \$212,275. In an effort to save money on the replacement of the rescue vehicle, the Fire Department opted to have the existing body refitted at an estimated savings of \$150,000. However, before the donor vehicle was sent to the vendor, it was destroyed in a fire at the Public Works compound and can no longer be used for the remount necessitating the fabrication of a new patient compartment. The unit will be an AEV Custom Type I ambulance model conversion mounted on a 2024 Freightliner Chassis (approved 12/11/2023) to replace the existing Vehicle #131 2019 Freightliner Rescue vehicle. We request the City Council approve the additional \$121,244 increase to PO 20240691 for a total price of \$333,519. The City's vehicle replacement fund budget has sufficient carry forward funding available in Line Item 01420519-566430-VE001. Staff recommends authorizing the purchase increase for fabrication of an AEV Custom Type I ambulance module from ETR, LLC via Florida Sheriffs Contract #FSA23-VEL17.0: Fire Rescue Vehicles, Boats and Equipment Item#611 for total purchase of \$333,519.00.		
Fiscal Impact: Funds \$121,244 available in 01420519-566430-VE001 to be transferred to 01225122-566405-VE001.		
Exhibits:		
Commission/Board: City Council		
Contact Person: Chris Morton 407-539-0774		
Reviewed by City Attorney NA		

MEETING DATE		AGENDA
January 27, 2025		Section: Consent Agenda
Department/Office : City Clerk	AGENDA REPORT	Item #: 5.
Subject: Resolution No. 1-2025: General Municipal Election March 11, 2025.		
Requested Action or Motion: Move to adopt Resolution 1-2025 designating polling locations, opening and closing of polls and form of ballot for the Maitland General Municipal Election to be held on Tuesday March 11, 2025, as presented.		
Summary Explanation & Background: Maitland City Charter, Sec. 8.04, allows any person who is a resident for a minimum of 6 months and has the qualifications of an elector to become a candidate for nomination to a council seat by filing with the city clerk the signed and subscribed Candidate Oath Nonpartisan Office Form and a petition subscribed to by not less than fifty (50) persons who are qualified electors of the city. The petition filing period began at 12:00 noon on Monday January 6, 2025, and ended at 12:00 noon Friday January 10, 2025. Each candidate that the Orange County Supervisor of Elections verifies residency, elector status and at least fifty (50) petition signatures shall be eligible to qualify for election. There were three (3) candidates that received a Candidate Petition Certification of fifty (50) or more a from the Orange County Supervisor of Elections and were deemed eligible to qualify. <u>City Council, Seat #1</u> Stephen B. Schoene <u>City Council, Seat #3</u> Brad Fess Scot A. French There was one (1) candidate, Conrad Stough, that received a less than fifty (50) Candidate Petition Certification from the Orange County Supervisor of Elections and was deemed ineligible to qualify. Candidate qualifying will conclude as soon as the three (3) eligible candidates duly qualify but no later than 12:00 Noon Friday January 24, 2025. Candidate Schoene successfully qualified on January 21, 2025, for City Council, Seat #1. Pursuant to Section 8.03 (a) of the City Charter, in the event not more than one person qualifies as a candidate for City Council, Seat #1, such candidate shall be declared elected without the necessity of being voted upon in the general city election. Candidate French duly qualified on January 21, 2025, for City Council, Seat #3. Candidate Fess duly qualified on January 22, 2025, for City Council, Seat #3. When there are two (2) or more candidates for a council seat, their names shall be placed upon the regular election ballot in alphabetical order for council seat to be voted upon. Council seats shall be		

listed on the ballot in their numerical order.

Pursuant to Section 5.5-2 of the Maitland Code of Ordinances, City Council shall designate places of polling, the opening and closing of said polls and ballot form by resolution for the General Municipal Election to be held on Tuesday March 11, 2025. Resolution 1-2025 designating polling locations, opening and closing of polls and form of ballot for the Maitland General Municipal Election to be held on Tuesday March 11, 2025, is attached for council consideration and adoption.

Fiscal Impact:

To Be Determined - Maitland is one of twelve municipalities that contract election services with Orange County Supervisor of Elections, depending on how many of those municipalities have an election in March the cost is shared. City Clerk budgeted \$27,000 (01191519/534905) for election expenses.

Exhibits:

1. Resolution 1-2025 Maitland General Municipal Election

Commission/Board: City Council

Contact Person: Lori Hollingsworth 407-539-6219

Reviewed by City Attorney
Cliff Shepard

MEETING DATE		AGENDA
January 27, 2025		Section: Decisions
Department/Office : Police Department	AGENDA REPORT	Item #: 1.
Subject: Second Reading: Ordinance 1440 Repealing Traffic Light Safety Act.		
Requested Action or Motion: Move to adopt Ordinance 1440 on second reading, repealing Chapter 18, Article II, Division 4, Traffic Light Safety Act of the Maitland Code of Ordinances, as presented.		
Summary Explanation & Background: The Traffic Light Safety Act was initiated in late 2010 with the first cameras installed at the intersection of Maitland Avenue and Marion Way. As the program expanded, the city ultimately monitored ten (10) approaches at six (6) intersections. As a result of the I-4 Ultimate Project, several cameras were permanently removed. Since 2017, the program has consisted of four (4) cameras installed at three (3) intersections which monitor a total of four (4) approaches. The City's current vendor has been less than responsive over the last several years regarding maintenance of the current system. Based upon this situation, the city must procure the services of another vendor to reestablish the red light camera program. Under the current state statutes adopted during the last legislative session and approved by the Governor the following additional requirements will be applied: • Requires a county or municipality to enact an ordinance in order to authorize the placement or installation of, or to authorize contracting with a vendor for the placement or installation of, one or more traffic infraction detectors if the traffic infraction detectors are placed or installed on or after July 1, 2025, in an area where no traffic infraction detectors are currently placed or installed. • Requires a county or municipality that operates traffic infraction detectors to annually report the results of all traffic infraction detectors within the county's or municipality's jurisdiction at a public meeting. The bill provides requirements for the report. • Requires that, before a county or municipality contracts or renews a contract to place or install traffic infraction detectors, the county or municipality must approve the contract or contract renewal at a regular or special meeting of the county's or municipality's governing body. • Provides requirements for the public meeting held for the proposed ordinance, annual report, contract, or contract renewal. • Provides that a county or municipality that does not comply with the foregoing requirements is suspended from operating traffic infraction detectors until such noncompliance is corrected. The philosophy behind the program when adopted was to reduce the number of traffic accidents at intersections by penalizing drivers who run red lights or do not come to a complete stop on a right turning movement. The Police Department reviewed the data for the last 4 years and found that there is no reduction in accidents at these intersections due to the presence of the red light cameras (see attached memorandum). New legislation is also making it more challenging to install and maintain these enforcement devices.		

The program is revenue neutral. Revenues from enforcement are used to fund the management of the program. However, the Police Department does use one of the Community Service Officer positions for review of the infractions to make determinations on whether to issue citations. If the program were eliminated it would allow this position to be placed on the road to assist with other law enforcement functions of the patrol officers.

Staff recommends adoption of the attached ordinance on second reading.

Fiscal Impact:

Revenue Neutral

Exhibits:

1. Ord. No. 1440 Repealing Chapter 18 Division 4 Traffic Safety Act (003)
2. Red Light Photo Enforcement Analysis 2024
3. OSC_7754438_Affidavit

Commission/Board: City Council

Contact Person: David Manuel 407-539-6243

Reviewed by City Attorney
Holli New

MEETING DATE		AGENDA
January 27, 2025		Section: Decisions
Department/Office : City Clerk	AGENDA REPORT	Item #: 2.
Subject: Reset Terms for Resident Advisory Boards.		
Requested Action or Motion: Move to approve the reset terms for council appointed resident advisory boards and provide direction to staff for the Transportation Advisory Board (TAB)/Ad Hoc Committee.		
Summary Explanation & Background: Over the years, some of the city boards have gotten out of sync with their appointments. Apparently at some point in the past when a board vacancy was not filled immediately upon the resignation of a board member or if they were termed out, the individual term would reset the to coincide with the appointment date (i.e. LAB member terms out in July of 2022 and the Council does not fill the position until January of 2024, the term would be reset to a three year term to begin January of 24 versus filling out the term of the previous board member. Additionally, if there was a resignation mid-term, regardless of what the rules said within the bylaws and constitutions of the board, a new three-year term would be set after the appointment date, not the original term. As board membership has been altered over the last several years, some of this clean up has been completed. However there are boards that remain inconsistent. The address this situation, staff is proposing to reset the existing board structure to have appointments occur at the first meeting of January. This will not shorten the terms of any current board members. This will also provide consistency so board terms can be tracked more easily. One issue that arose a few months ago with the Transportation Advisory Board (TAB) was that the Council wanted to keep up the current membership of the TAB because all but one of them are traffic or transportation engineers. Unfortunately, two of them have termed off and there is no one with similar qualifications waiting in the wings. All members have agreed to continue to serve on as as needed basis in the future. At the June 24, 2024, meeting Council tabled appointments to TAB to see if there was an alternative to allow the board to stay together. Since Sec. 5.06 of the City Charter limits any member of a permanent board, commission, or agency appointed by the city council to two (2) consecutive terms of approximately three (3) years each, options are limited. One option would be to appoint the existing members as an Ad Hoc Committee to address specific transportation issues. The timing of this option is beneficial as we are about to embark upon the phase 2 portion of the downtown transportation study. As an ad hoc committee, they could act as a steering committee as the data is gathered and recommendations are formulated.		
Fiscal Impact: N/A		
Exhibits: 1. 2025 Board Appointment Reset		
Commission/Board: City Council		

Contact Person: Lori Hollingsworth, Mark Reggentin 407-539-6219, 407-539-6220
Reviewed by City Attorney Drew Smith

MEETING DATE		AGENDA
January 27, 2025		Section: Decisions
Department/Office : City Clerk	AGENDA REPORT	Item #: 3.
Subject: 2025 Canvassing Board Appointments: Councilmember, Resident and Alternates.		
Requested Action or Motion: Council Decision		
Summary Explanation & Background: As of November 2007, the City's Canvassing Board is to be comprised of one (1) member of the City Council, the City Manager, the City Clerk and one (1) citizen appointed by the City Council. Serving on the Canvassing Board will require all members to be at the Supervisor of Elections Office (SOE) on Tuesday, March 11, 2025, at 4 p.m. and Friday, March 14, 2025, at 10 a.m. There are two (2) additional dates, to be determined. Alternate City Council and citizen members are appointed in the unlikely event a member is unable to attend. Doris Houck is currently serving on the Parks & Recreation Advisory Board. Ms. Houck has previously served on the Lakes Advisory Board, the 2022 & 2023 Canvassing Board and desires to serve on the 2025 Canvassing Board. She is eligible and willing to serve again with the approval of the Council. Teresa Garrett has previously served on the Community Redevelopment Agency as the Orange County appointed representative and is interested in serving on the 2025 Canvassing Board. She is eligible and willing to serve with the approval of the The City Council. Council is requested to appoint one citizen member, one alternate citizen member, one member of Council and one alternate member of Council to the Canvassing Board for the March 11, 2025, Maitland General Election.		
Fiscal Impact: TBD - Election expenses are budgeted and paid for from 01191519/534905.		
Exhibits:		
Commission/Board: City Council		
Contact Person: Lori Hollingsworth 407-539-6219		
Reviewed by City Attorney N/A		