



**City Council
February 10, 2025
Council Chambers
6:30 PM**



**WELCOME to our City Council meeting. All speakers must complete and submit a Speaker Card, preferably prior to the start of the meeting. A member of the public wishing to address the Council must be a Maitland resident or the owner of property or business in Maitland or their representative. The time limit for each speaker shall be three (3) minutes per agenda item. No speakers will be interrupted. Please silence all electronic devices during the meeting.
THANK YOU for participating in your City Government.**

- I. Call to Order
- II. Moment of Silence
- III. Pledge of Allegiance
- IV. Old Business
- V. Consent Agenda
 - 1. City Council Meeting Minutes of January 27, 2025.
 - 2. FY 2025 General Fund Replacement Vehicle: Alan Jay Fleet Sales.
 - 3. Skid Steer Replacement: Ring Power Corporation.
 - 4. Westside Trails Project Design Change Order: CPH, Inc.
- VI. Public Period
- VII. City Manager's Report/City Attorney/Council Reports
- VIII. Adjournment

Notice: Any person who desires to appeal any decision made at this meeting or hearing will need a record of the proceedings and, for this purpose, may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's office (407-539-6219) 48 hours in advance of the meeting.

MEETING DATE		AGENDA
February 10, 2025		Section: Consent Agenda
Department/Office : City Clerk	AGENDA REPORT	Item #: 1.
Subject: City Council Meeting Minutes of January 27, 2025.		
Requested Action or Motion: Move to approve the City Council meeting minutes of January 27, 2025, as presented.		
Summary Explanation & Background:		
Fiscal Impact: N/A		
Exhibits: 1. CC Draft Minutes Jan 27 2025		
Commission/Board: City Council		
Contact Person: Lori Hollingsworth 407-539-6219		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
February 10, 2025		Section: Consent Agenda
Department/Office : Police Department	AGENDA REPORT	Item #: 2.
Subject: FY 2025 General Fund Replacement Vehicle: Alan Jay Fleet Sales.		
Requested Action or Motion: Move to authorize the purchase of one (1) FY 25 replacement vehicle, a police patrol unit, from Alan Jay Fleet Sales for the amount of \$66,571.00.		
Summary Explanation & Background: When reviewing fleet needs with the Police Chief and Public Works Fleet Manager to coordinate future purchases with the city's various vendors, an opportunity for an eerily purchase of a police cruiser scheduled for 2026 became available. This will be an early replacement for vehicle #364. This vehicle was scheduled for replacement in 2026. However, in discussions with one of the city's vendors (Alan Jay Fleet Sales) to coordinate ordering of new vehicles for FY 2026, they informed us that they currently have a vehicle on the lot that is outfitted and ready for immediate delivery. Given the previous extended wait times for deliveries, the continued shortages of vehicles due to computer chip availability, and previous experience of having the city's relatively small orders canceled based upon availability, staff recommends that City Council authorize the early purchase of this vehicle. The City currently has funding available in the FY 2025 vehicle replacement budget. When considering the replacement of vehicles, the age and condition of the vehicle is evaluated. The vehicle being replaced has spent 7 years in front line service but still has adequate service life and will serve an additional 2-3 years as a backup vehicle in the police pool fleet for situations when vehicles are in repair or out of service. A old pool vehicle will be retired from police service. The unit will be a fully equipped Chevrolet Police Package Tahoe that will be purchased from Alan Jay Fleet Sales via Sourcewell contract 2024 091521-NAF & 060920-NAF for \$66,571. The vehicle will be equipped with LED emergency lighting, light bars, grill lights, rear deck lights, mirror lights, siren and speaker, computer stand, decals, prisoner seat & cage divider, gun lock, back up camera and weapons vault, depending on the particular vehicle. Staff evaluated the hybrid vehicles in the selection process, including consideration of the relatively new technology available, the additional costs of the hybrid relative to the overall maintenance track record on the Ford Explorer vehicles. The justification and evaluation is attached for vehicles. Staff recommends replacing the vehicle with the 2024 Chevy Tahoe 2WD.		
Fiscal Impact: \$66,571 Vehicle Replacement 01211521-566430-VE001 (transferred from 01420519-566430-VE001)		

Exhibits:
Commission/Board: City Council
Contact Person: David Manuel 407-539-6243
Reviewed by City Attorney N/A

MEETING DATE		AGENDA
February 10, 2025		Section: Consent Agenda
Department/Office : Public Works	AGENDA REPORT	Item #: 3.
Subject: Skid Steer Replacement: Ring Power Corporation.		
Requested Action or Motion: Move to authorize the purchase of a skid steer from Ring Power Corporation utilizing Sourcewell Contract No. 020223-CAT for the amount of \$85,924.00.		
Summary Explanation & Background: Public Works is requesting to replace the 2015 Caterpillar 272D1 skid steer that was destroyed by a fire at the Public Works Yard last year. The Department has obtained a quote for a Caterpillar 270 skid steer, which will fit the attachments of the damaged skid steer. The quote is for \$85,924.00 from Ring Power and utilizes Sourcewell Contract No. 020223-CAT. The purchase will be funded by insurance proceeds.		
Fiscal Impact: Funds available from insurance proceeds (01369000-369911) to Machinery&Equipment Replacement 01422572-566400-VE001 - Reimbursed through insurance process under Resolution 9-90.		
Exhibits:		
Commission/Board: City Council		
Contact Person: Kimberley Tracy 407-539-6216		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
February 10, 2025		Section: Consent Agenda
Department/Office : Parks & Recreation	AGENDA REPORT	Item #: 4.
Subject: Westside Trails Project Design Change Order: CPH, Inc.		
Requested Action or Motion: Move to authorize the City Manager to execute a change order with CPH, Inc., for CEI services for the Westside Trails Project design, in the amount of \$4,890.00.		
Summary Explanation & Background: The Westside Trail project construction was approved by City Council in 2024 and is underway on the portion of the project along Lake Destiny Drive. The city received a \$500,000 grant from the Florida Department of Transportation's (FDOT) SFGA grant program and \$350,000 grant from the Recreational Trail Program (RTP) administered through Florida Department of Environmental Protection (FDEP). FDOT has yet to provide a notice to proceed to the city for the portion of the project along Southall Lane, as the FDOT reviewers are requesting changes to the construction project manual to meet their grant requirements. Staff negotiated a price of \$4,890 with CPH, Inc., the Engineer of Record, to provide additional modifications to the project manual as required by the FDOT grant. This is an after-the-fact approval, as the letter is dated January 16, 2025. The City Manager approved the scope of work change due to the time restraints for FDOT providing the Notice to Proceed for their section of the project. Staff recommends approving the City Manager's execution of the additional scope of work with CPH, Inc., for CEI services for the Westside Trails Project, as presented.		
Fiscal Impact: \$4,890 transferred from professional services to project account 01412541-566300-BS704		
Exhibits: 1. Westside Trails Proj Manual_Plan Update for FDOT Scope		
Commission/Board: City Council		
Contact Person: Kimberley Tracy 407-539-6216		
Reviewed by City Attorney N/A		