



**RFQ 710-2024-01 CMAR Ranking
Meeting Library & Park Project
Minutes
September 5, 2024**



1:00 PM

I. CALL TO ORDER

Present: 4 - Jay Conn, Parks & Recreation Director, Stacey Kifolo, Assistant City Manager, Dan Matthys, Community Development Director, and Kimberley Tracy, Public Works Director

Staff also in attendance were City Manager, Mark Reggentin, Public Works Project Manager, Karina Clune, Procurement Specialist, Melanie Pompos, and Peter Bolek with HBM Architects, LLC.

Public Works Project Manager Clune called the meeting to order at 1:00 p.m.

II. INSTRUCTIONS TO EVALUATORS

Public Works Project Manager Clune stated the purpose of the meeting is for the Selection Committee to rank and recommend the top ranked firm for City Council's approval to authorize the City Manager to execute a contract for RFQ 710-2024-01, for the Construction Management At Risk (CMAR) Services for A New Public Library and Park Project.

III. ANNOUNCEMENT OF EVALUATOR RANKINGS

The Selection Committee held a discussion before each member read aloud their final overall rankings for the five (5) responding firms.

Public Works Project Manager Clune confirmed all the rankings with each member of the Selection Committee.

IV. PUBLIC COMMENT: SPEAKERS ARE LIMITED TO THREE (3) MINUTES

Public Works Project Manager Clune opened the public comment period.

There being no one who wished to speak, Public Works Project Manager Clune closed the Public Period.

V. SELECTION COMMITTEE RECOMMENDATION

Ms. Clune read aloud the final ranking average score of each proposer in ascending ranking order.

The overall ranking is as follows:

1. Turner Construction Company
2. Pirtle Construction Company
3. Williams Company Building Division
4. H.J. High Construction Company
5. Oelrich Construction Inc.

1. The Selection Committee discussed the scoring results and made a recommendation to request City Council to move forward with the ranking as it is, and to start negotiations with the top-ranked firm.

RESULT:	Approve
AYES:	Jay Conn, Stacey Kifolo, Dan Matthys, and Kimberley Tracy
NAYS:	None

VI. ADJOURNMENT

There being no further business to come before the Selection Committee, the meeting adjourned at 1:14 p.m.