



**Parks and Recreation
Advisory Board
Approved Minutes
December 4, 2024
Council Chambers
6:30 PM**



I. CALL TO ORDER/ROLL CALL

Chair Andrew Smith called the December 4, 2024, meeting to order at 6:30 p.m. Staff in attendance: Jay Conn, Director, Mark Reggentin, City Manager, Debbie Zaravelis, Admin Assistant.

Present:	4 Chair Andrew Smith, Board Member Melissa Soto, Board Member Doris Houck, Vice-Chair Mike Thomas
Absent:	1 Board Member Nathaniel Stember -

II. PLEDGE OF ALLEGIANCE

III. MINUTES OF PREVIOUS MEETING

1. APPROVE THE MEETING MINUTES OF AUGUST 7, 2024

A motion was made to approve the meeting minutes as presented. Board member Nathaniel Stember arrived after the vote was taken.

RESULT:	Approve
MOVER:	Vice-Chair Mike Thomas
SECONDER:	Board Member Doris Houck
AYES:	Andrew Smith, Melissa Soto, Doris Houck, Mike Thomas
NAYS:	None

IV. PUBLIC PERIOD

Chair Andrew Smith opened the Public Period. There being no one who wished to speak, Chair Andrew Smith closed the Public Period.

V. OLD BUSINESS

There were none.

VI. NEW BUSINESS**1. MAITLAND PUBLIC LIBRARY AND QUINN STRONG PARK PROJECT SCHEMATIC DESIGN UPDATE: HBM ARCHITECTURE INTERIOR DESIGN & RVI PLANNING + LANDSCAPE ARCHITECTURE.**

Kevin Kennedy, from HBM Architecture, based in Ohio, virtually attended the Parks and Recreation Advisory Board Meeting and Ryan Seacrist from RVI Planning and Landscape Architecture, based in Orlando, was at the meeting to give a presentation on the latest schematic design of the new Maitland Public Library and Quinn Strong Park.

Kevin Kennedy said they are about one third through the design of the library in the park, they are making the rounds showing the presentation that they have brought to the Parks Board this evening. It was shown to City Council, Arts and History last week and next week it will be taken before the Library Board.

City Manager Mark Reggentin gave a positive overview about this project and stated this is a good time to be in Maitland. There are four phases; the conceptual design, which started approximately one and a half years ago, design development, construction drawings, and anticipating early 2027 to start construction. Along each step there will be cost estimates, to make sure we stay within budget.

VII. OTHER BUSINESS THE BOARD DEEMS ADVISABLE

There was none.

VIII. ADJOURNMENT

There being no further business to come before the Parks and Recreation Advisory Board, the meeting adjourned at 7:30 pm.