



**City Council
Approved Minutes
February 24, 2025
Council Chambers
6:30 PM**



I. CALL TO ORDER

Present: 5 - Councilmember Lori Wurtzel, Councilmember Vance Guthrie, Councilmember Michael Wilde, Councilmember Lindsay Hall Harrison, Mayor John Lowndes

Absent: 0 -

Mayor Lowndes called the February 24, 2025, meeting to order at 6:33 p.m. Staff also in attendance: City Manager Reggentin, City Clerk Hollingsworth, City Attorney Smith, Parks and Recreation Director Conn, Finance Director Gray, Public Works Director Tracy, Fire Chief Morton, Police Chief Manuel, Community Development Director Matthys, and Public Information Officer Sargent.

II. MOMENT OF SILENCE

Mayor Lowndes offered a moment of silence.

III. PLEDGE OF ALLEGIANCE

Mayor Lowndes led the Pledge of Allegiance.

IV. OLD BUSINESS

There were none.

V. CONSENT AGENDA

A motion was made to approve the consent agenda, as presented.

RESULT: Approve

MOVER: Councilmember Guthrie

SECONDER: Councilmember Wilde

AYES: Lori Wurtzel, Lindsay Hall Harrison, Vance Guthrie, Michael Wilde, John Lowndes

NAYS: None

1. **CITY COUNCIL MEETING MINUTES OF FEBRUARY 10, 2025.**
Approve the City Council meeting minutes of February 10, 2025, as presented.
2. **CITY PARK FURNISHINGS: LANDSCAPE FORMS.**
Approve the sole source purchase of park furnishings from Landscape Forms.
3. **ENTERTAINMENT CONTRACT FOR MAITLAND JAZZ AND BLUES FESTIVAL: OZ PRODUCTIONS INC.**

Authorize the City Manager to execute the Maitland Jazz and Blues Festival entertainment contract with Oz Productions Inc., for the amount of \$51,000.

4. MAITLAND PUBLIC LIBRARY AND QUINN STRONG PARK PROJECT PRE-CONSTRUCTION MANAGER AT RISK CONTRACT (CMAR): TURNER CONSTRUCTION COMPANY.

Authorize the City Manager to execute the CMAR agreement with Turner Construction Company for construction of Maitland Public Library and Quinn Strong Park Project and approve pre-construction services for a lump sum of \$160,000.

5. RESOLUTION NO. 2-2025: AMENDING THE FY25 SPACE NEEDS FUND BUDGET AND AUTHORIZING THE TRANSFER OF \$160,000 FROM THE GENERAL FUND.

Approve Resolution No. 2-2025 amending the FY25 Space Needs Fund budget, authorizing the transfer of \$160,000 from the General Fund, as presented.

6. LAKE AVE BOARDWALK CHANGE ORDER: A² GROUP, INC.

Approve the change order to the contract with A² Group, Inc to replace the stringers for the Lake Avenue Boardwalk in the amount of \$173,054 and project budget allocation \$15,000.

7. PIGGYBACK AGREEMENT FOR BUILDING CODE ADMINISTRATION SERVICES: UES PROFESSIONAL SOLUTIONS, LLC.

Authorize the City Manager to execute a piggyback contract with UES Professional Solutions, LLC for Building Code administrative, plan review and inspection services through February 2028, with the option for one (1) additional two-year period, as presented.

8. FLORIDA STATE REVOLVING FUND: LOAN AGREEMENT WW480280 AMENDMENT 2.

Authorize the Mayor to execute amendment two (2) to the State Revolving Fund Loan for the Construction of Dommerich Hills Ph 2-4 Project, as approved February 13, 2023.

9. FISCAL YEAR 2024 ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) AND AUDITOR COMMUNICATIONS.

Receive the FY 2024 Annual Comprehensive Financial Report (ACFR) and Auditor's Communication Letter.

VI. PUBLIC PERIOD

Mayor Lowndes opened the Public Period.

Public comment was given as follows:

Peter Leerdam, 961 Camelot Road.

Ryan McDavid, 112 Hollie Court.

Jay Howard, 2010 Thunderbird Trail.

Stacie Larson, Director Maitland Public Library.

There being no one else, who wished to speak, Mayor Lowndes closed the public comment period.

VII. DECISIONS

1. CITY COUNCIL SEAT 4 VACANCY.

City Manager Reggentin stated that Councilmember Hall Harrison tendered her resignation from City Council effective March 25, 2025. Her second term is scheduled to expire after the March 2026 election.

Mr. Reggentin stated that pursuant to City Charter Sec. 2.06, a vacancy on the council is filled by an appointment made by a majority vote of the remaining members of the city council or by calling a special election. Both would be for the remainder of the unexpired term for Seat 4, which is after the next general election scheduled on March 10, 2026, serving until April 27, 2026. In accordance with Sec. 2.06 of the City Charter, City Council would have until April 25th to appoint a successor to fill the vacated seat. If the city council fails to appoint a successor to serve until the next general election within thirty (30) days following the occurrence of the vacancy, a special election to fill the vacancy must be held no sooner than ninety (90) days, but no later than one hundred twenty (120) days following the vacancy.

A discussion ensued.

Mayor Lowndes opened the public comment period.

There being no one who wished to speak, Mayor Lowndes closed the public comment period.

A motion was made to fill the Seat 4 vacancy by appointment with applications accepted until 5:00 p.m. on March 17, including the opportunity to meet/interview candidates at the March 24 regular meeting and the official appointment being made at the regular scheduled meeting on April 14, 2025.

RESULT:	Approve
MOVER:	Councilmember Wurtzel
SECONDER:	Councilmember Wilde
AYES:	Lori Wurtzel, Michael Wilde, Vance Guthrie, Lindsay Hall Harrison, John Lowndes
NAYS:	None

2. CITY COUNCIL SCHEDULED MEETING: MARCH 10, 2025.

City Clerk Hollingsworth stated that the General Municipal Election is scheduled on a uniform date, the second Tuesday of March. For 2025, election day is Tuesday, March 11. The Orange County Supervisor of Elections has requested to deliver equipment and supplies on Friday, March 7, 2025. As in previous years, poll clerks have requested access to set up polling locations the day prior to election day, Monday, March 10, 2025. If delivery and setup is allowed, the room must be secured, locked and unused until after the election has concluded. The City Charter and city code require the Council to meet regularly, at least once a month. Based upon this situation, staff requested the City Council to either cancel, move or reschedule the March 10, 2025, Council meeting.

A discussion ensued.

Mayor Lowndes opened the public comment period.

There being no one who wished to speak, Mayor Lowndes closed the public comment period.

A motion was made to cancel the meeting on March 10, 2025.

RESULT:	Approve
MOVER:	Councilmember Vance Guthrie
SECONDER:	Councilmember Michael Wilde
AYES:	Lori Wurtzel, Lindsay Hall Harrison, Vance Guthrie, Michael Wilde, John Lowndes
NAYS:	None

VIII. CITY MANAGER'S REPORT/CITY ATTORNEY/COUNCIL REPORTS

Mr. Reggentin announced upcoming city events:

March 7: Get Down Downtown

March 8: Cleanup at Lake Sybelia

March 22: Movie in the Park

April 4 & 5: Maitland Jazz and Blues Festival

April 26: Corks and Forks

April 26: Annual Maitland Tree Giveaway

April 27: Down Lake Lily Park

April 27: Earth Day Farmer's Market

IX. ADJOURNMENT

There being no further business to come before the Council, the meeting adjourned at 7:26 pm.