



**City Council
April 14, 2025
Council Chambers
6:30 PM**



**WELCOME to our City Council meeting. All speakers must complete and submit a Speaker Card, preferably prior to the start of the meeting. A member of the public wishing to address the Council must be a Maitland resident or the owner of property or business in Maitland or their representative. The time limit for each speaker shall be three (3) minutes per agenda item. No speakers will be interrupted. Please silence all electronic devices during the meeting.
THANK YOU for participating in your City Government.**

- I. Call to Order
- II. Moment of Silence
- III. Pledge of Allegiance
- IV. Old Business
- V. Consent Agenda
 - 1. City Council Meeting Minutes of March 24, 2025.
 - 2. Resolution No. 3-2025 Establishing Ad Hoc Committee to review the Maitland Downtown Multimodal Transportation Study.
 - 3. Stormwater Pipe Replacement Shadow Lane: Cathcart Construction Company, LLC.
 - 4. Project Agreement for Professional Services Dommerich Drive Culvert and Lift Station Resiliency: Burgess & Niple.
 - 5. Modification to Maitland Public Library and Quinn Strong Park Project Pre-Construction Manager at Risk Contract (CMAR) Contract: Turner Construction Company.
 - 6. Piggyback Contract for Temporary Labor Services: PeopleReady Florida, Inc.
 - 7. MultiSmart Pump Station Manager Controller Purchase: Xylem Water Solutions USA, Inc.
 - 8. Replacement Generator Purchases with Installation: Tradewinds Power Corp.
- VI. Public Period
- VII. Decisions
 - 1. First Reading: Ordinance No. 1442 Non-Exclusive C&D Franchise Agreement EarthHaul LLC.
 - 2. First Reading: Ordinance No. 1443 Amending Section 20.25. Cross Connections Control.
 - 3. City Council Seat 4 Vacancy: Appointment to Fill Unexpired Term.
- VIII. City Manager's Report/City Attorney/Council Reports

IX. Adjournment

Notice: Any person who desires to appeal any decision made at this meeting or hearing will need a record of the proceedings and, for this purpose, may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's office (407-539-6219) 48 hours in advance of the meeting.

MEETING DATE		AGENDA
April 14, 2025		Section: Consent Agenda
Department/Office : City Clerk	AGENDA REPORT	Item #: 1.
Subject: City Council Meeting Minutes of March 24, 2025.		
Requested Action or Motion: Move to approve the City Council meeting minutes of March 24, 2025, as presented.		
Summary Explanation & Background:		
Fiscal Impact: N/A		
Exhibits: 1. CC Draft Minutes Mar 24 2025		
Commission/Board: City Council		
Contact Person: Lori Hollingsworth 407-539-6219		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
April 14, 2025		Section: Consent Agenda
Department/Office : Administration	AGENDA REPORT	Item #: 2.
Subject: Resolution No. 3-2025 Establishing Ad Hoc Committee to review the Maitland Downtown Multimodal Transportation Study.		
Requested Action or Motion: Move to approve Resolution No. 3-2025 establishing Ad Hoc Committee to review the Maitland Downtown Multimodal Transportation Study, as presented.		
Summary Explanation & Background: At the March 24th City Council meeting, the council approved appointing an ad hoc committee to act as a steering committee for phase 2 of the Downtown Maitland Multimodal Study. This study is being led by MetroPlan. This study is intended to pick up where the Florida Department of Transportation's initial analysis left off. The steering committee will be comprised of the following members: Dale McDonald Ian Lockwood James Blackford Clif Tate Cory Knight Matt Lamb These individuals are uniquely qualified based upon their experience and background in transportation-related issues. This study will evaluate transportation issues as they relate to mobility in the downtown area. The analysis will include a review of current studies, documentation and current conditions; creation of a multimodal vision; corridor and intersection concept development; and a public participation plan. It is expected that the study will be completed by May of 2026. The final scope of services is attached.		
Fiscal Impact: TBD		
Exhibits: 1. RESOLUTION No 3-2025 Ad Hoc Downtown Maitland Mobility Committee (003) 2. TWO_HDR-2504_Maitland Multimodal Study		
Commission/Board: City Council		
Contact Person: Mark Reggentin 407-539-6220		
Reviewed by City Attorney Clif Sheperd		

MEETING DATE		AGENDA
April 14, 2025		Section: Consent Agenda
Department/Office : Public Works	AGENDA REPORT	Item #: 3.
Subject: Stormwater Pipe Replacement Shadow Lane: Cathcart Construction Company, LLC.		
Requested Action or Motion: Move to authorize the City Manager to execute the contract with Cathcart Construction Company in the amount of \$73,677 for the replacement of the stormwater pipe on Shadow Lane.		
Summary Explanation & Background: The stormwater pipe in between the addresses of 4 Shadow Lane and 6 Shadow Lane is in need of replacement due to the pipe joints separating and settling. In April 2023, City Council authorized a piggyback contract with Cathcart Construction Company utilizing the City of Altamonte Springs contract AB23009A/B for Citywide Infrastructure Potable, Sanitary, Reclaimed, & Stormwater with Site Restoration. Staff received a quote from Cathcart, based on the contract, to replace the stormwater pipe for \$73,677, which exceeds the City Manager's spending threshold. Staff recommends authorizing the City Manager to execute the contract with Cathcart Construction Company in the amount of \$73,677 for the replacement of the stormwater pipe on Shadow Lane.		
Fiscal Impact: Funds are available in the Stormwater Operating Fund line item 32371537-534600		
Exhibits: 1. CCC-Bid Form Shadow Lane Storm r4 11.26.24 2. Agenda Report 04-10-2023		
Commission/Board: City Council		
Contact Person: Christopher Kennedy (407) 539-6217		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
April 14, 2025		Section: Consent Agenda
Department/Office : Public Works	AGENDA REPORT	Item #: 4.
Subject: Project Agreement for Professional Services Dommerich Drive Culvert and Lift Station Resiliency: Burgess & Niple.		
Requested Action or Motion: Move to authorize the City Manager to execute the project agreement with Burgess & Niple for professional services for the Dommerich Drive Culvert and Lift Station Resiliency Project in the amount of \$318,551.30.		
Summary Explanation & Background: The city's FY 2025-2029 Capital Improvement Plan includes the Dommerich Drive Culvert Replacement and Drainage Improvement that is slated to begin evaluation and design in FY25. The goal of the project is to increase the resiliency of Dommerich Drive where it crosses Lake of the Woods Creek and the impact to the adjacent sanitary sewer lift station, both of which are susceptible to flooding. The roadway and lift station were flooded during and after Hurricane Ian. This project will provide the analysis necessary to modify the crossing with a new culvert which will be designed based on current design standards and rainfall frequencies. The project will also evaluate the potential solutions and make recommendations on how to reduce the risk of the lift station being flooded. Staff requested a proposal from one of the city's continuing engineering consultants, Burgess & Niple (B&N), for professional services for the analysis and evaluation of the potential solutions, and the design and permitting for the stormwater portion of the project. B&N has provided a proposal in the amount of \$318,551.30. On December 9, 2024, City Council authorized the City Manager to execute a grant agreement with the Florida Department of Environmental Protection for a grant awarded through state appropriations in the FY25 budget. The grant covers up to \$150,000 in reimbursement costs for the design portion of the project. Staff recommends authorizing the execution of the project agreement with Burgess & Niple for the design and permitting of the project in the amount of \$318,551.30.		
Fiscal Impact: Funds available in Stormwater Capital Improvement funds \$168,552 - 32371537-566300-LK5025; \$150,000 grant funds (Res 9-90) 32334000-334390 / 32371537-566300-LK503 to reimburse expenditures from the Stormwater Fund		
Exhibits: 1. BN_Dommerich Drive Flood Eval - CCNA Project Agreement -20250312_v02		
Commission/Board: City Council		
Contact Person: Kimberley Tracy 407-539-6216		

Reviewed by City Attorney
N/A

MEETING DATE		AGENDA
April 14, 2025		Section: Consent Agenda
Department/Office : City Manager	AGENDA REPORT	Item #: 5.
Subject: Modification to Maitland Public Library and Quinn Strong Park Project Pre-Construction Manager at Risk Contract (CMAR) Contract: Turner Construction Company.		
Requested Action or Motion: Move to approve modifications to the CMAR agreement with Turner Construction Company for the construction of Maitland Public Library and Quinn Strong Park Project and authorize the City Manager to execute the modified contract.		
Summary Explanation & Background: On February 24, 2025, City Council authorized the City Manager to execute a Construction Manager at Risk contract agreement with Turner Construction Company for the construction of Maitland Public Library and Quinn Strong Park Project and approve pre-construction services for a lump sum of \$160,000. Prior to fully executing the contract, Turner requested to revisit the indemnification language of the contract. After further negotiation between Turner and the city's Risk Management attorney, Dayes Law Firm, LLC, a final version of the language was agreed to by both Turner and the city. Staff recommends City Council approve the proposed modification to the indemnification language and authorize the City Manager to execute the agreement with Turner Construction Company.		
Fiscal Impact: \$160,000 from Space Needs Fund 39151515-566200		
Exhibits: 2025.04.03 - Maitland Library A133 - Final - Indemnification Language Comparison 2025.02.18 - Maitland Library A133 - Final 2024.02.17 - Maitland Library A201 - Final 2025.02.13 - Additional term sheet for AIA contract		
Commission/Board: City Council		
Contact Person: Mark Reggentin 407-539-6220		
Reviewed by City Attorney Drew Smith and Drew Dayes		

MEETING DATE		AGENDA
April 14, 2025		Section: Consent Agenda
Department/Office : Public Works	AGENDA REPORT	Item #: 6.
Subject: Piggyback Contract for Temporary Labor Services: PeopleReady Florida, Inc.		
Requested Action or Motion: Move to authorize the City Manager to execute a piggyback contract for Temporary Labor Services with PeopleReady Florida, Inc.		
Summary Explanation & Background: On November 11, 2019, City Council approved piggybacking on the City of Oviedo's RFP Contract 18-31 with PeopleReady Florida, Inc. for temporary and seasonal worker assistance. An amendment to extend the City of Oviedo's RFP Contract No. 18-31 with PeopleReady Florida, Inc. for temporary and seasonal worker assistance was approved by City Council on November 13, 2023. The current piggyback contract, RFP 18-31, is set to expire on May 13, 2025. Due to the continuous need for temporary and seasonal worker assistance, the city has been augmenting staff through contractual labor. By continuing to utilize temporary and seasonal worker assistance, the city will be in a position to contract temporary staffing to handle seasonal and emergency work in an efficient and effective manner. PeopleReady Florida, Inc. has been a reliable contractor and responsive to the city's needs for temporary and seasonal worker assistance. PeopleReady Florida, Inc. has agreed to allow the City to utilize a piggyback contract through Lake County, Florida's Agreement for Temporary Labor Services, RFP # 24-505C-1, which is for a term of one initial year and two subsequent two-year renewals (5 years expiring April 2030). It is anticipated that annual expenditures for the term of the contract will be approximately \$160,000 per year, but may increase due to staffing and other economic factors. Staff recommends authorizing the City Manager to piggyback Lake County, Florida's Agreement for Temporary Labor Services, RFP #24-505C-1, with PeopleReady Florida, Inc. effective upon the execution date of the piggyback contract and any future extensions to follow, at the City's option.		
Fiscal Impact: Approximately \$160,000 annually. Grounds Maintenance 01422572 /Streets 01412541 Temporary and Seasonal Workers are funded within the General Fund from the Public Works Grounds Maintenance and Streets Division Budgets respectively, i.e. personnel savings from open positions.		
Exhibits: 1. Signed PB_RFP24-505C-1_PeopleReady 2. RFP24-505C_Temporary Labor Services_PeopleReady- Full Document		
Commission/Board: City Council		
Contact Person: Kimberley Tracy, Liberty Gondar 407-539-6216, 407-539-6255		

Reviewed by City Attorney
Drew Smith

MEETING DATE		AGENDA
April 14, 2025		Section: Consent Agenda
Department/Office : Public Works	AGENDA REPORT	Item #: 7.
Subject: MultiSmart Pump Station Manager Controller Purchase: Xylem Water Solutions USA, Inc.		
Requested Action or Motion: Move to approve the sole source purchase of MultiSmart Pump Station Manager Controllers for sanitary sewer lift stations from Xylem Water Solutions USA Inc.		
Summary Explanation & Background: The City operates 41 lift stations to pump the City's wastewater through the collection system for delivery and treatment through our wholesale agreements. Regular maintenance and repair are required each year to ensure the integrity of the system and the efficient and effective operation of the wastewater distribution system as a whole. It is important to ensure that standardized equipment be used throughout the system. Implementing standard equipment allows for the ability to change equipment between lift stations and have consistent replacement equipment in stock to facilitate efficient replacement of failed parts. The MultiSmart controller is an out-of-the-box product designed specifically for water and wastewater pumping facilities. It is a single device which combines three (3) devices necessary to meet the functionality of modern pump stations: data loggers, programmable logic controllers (PLCs), and remote telemetry units (RTUs). The City has been purchasing and installing these systems for the wastewater collection system since 2012 and these devices have proven to have been dependable over several years of operation. Since there are other products available that would work, staff requested that one of our engineering consultants, Burgess & Niple (B&N), evaluate the product and determine if the MultiSmart controller remains an efficient and cost-effective solution. B&N recommends the city continue to use MultiSmart controllers based on the comparable cost, additional capabilities, reduction of required spare parts, and ability to continue standardizing the wastewater system around a common piece of technology. Based on B&N's recommendation, staff would like to continue to standardize utilizing the MultiSmart controller. Because Xylem Water Solutions is the only authorized vendor for the MultiSmart controller, a sole source purchase is necessary. The cost of each MultiSmart controller is approximately \$11,500, which includes the logic controller and display. Staff anticipates that the yearly purchases for controllers will exceed the City Manager's approval threshold of \$50,000. Staff is recommending a perpetual approval of Xylem Water Solutions as the sole source provider for MultiSmart controllers and parts for as long as they are the sole provider in Florida.		
Fiscal Impact: Funds are budgeted in the Wastewater Operating Budget		
Exhibits:		

1. Evaluate Source -2025 Xylem MultiSmart
Commission/Board: City Council
Contact Person: Karen McCullen
Reviewed by City Attorney N/A

MEETING DATE		AGENDA
April 14, 2025		Section: Consent Agenda
Department/Office : Public Works	AGENDA REPORT	Item #: 8.
Subject: Replacement Generator Purchases with Installation: Tradewinds Power Corp.		
Requested Action or Motion: Move to authorize the purchase and installation of a permanent generator replacement for Lift Station 17 in the amount of \$86,703.00 and two (2) portable replacement generators in the amount of \$284,642.00 from Tradewinds Power Corp. utilizing the Florida Sheriff's Association Cooperative Purchasing Agreement No. FSA23-EQU21.0		
Summary Explanation & Background: The current generator at Lift Station 17, located on Sandspur Road, is a 21-year-old generator that is at the end of its useful life. Staff is recommending that this generator be replaced with an 80kW generator from Tradewinds Power Corp. for \$86,703.00, including installation. Generator #110 is a 1982 126kW Allis-Chalmers portable generator. Staff recommends that this generator be replaced with a Tradewinds 125kW portable generator for \$173,053.00. This generator has the ability to power both 240V and 480v systems and can be used at the city's larger lift stations, as well as Water Treatment Plants 4 & 5. Generator #67 is a 2001 60kW, 240V Spectrum portable generator. Staff recommends that this generator be replaced with a Tradewinds 60kW portable generator for \$111,589.00 to provide emergency power to lift stations that have 5hp to 20hp pumps. These replacement generators are budgeted in the FY25 Wastewater Division Capital Budget. Staff recommends the City Council authorize the purchase and installation of the 80kW permanent generator for Lift Station 17 and two portable generators in the amount of \$371,345 from Tradewinds Power Corp. utilizing the Florida Sheriff's Association Cooperative Purchasing Agreement No. FSA23-EQU21.0.		
Fiscal Impact: Funds in the amount of \$371,345 are available in the Wastewater Capital Fund line item 41351535-566405.		
Exhibits: 1. Quotation # AV26361Q-rev 80kw gen LS17 Permanent 2. 24 - #185 Florida Sheriff Association - 60kw Land Base Generator Binder 3. 24_185_FSA-60kw_land_based_generator_08-24 (3) 4. Quotation # AV26363Q-rev 60kw Mobile Gen 5. Quotation # AV26364Q-rev 150kw Mobile Gen 6. 24 - #162 Florida Sheriff Association - 150kw Mobile Generator Binder 7. 24_162_FSA-150kw_mobile_generator_11-22-24		

Commission/Board: City Council
Contact Person: Kimberley Tracy 407-539-6216
Reviewed by City Attorney N/A

MEETING DATE		AGENDA
April 14, 2025		Section: Decisions
Department/Office : Finance Department	AGENDA REPORT	Item #: 1.
Subject: First Reading: Ordinance No. 1442 Non-Exclusive C&D Franchise Agreement EarthHaul LLC.		
Requested Action or Motion: Move to approve Ordinance 1442 on first reading, granting a non-exclusive franchise agreement to EarthHaul LLC., as presented.		
Summary Explanation & Background: In July 2013, the City Council approved an exclusive franchise with Waste Pro of Florida, Inc., for collection of single and multi-family residential solid waste, yard waste, bulk waste, recycling, and commercial solid waste. The franchise excludes the collection of construction and demolition ("C&D") debris. The city established non-exclusive franchises through adoption of City Code Sections 7-32 through 7-37 in August 2013. The non-exclusive franchise program enables residents and businesses to obtain competitive pricing for C&D debris removal services while the city still maintains a level of oversight to ensure haulers are properly licensed, insured, and qualified to provide services within the city limits. Self-hauling by residents or contractors of C&D debris is not regulated. Haulers who wish to provide C&D removal services within the city must submit an application and the required documentation outlined by the City Code. Per the City Charter, all franchises must be adopted via ordinance. The attached non-exclusive franchise agreement was drafted by the City Attorney's office. EarthHaul LLC has completed the application, submitted all documentation required under Section 7.24, and is qualified to provide C&D debris removal services. This hauler is located in Orlando, Florida, and has been in business since 2024. They currently provide 21 roll-off containers for clients and desire to provide services to Maitland residents and businesses. Staff recommends City Council approve Ordinance 1442 granting a non-exclusive franchise agreement on first reading.		
Fiscal Impact: N/A		
Exhibits: 1. Ord 1442 Non-Exclusive Franchise Agreement EarthHaul LLC		
Commission/Board: City Council		
Contact Person: Jerry Gray 407-539-6201		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
April 14, 2025		Section: Decisions
Department/Office : Public Works	AGENDA REPORT	Item #: 2.
Subject: First Reading: Ordinance No. 1443 Amending Section 20.25. Cross Connections Control.		
Requested Action or Motion: Move to approve Ordinance No. 1443 amending City Code Section 20.25. Cross Connections Control on first reading.		
Summary Explanation & Background: In 2013, the city passed an ordinance to add code requirements for backflow prevention measures and to adopt a Manual of Cross Connection Control (Manual) to implement requirements to protect the public water system from contaminants and pollutants that could backflow through the customer service connections. This plan is required for all community water systems (CWS) by Florida Administrative Code 62-555.360(2). As a part of the plan, the CWS (city) must establish required policies and regulations by code, bylaws or resolution, for backflow protection. One requirement is to establish the policy regarding ownership, installation, inspection/testing, and maintenance of backflow protection that the CWS is requiring at or for service connections from the city's water main. Upon review of the current code, staff have identified portions of the code that are recommended to be updated. The current code specifies that the consumer is responsible for the cost of the installation, testing, and maintaining the backflow protection. However, it does not identify if the testing is to be performed by the city or a third-party qualified tester. The Manual states that the city reserves the right to direct and administer the testing. As required by the FAC, the city is responsible for maintaining an inventory and records of the installation, inspection/testing, and repair of all backflow protection required for service connections and must submit a yearly report to FDEP to show that we meet the requirements. Our current practice is to have the city's contracted vendor and city staff conduct the residential service connection backflow protection testing for a fee of \$65, while requiring the owners of all non-residential service connections to provide testing results performed by a qualified tester. By requiring the residential service connections testing to be performed by the city, the information is collected and stored in the city's management software in real time, which greatly reduces the amount of staff time to track and enforce the testing requirements if residential customers were responsible for the testing and providing the results to the city. The proposed amendments to the code include reference to the Florida Administrative Code 62-55.360; clarifies ownership of the backflow protection; identifies that the city will be responsible for performing tests on the residential service connections (connections less than 2") and will charge \$65 to the customer; requires non-residential service connections (service lines greater than 2") testing to be the responsibility of the owner; requires dual check devices (DuCs) to be refurbished or replaced at least once every 10 years; removes the charges for replacement and repairs to backflow preventers; and allows the city to install a backflow preventer, using city employees or a third party, at the water customer's sole expense for actual costs in the event of an immediate health risk.		

Staff recommends City Council approve Ordinance 1443 amending City Code Section 20.25. Cross Connections Control on first reading.

Fiscal Impact:

No additional fiscal impact

Exhibits:

1. Ord 1443 Amending Cross Connection Control 42025

Commission/Board: City Council

Contact Person: Kimberley Tracy 407-539-6216

Reviewed by City Attorney
Drew Smith

MEETING DATE		AGENDA
April 14, 2025		Section: Decisions
Department/Office : City Clerk	AGENDA REPORT	Item #: 3.
Subject: City Council Seat 4 Vacancy: Appointment to Fill Unexpired Term.		
Requested Action or Motion: Appoint an individual to serve the remainder of the term for Council Seat 4.		
Summary Explanation & Background: At the February 24, 2025, meeting, City Manager Reggentin announced Councilmember Hall Harrison's resignation from City Council with an effective date of March 25, 2025. Her second term is scheduled to expire after the March 2026 election. City Council unanimously decided to appoint a successor to fill the remainder of the unexpired term in accordance with Sec. 2.06 of the City Charter. The Council determined that only applications received from eligible candidates by the deadline of 5:00 p.m., March 17, shall be considered. As directed by the Council, the application was made available to anyone interested beginning on February 25, 2025, on the City of Maitland website. At the March 24, 2025, meeting, the following residents that submitted applications were each given the floor for three minutes to express their interest in serving the remainder of the Seat 4 unexpired term. Ivan Valdes* William Bagley - <i>Was not in attendance on March 24, 2025.</i> William Randolph Roger Banks II Gregory Hardwick Augusto Bobes Jr. Carol Wick *Ivan Valdes submitted a withdrawal from consideration for the appointment. Following this decision, the newly appointed council member shall be sworn in on April 28, 2025. The term will expire on April 27, 2026.		
Fiscal Impact: TBD		
Exhibits: - W Bagely Seat 4 March 4 2025 - W Randolph March 7 2025 - R Banks II March 10 2025 - G Hardwick Seat 4 March 12 2025 (1) - A Bobes Jr March 14 2025 - C Wick March 17 2025		

Commission/Board: City Council
Contact Person: Lori Hollingsworth 407-539-6219
Reviewed by City Attorney Drew Smith