



**City Council
April 28, 2025
Council Chambers
6:30 PM**



**WELCOME to our City Council meeting. All speakers must complete and submit a Speaker Card, preferably prior to the start of the meeting. A member of the public wishing to address the Council must be a Maitland resident or the owner of property or business in Maitland or their representative. The time limit for each speaker shall be three (3) minutes per agenda item. No speakers will be interrupted. Please silence all electronic devices during the meeting.
THANK YOU for participating in your City Government.**

- I. Call to Order
- II. Inauguration Ceremony
 - 1. Moment of Silence
 - 2. Presentation of Colors
 - 3. Posting of Colors
 - 4. Oath of Office: Stephen Schoene, Scot French & Bill Randolph.
 - 5. Special Recognition: Councilmember Wilde & Councilmember Wurtzel
- III. Old Business
- IV. Consent Agenda
 - 1. City Council Meeting Minutes of April 14, 2025.
 - 2. Proposed Bylaws Change: Maitland Public Library Board of Trustees.
- V. Public Period
- VI. Decisions
 - 1. Second Reading: Ordinance No. 1442 Non-Exclusive C&D Franchise Agreement EarthHaul LLC.
 - 2. Second Reading: Ordinance No. 1443 Amending Section 20.25. Cross Connections Control.
 - 3. Selection of Vice Mayor
- VII. Discussion
- VIII. City Manager's Report/City Attorney/Council Reports
- IX. Adjournment

Notice: Any person who desires to appeal any decision made at this meeting or hearing will need a record of the proceedings and, for this purpose, may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's office (407-539-6219) 48 hours in advance of the meeting.

MEETING DATE		AGENDA
April 28, 2025		Section: Consent Agenda
Department/Office : City Clerk	AGENDA REPORT	Item #: 1.
Subject: City Council Meeting Minutes of April 14, 2025.		
Requested Action or Motion: Move to approve the City Council meeting minutes of April 14, 2025, as presented.		
Summary Explanation & Background:		
Fiscal Impact: N/A		
Exhibits: 1. CC Draft Minutes April 14 2025		
Commission/Board: City Council		
Contact Person: Lori Hollingsworth 407-539-6219		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
April 28, 2025		Section: Consent Agenda
Department/Office : City Clerk	AGENDA REPORT	Item #: 2.
Subject: Proposed Bylaws Change: Maitland Public Library Board of Trustees.		
Requested Action or Motion: Move to approve the Maitland Public Library Bylaws as presented.		
Summary Explanation & Background: In 1972 the city entered into a Transfer and Lease Agreement for the Maitland Public Library (attached). Paragraph 10 of the 1972 Transfer and Lease Agreement states: "The LIBRARY agrees that its By-Laws and Charter as now constituted will not be changed without the prior approval by the City Council of the CITY of the proposed changes of either Charter or By-Laws." At the March 12 meeting of the Board of Trustees recommended the attached bylaws document to City Council for its approval. The proposed change to Article VI, Election of Officers and Trustees, adds language describing the process for the Board to appoint one of its members to serve if an officer position were to become vacant between annual membership meetings.		
Fiscal Impact: N/A		
Exhibits: 1. Bylaws changes Article VI to City March 2025 2. Transfer Agreement and Lease-Maitland Public Library 05081972 (1)		
Commission/Board: City Council		
Contact Person: Lori Hollingsworth 407-539-6219		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
April 28, 2025		Section: Decisions
Department/Office : Finance Department	AGENDA REPORT	Item #: 1.
Subject: Second Reading: Ordinance No. 1442 Non-Exclusive C&D Franchise Agreement EarthHaul LLC.		
Requested Action or Motion: Move to adopt Ordinance 1442 on second reading, granting a non-exclusive franchise agreement to EarthHaul LLC., as presented.		
Summary Explanation & Background: In July 2013, the City Council approved an exclusive franchise with Waste Pro of Florida, Inc., for collection of single and multi-family residential solid waste, yard waste, bulk waste, recycling, and commercial solid waste. The franchise excludes the collection of construction and demolition ("C&D") debris. The city established non-exclusive franchises through adoption of City Code Sections 7-32 through 7-37 in August 2013. The non-exclusive franchise program enables residents and businesses to obtain competitive pricing for C&D debris removal services while the city still maintains a level of oversight to ensure haulers are properly licensed, insured, and qualified to provide services within the city limits. Self-hauling by residents or contractors of C&D debris is not regulated. Haulers who wish to provide C&D removal services within the city must submit an application and the required documentation outlined by the City Code. Per the City Charter, all franchises must be adopted via ordinance. The attached non-exclusive franchise agreement was drafted by the City Attorney's office. EarthHaul LLC has completed the application, submitted all documentation required under Section 7.24, and is qualified to provide C&D debris removal services. This hauler is located in Orlando, Florida, and has been in business since 2024. They currently provide 21 roll-off containers for clients and desire to provide services to Maitland residents and businesses. Staff recommends City Council adopts Ordinance 1442 granting a non-exclusive franchise agreement on second reading.		
Fiscal Impact: N/A		
Exhibits: 1. Ord 1442 Non-Exclusive Franchise Agreement EarthHaul LLC (2) 2. Order ID 7799943		
Commission/Board: City Council		
Contact Person: Jerry Gray 407-539-6201		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
April 28, 2025		Section: Decisions
Department/Office : Public Works	AGENDA REPORT	Item #: 2.
Subject: Second Reading: Ordinance No. 1443 Amending Section 20.25. Cross Connections Control.		
Requested Action or Motion: Move to adopt Ordinance No. 1443 amending City Code Section 20.25. Cross Connections Control on second reading.		
Summary Explanation & Background: In 2013, the city passed an ordinance to add code requirements for backflow prevention measures and to adopt a Manual of Cross Connection Control (Manual) to implement requirements to protect the public water system from contaminants and pollutants that could backflow through the customer service connections. This plan is required for all community water systems (CWS) by Florida Administrative Code 62-555.360(2). As a part of the plan, the CWS (city) must establish required policies and regulations by code, bylaws or resolution, for backflow protection. One requirement is to establish the policy regarding ownership, installation, inspection/testing, and maintenance of backflow protection that the CWS is requiring at or for service connections from the city's water main. Upon review of the current code, staff have identified portions of the code that are recommended to be updated. The current code specifies that the consumer is responsible for the cost of installing, testing, and maintaining the backflow protection. However, it does not identify if the testing is to be performed by the city or a third-party qualified tester. The Manual states that the city reserves the right to direct and administer the testing. As required by the FAC, the city is responsible for maintaining an inventory and records of the installation, inspection/testing, and repair of all backflow protection required for service connections and must submit a yearly report to FDEP to show that we meet the requirements. Our current practice is to have the city's contracted vendor and city staff conduct the residential service connection backflow protection testing for a fee of \$65, while requiring the owners of all non-residential service connections to provide testing results performed by a qualified tester. By requiring the residential service connections testing to be performed by the city, the information is collected and stored in the city's management software in real time, which greatly reduces the amount of staff time to track and enforce the testing requirements if residential customers were responsible for the testing and providing the results to the city. The proposed amendments to the code include reference to the Florida Administrative Code 62-55.360; clarifies ownership of the backflow protection; identifies that the city will be responsible for performing tests on the residential service connections (connections less than 2") and will charge \$65 to the customer; requires non-residential service connections (service lines greater than 2") testing to be the responsibility of the owner; requires dual check devices (DuCs) to be refurbished or replaced at least once every 10 years; removes the charges for replacement and repairs to backflow preventers; and allows the city to install a backflow preventer, using city employees or a third party, at the water customer's sole expense for actual costs in the event of an immediate health risk.		

Staff recommends City Council adopts Ordinance 1443 amending City Code Section 20.25. Cross Connections Control on second reading.

Fiscal Impact:

No additional fiscal impact

Exhibits:

1. Ord 1443 Amending Cross Connection Control 42025

Commission/Board: City Council

Contact Person: Kimberley Tracy 407-539-6216

Reviewed by City Attorney
Drew Smith

MEETING DATE		AGENDA
April 28, 2025		Section: Decisions
Department/Office : City Clerk	AGENDA REPORT	Item #: 3.
Subject: Selection of Vice Mayor		
Requested Action or Motion: Council to select a Vice Mayor.		
Summary Explanation & Background: Per the City Charter, Sec. 2.03 - Mayor. The Council shall select from among its members a Vice Mayor who shall act as Mayor during the absence or disability of the Mayor. Generally, the selection of Vice Mayor has been rotated among Councilmembers. Past Vice Mayors are shown below. 2024 Councilmember Wurtzel 2023 Councilmember Guthrie 2022 Councilmember Hall Harrison 2021 Councilmember Wilde 2020 Councilmember Wilde		
Fiscal Impact: N/A		
Exhibits:		
Commission/Board: City Council		
Contact Person: Lori Hollingsworth 407-539-6219		
Reviewed by City Attorney N/A		