



**Planning and Zoning
Commission
Minutes
April 3, 2025
Council Chambers
6:00 PM**



I CALL TO ORDER

Chairperson Glen Jaffee called the meeting to order at 6:01 pm.

Present: 5 Chairperson Glen Jaffee, Vice-Chairperson Kathleen McIver,
- Commissioner Jody Barry, Commissioner Greg Hardwick,
Commissioner Eddie Baird.

Remote: 0

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Absent: 0

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Also present were Community Development Director Dan Matthys, Senior Planner Barrett Chaix and City Attorney Drew Smith.

II PLEDGE OF ALLEGIANCE

III ELECTION OF COMISSION CHAIRPERSON AND VICE CHAIRPERSON

1 ELECTION OF CHAIRPERSON OF PLANNING AND ZONING COMMISSION

Director Dan Matthys and Attorney Drew Smith responded to questions about the Commission's roles and terms.

A motion was made to re-elect Glen Jaffee as Chairperson of the Planning and Zoning Commission.

RESULT:	Approved
MOVER:	Baird
SECONDER:	Hardwick
AYES:	Barry, Jaffee, McIver
NAYS:	None

2 ELECTION OF VICE CHAIRPERSON OF THE PLANNING AND ZONING COMMISSION

A motion was made to re-elect Kathleen McIver as Vice Chairperson of the Planning and Zoning Commission.

RESULT:	Approved
MOVER:	Baird
SECONDER:	Hardwick
AYES:	Jaffee, McIver, Barry
NAYS:	None

IV MINUTES OF PREVIOUS MEETING

3 MINUTES OF THE NOVEMBER 7, 2024 PLANNING AND ZONING COMMISSION MEETING

Commissioner Baird stated that the discussion regarding lot dimensions were associated with the Shoreline Protection Standards and Shoreline Alteration item, and asked that the description be moved to that item.

Commissioner Baird made a motion to approve the minutes as amended.

RESULT:	Approved
MOVER:	Baird
SECONDER:	Hardwick
AYES:	Jaffee, McIver, Barry
NAYS:	None

V PUBLIC PERIOD

VI WORKSHOP

4 FLORIDA SUNSHINE LAW AND CODE OF ETHICS

City Attorney Drew Smith presented information regarding the Florida Government in the Sunshine Law and Public Records Law. A detailed handout was provided in the Agenda Packet of the meeting.

VII OLD BUSINESS

VIII NEW BUSINESS

Director Dan Matthys informed the Commission of his resignation, effective April 17, 2025. Several members expressed their appreciation and gratitude for his service and leadership during his tenure as director.

Chairperson Jaffee expressed interest in holding a public workshop with City Council regarding Maitland's development process and the perception that the city is a difficult place to conduct development projects.

IX OTHER BUSINESS THE COMMISSION DEEMS ADVISABLE

X ADJOURNMENT