



**City Council  
Approved Minutes  
May 12, 2025  
Council Chambers  
6:30 PM**



**I. CALL TO ORDER**

**Present:** 4 - Mayor John Lowndes, Councilmember Vance Guthrie, Councilmember Scot French, Councilmember Bill Randolph

**Absent:** 1 - Councilmember Stephen Schoene

Mayor Lowndes called the May 12, 2025, meeting to order at 6:32 p.m. Staff also in attendance: City Manager Reggentin, Assistant City Manager Lewis, City Clerk Hollingsworth, City Attorney Shepard, Deputy Public Works Director Kennedy, Fire Chief Morton, Police Chief Manuel, Deputy City Clerk McCurdy, and Public Information Officer Sargent.

**II. MOMENT OF SILENCE**

Mayor Lowndes offered a moment of silence.

**III. PLEDGE OF ALLEGIANCE**

Mayor Lowndes led the Pledge of Allegiance.

**IV. PRESENTATIONS**

**1. PROCLAMATION: PUBLIC WORKS WEEK.**

Councilmember Guthrie read aloud and presented Christopher Kennedy, Deputy Public Works Director, with a proclamation for Public Works Week May 18 – 24, 2025.

Deputy Director Kennedy graciously received the proclamation and thanked the Council for their support, and invited everyone to attend Touch a Truck on May 18, 2025.

**2. PROCLAMATION: EMERGENCY MEDICAL SERVICES WEEK.**

Councilmember Scot French read aloud and presented Chris Morton, Fire Chief, with a proclamation for Emergency Medical Services Week May 18 – 24, 2025.

Chief Morton graciously received the proclamation and thanked the Council for their support.

**V. OLD BUSINESS**

There were none.

**VI. CONSENT AGENDA**

Motion was made to approve the consent agenda as presented.

**RESULT: Approve**

**MOVER: Councilmember Randolph**

**SECONDER: Councilmember French**

**AYES: Vance Guthrie, Scot French, Bill Randolph, John Lowndes**

**NAYS: None**

**1. CITY COUNCIL MEETING MINUTES OF APRIL 28, 2025.**

Approve the City Council meeting minutes of April 28, 2025, as presented.

**2. 2025 FINANCIAL SUMMARY 2ND QUARTER.**

Receive the 2nd Quarter 2025 Financial Summary and Investment Schedule as presented.

**3. TRAIL AND SIDEWALK SWEEPER PURCHASE: JET-VAC EQUIPMENT COMPANY, LLC.**

Approve the purchase of a Multihog CV 350 sweeper and plough attachment from Jet-Vac Equipment Company, LLC in the amount of \$177,783.67 using Sourcewell Contract #111522-MUL.

**VII. PUBLIC PERIOD**

Mayor Lowndes opened the Public Period. Public comment was given as follows:

Doris Houck - 802 N. Thistle Lane.

There being no one else who wished to speak, Mayor Lowndes closed the Public Period.

**VIII. DECISIONS**

**1. RESOLUTION NO. 5-2025: ESTABLISHING AN AUDITOR SELECTION COMMITTEE.**

City Manager Reggentin stated that, as discussed at the April 28, 2025, meeting, the City Council directed staff to prepare a resolution to start off the auditor selection process. The process is straightforward, requiring the appointment of an auditor selection committee. Said committee must consist of at least three members; one city council member and two residents. The appointed city council member shall serve as committee chair. The primary purpose of the committee is to assist the City Council with selecting an auditor to conduct the annual financial audits of the city.

The finance department will work in an advisory role to the committee by drafting, publishing, and scheduling the request for proposals, organizing

committee meetings, and ensuring the committee's directions are followed.

An application was made available on the City of Maitland website for any interested resident desiring to serve on the committee.

Applications were received from the following residents and are listed in order received:

Doris Houck

Teresa Garrett

Mayor Lowndes opened the floor to nominations:

| Nominees   | Guthrie | French | Randolph | Lowndes |
|------------|---------|--------|----------|---------|
| V Guthrie  |         | 2nd    | 1st      | 3rd     |
| B Randolph | 2nd     |        | 1st      | 3rd     |
| D Houck    | 1st     |        | 2nd      | 3rd     |
| T Garrett  | 1st     |        | 3rd      | 2nd     |
| L Wurtzel  | 1st     | 2nd    |          | 3rd     |

A discussion ensued.

Mayor Lowndes opened the public comment period. There being no one who wished to speak, Mayor Lowndes closed the public comment period.

Mayor Lowndes declared Councilmember Guthrie, Councilmember Randolph, Doris Houck, Teresa Garret and Lori Wurtzel appointed to the Auditor Selection Committee and Resolution No. 5-2025 unanimously adopted. Councilmember Guthrie shall serve as committee chair.

#### **IX. CITY MANAGER'S REPORT/CITY ATTORNEY/COUNCIL REPORTS**

City Manager Reggentin announced the upcoming event:

May 18: Maitland Touch a Truck in conjunction with the Maitland Farmer's Market.

City Attorney Shepard provided an update on legislation being considered with regard to community redevelopment agencies.

#### **X. ADJOURNMENT**

There being no further business to come before the Council, the meeting adjourned at 6:59 p.m.