City Council Minutes
June 9, 2025
Council Chambers
6:30 PM

I. CALL TO ORDER

Present:	4 -	Mayor John Lowndes, Councilmember Stephen Schoene, Councilmember Scot French, Councilmember Bill Randolph
Absent:	1 -	Councilmember Vance Guthrie

Mayor Lowndes called the June 9, 2025 meeting to order at 6:31 pm. Staff also in attendance: City Manager Reggentin, Assistant City Manager Lewis, City Clerk Hollingsworth, City Attorney Shepard, Parks and Recreation Director Conn, Finance Director Gray, Fire Chief Morton, Police Chief Manuel, Deputy City Clerk McCurdy, and Public Information Officer Sargent.

II. MOMENT OF SILENCE

Mayor Lowndes offered a moment of silence.

III. PLEDGE OF ALLEGIANCE

Mayor Lowndes led the Pledge of Allegiance.

IV. OLD BUSINESS

There were none.

V. CONSENT AGENDA

Motion was made to approve the consent agenda as presented.

RESULT:	**Approve**
MOVER:	**Councilmember Randolph**
SECONDER:	**Councilmember Schoene**
AYES:	**Stephen Schoene, Scot French, Bill Randolph, John Lowndes**
NAYS:	**None**

1. **CITY COUNCIL MEETING MINUTES OF MAY 12, 2025.**
   Approve the City Council meeting minutes of May 12, 2025, as presented.
2. **RESOLUTION NO. 6-2025: ADOPTING RULES AND REGULATIONS FOR THE CITY OF MAITLAND CEMETERY.**
   Adopt Resolution No. 6-2025 adopting rules and regulations for the City of Maitland Cemetery as presented.
3. **RESOLUTION NO. 7-2025: ADOPTING AN AMENDED FY25 LAW ENFORCEMENT TRUST FUND BUDGET AND APPROVING THE PURCHASE OF COMPUTERS AND A VEHICLE.**

Approve Resolution 7-2025 a budget appropriation of up tp $86,000 from the Law Enforcement Trust Fund for FY 2025 budget and approve the purchase of nine laptop computers and a vehicle with accessories.

4. **PIGGYBACK AGREEMENT FOR FIRE SUPPLIES, EQUIPMENT AND SERVICES: MES SERVICE COMPANY, LLC.**

   Authorize the City Manager to execute an agreement with MES Service Company, LLC, utilizing a piggyback contract from Lake County, FL (Contract Number 22-730G) for fire department equipment in an amount up to $90,713.

5. **PIGGYBACK AGREEMENT FOR FINANCIAL ADVISING SERVICES: PFM FINANCIAL ADVISORS LLC.**

   Approve the Piggyback Agreement for Financial Advising Services with PFM Financial Advisors LLC.

6. **THE FLORIDA FIREFIGHTER CANCER DECONTAMINATION EQUIPMENT GRANT PROGRAM.**

   Authorize the City Manager to execute the grant agreement and other grant-related administrative items with the Florida Department of Financial Services, Florida Firefighter Cancer Decontamination Equipment Grant Program and approve necessary budget transfers from Fund Balance Grant Contingency.

7. **MARKET ALIGNMENT: MAITLAND POLICE DEPARTMENT.**

   Approve transfer of $350,000 from Operating Contingency Fund Balance Designation to Police 2025 operating salary budget.

VI. PUBLIC PERIOD

Mayor Lowndes opened the Public Period. Public comment was given as follows:

Nicole Herwig, 1410 Druid Isle Road.
Paul Herwig, 1410 Druid Isle Road.
Dorine Olive, 620 Lake Catherine Drive.
Chuck Fletcher, 620 Lake Catherine Drive.

There being no one else who wished to speak, Mayor Lowndes closed the Public Period.

Nicole Herwig and Paul Herwig each presented the Council with documents that have been incorporated herein and attached as part of the permanent record.

VII. DECISIONS

1. **ALTERNATE MEMBER APPOINTMENT: METROPLAN ORLANDO MUNICIPAL ADVISORY COMMITTEE (MAC).**

   City Clerk Hollingsworth stated that there is an Alternate Member vacancy on the MetroPlan Orlando Municipal Advisory Committee (MAC) due to former Councilmember Wilde's term ending.

The MAC meets once a month at 9:30 AM on the Thursday prior to the MetroPlan Orlando regular meeting.

The City Council is requested to appoint an alternate representative, effective immediately.

Mayor Lowndes requested nominations. Councilmember Randolph nominated himself to be appointed as the alternate representative for MAC. Councilmember French moved to appoint Councilmember Randolph and Councilmember Schoene seconded the motion.

There being no other nominations, Mayor Lowndes declared Councilmember Randolph appointed as the alternate representative for MAC, effective immediately.

VIII. DISCUSSION

1. INITIAL CITY COUNCIL REVIEW PLANNED DEVELOPMENT (PD) AMENDMENT: MAITLAND CONCOURSE NORTH LOT 6.

City Manager Reggentin provided a brief recap of the Maitland Concourse North Planned Development. He stated it was approved by the City Council in February 2016, and consists of 8 lots with a mixture of uses assigned to them; such as parks and recreation, multi-family residential, office, commercial and retail, and their associated infrastructure. Since that time, several lots have completed development, while others have development underway at various stages.

The prospective applicant, David Weekley Homes/Kimley-Horn & Associates, Inc. proposes to amend the Planned Development and related sections of the Comprehensive Development Plan. These amendments would allow the development of up to 85 townhomes on lot 6. Currently, lot 6 is designated for office, commercial, hotel and some retail uses. The PD allows for up to 350 residential units. These units are included in the Trelago apartments and no additional residential units are available with the current mix of uses.

Under the current Planned Development zoning for this property, any change to a use that is not included in the original approval must be reviewed as an amendment to the Comprehensive Development Plan, as well as an amendment to the Planned Development zoning category assigned to the development parcel. To begin the process, a neighborhood meeting was held by the prospective applicant on February 26, 2025. This meeting allowed the applicant to engage with neighbors and receive input prior to submitting applications for zoning or comprehensive plan amendments.

Following the neighborhood meeting, but prior to application for the Planned Development amendment, the applicant is required by Maitland's Land Development Code to present a conceptual plan to City Council for review.

Jonathan Martin, Kimley-Horn and Associates, Inc., presented a conceptual plan that included the proposed elevations and general information about the intensity and density of the proposed development of lot 6.

A discussion ensued. Mr. Martin answered questions posed by the Council.

IX. CITY MANAGER'S REPORT/CITY ATTORNEY/COUNCIL REPORTS

There were none.

X. ADJOURNMENT

There being no further business to come before the Council, the meeting adjourned at 7:13 pm.