



**City Council
Approved Minutes
July 28, 2025
Council Chambers
6:30 PM**



I. CALL TO ORDER

Present: 3* - Vice Mayor Vance Guthrie, Councilmember Scot French, Councilmember Bill Randolph

Absent: 1 - Councilmember Stephen Schoene

Vice Mayor Guthrie called the July 28, 2025 meeting to order at 6:33 p.m. Staff also in attendance: City Manager Reggentin, Assistant City Manager Lewis, City Clerk Hollingsworth, City Attorney Smith, Parks and Recreation Director Conn, Finance Director Gray, Public Works Director Tracy, Fire Chief Morton, Police Chief Manuel, and Public Information Officer Sargent.

** Mayor Lowndes arrived at 6:41 p.m.*

II. MOMENT OF SILENCE

Vice Mayor Guthrie offered a moment of silence.

III. PLEDGE OF ALLEGIANCE

Vice Mayor Guthrie led the Pledge of Allegiance.

IV. OLD BUSINESS

There were none.

V. CONSENT AGENDA

Motion was made to approve the consent agenda as presented.

RESULT:	Approve
MOVER:	Councilmember Randolph
SECONDER:	Councilmember French
AYES:	Scot French, Bill Randolph, Vance Guthrie
NAYS:	None

- 1. CITY COUNCIL MEETING MINUTES OF JULY 14, 2025.**
Approve the City Council meeting minutes of July 14, 2025, as presented.
- 2. CITY COUNCIL FY26 BUDGET WORKSHOP MINUTES OF JULY 21, 2025.**
Approve the City Council FY26 Budget workshop minutes of July 21, 2025, as presented.
- 3. CITY COUNCIL FY26 BUDGET WORKSHOP MINUTES OF JULY 22, 2025.**

Approve the City Council FY26 Budget workshop minutes of July 22, 2025, as presented.

4. PROFESSIONAL SERVICES AGREEMENT ENGINEERING SERVICES: DRMP, INC.

Authorize the City Manager to execute an agreement for professional engineering services with DRMP for Walter P Moore continued CEI services for City Hall structural repairs in the amount of \$23,500.

5. LIFT STATION #7 RELOCATION PROJECT CEI SERVICES AGREEMENT CHANGE ORDER: BURGESS & NIPLE INC. AND OELRICH CONSTRUCTION, INC.

Authorize the City Manager to execute the agreement amendment with Burgess and Niple, Inc. for the Lift Station No.7 Relocation Project in the amount of \$46,019.82 and execute the change order amendment with Oelrich Construction for a time extension in exchange for the reimbursement of B&N's cost.

VI. PUBLIC PERIOD

Vice Mayor Guthrie opened the Public Period. There being no one who wished to speak, Vice Mayor Guthrie closed the Public Period.

VII. DECISIONS

1. SECOND READING ORDINANCE NO. 1441: ADOPTING A NEW GENERAL CODIFICATION OF THE CODE OF ORDINANCES.

City Clerk Hollingsworth, read aloud, by title Ordinance No. 1441.

City Manager Reggentin presented Ordinance No. 1441 and provided a brief overview.

Vice Mayor Guthrie opened the public comment period. There being no one who wished to speak, Vice Mayor Guthrie closed the public comment period.

A motion was made to adopt on second reading Ordinance No. 1441, Adopting a New General Codification of the Code of Ordinances, as presented.

RESULT:	Adopt
MOVER:	Councilmember Randolph
SECONDER:	Councilmember French
AYES:	Scot French, Bill Randolph, Vance Guthrie
NAYS:	None

At 6:41 p.m., Mayor Lowndes arrived, and Vice Mayor Guthrie surrendered the gavel, returning chairing duties to the Mayor.

2. SECOND READING ORDINANCE NO. 1447: AMENDING SECTION 8.03(C) RUN-OFF ELECTION DATE AND 8.04 QUALIFYING OF THE MAITLAND CITY CHARTER.

City Clerk Hollingsworth, read aloud, by title Ordinance No. 1447.

City Manager Reggentin presented Ordinance No. 1447 and provided a brief overview.

Mayor Lowndes opened the public comment period. There being no one who wished to speak, Mayor Lowndes closed the public comment period.

A motion was made to adopt on second reading Ordinance No. 1447, Amending Section 8.03(c) Run-Off Election Date and 8.04 Qualifying of the Maitland City Charter, as presented.

RESULT:	Adopt
MOVER:	Councilmember French
SECONDER:	Councilmember Randolph
AYES:	Vance Guthrie, Scot French, Bill Randolph, John Lowndes.
NAYS:	None

3. PROPOSED MILLAGE RATE.

City Manager Reggentin stated that in accordance with the Truth in Millage ("TRIM") compliance requirements as set forth in Chapter 200 of Florida Statutes, the City must set the rolled-back millage rate for the 2025 tax year, then set the proposed operating millage and the voted debt millage rates, and lastly set the date, time and place for a public hearing on the tentative budget for the fiscal year 2025-2026.

The operating millage rate used in preparation of the budget draft of 5.0465 is 3.55% higher than the rolled back rate of 4.8737. The proposed voted debt millage rate is 0.196. This is what we use to build City Hall, Police and Fire Station, etc.

The combined total millage rate used in the FY26 draft budget is 5.2425, which is .006 mills less than the prior year's (FY25) combined total rate of 5.2485. That is because of the modest property value increase that we have had.

The maximum millage rate voting requirements outline three levels of voting options. For the tax year 2025, the maximum millage rate that can be levied with a majority vote is 5.5570 and the maximum millage rate allowed by two-thirds vote is 6.1347. With a unanimous vote, you can go

all the way to the statutory limit of 10.0 mills.

Maximum Millage Rate Voting Options	Maximum Millage Rate
Majority Vote (adjusted rolled back rate per State formula)	Up to 5.5570
2/3 Vote of Governing Board (110% of the Majority Vote Millage Rate)	Up to 6.1347
Unanimous Vote of Governing Board or Referendum	Any rate up to statutory limits

A discussion ensued.

Mayor Lowndes opened the public comment period. There being no one who wished to speak, Mayor Lowndes closed the public comment period.

A motion was made to set the rolled back millage rate for the 2025 tax year as 4.8737.

RESULT: Adopt
MOVER: Councilmember Guthrie
SECONDER: Councilmember Randolph
AYES: Vance Guthrie, Scot French, Bill Randolph, John Lowndes
NAYS: None

A motion was made to the proposed operating millage rate for the 2025 tax year at 5.0465.

RESULT: Adopt
MOVER: Councilmember Randolph
SECONDER: Councilmember Guthrie
AYES: Vance Guthrie, Scot French, Bill Randolph, John Lowndes
NAYS: None

A motion was made to set the proposed voted debt millage rate for the 2025 tax year at 0.1960, for a combined total of 5.2425 mills.

RESULT: Adopt
MOVER: Councilmember French
SECONDER: Councilmember Randolph

AYES:	Vance Guthrie, Scot French, Bill Randolph, John Lowndes
NAYS:	None

A motion was made to set the date, time, and place for the public hearing on the tentative budget for the fiscal year 2025-2026 as Monday, September 8, 2025, 6:30 p.m. in the City Hall Council Chambers.

RESULT:	Approve
MOVER:	Councilmember Guthrie
SECONDER:	Councilmember Randolph
AYES:	Vance Guthrie, Scot French, Bill Randolph, John Lowndes
NAYS:	None

VIII. CITY MANAGER'S REPORT/CITY ATTORNEY/COUNCIL REPORTS

City Clerk Hollingsworth stated that the final budget workshop is scheduled for Monday August 4, 2025, at 5:30 p.m.

Councilmember Guthrie requested that an item be added to the August 11, 2025, council agenda regarding the 2025 Orange County redistricting.

IX. ADJOURNMENT

There being no further business to come before the Council, the meeting adjourned at 7:04 p.m.