



**Development Review Committee
Minutes
February 21, 2024
Council Chambers
2:00 PM**



I. CALL TO ORDER

Meeting was called to order at 2:00 p.m. Members of DRC introduced themselves.

Alyssa Eide-Cadle representing Public Works
Dan Matthys representing Community Development
Deputy Chief McDowell representing the Fire Department

II. PUBLIC PERIOD

Chairman Matthys opened the public comment period.

There being no one who wished to speak, the public comment period was closed.

III. MINUTES APPROVAL

1. DRC MINUTES - JANUARY 17, 2024

A motion was made to approve the draft minutes as presented

RESULT:	Approved
MOVER:	Member Eide-Cadle
SECONDER:	Member McDowell
AYES:	Eide-Cadle, McDowell, Matthys
NAYS:	None

IV. DECISIONS

1. PETITION NO. SPR (2023)-0055 (2600 MAITLAND CENTER PARKWAY) - SITE PLAN REVIEW

Chairman Matthys introduced the item and asked the applicant if he had received the DRC recommendation report. He indicated he had not. He was provided a copy of the report and indicated he was fine with the report. Chairman Matthys asked if the applicant had any questions for DRC. With no further questions, Chairman Matthys asked DRC if they had any questions for the applicant. There were none. Chairman Matthys opened the floor to the public. There being no one who wished to speak on the proposed site plan, Chairman Matthys closed the public comment period and brought it back to DRC for discussion.

Member Eide-Cadle asked if she could add a condition of approval. Member Eide-Cadle added the following third condition:

3. Applicant shall address the 3 remaining revisions from the TRG report prior to Site Construction Permit approval.

Chairman Matthys asked the applicant if he accepted the new condition. The applicant confirmed.

A motion was made to approve the proposed site plan subject to the 2 conditions of approval as outlined in the February 21, 2024 DRC recommendation report in addition to the third condition added at the meeting with the findings that the proposed site plan is consistent with the Comprehensive Development Plan and complies with all applicable standards in the Land Development Code, City Code and all other city regulations.

RESULT:	Approved
MOVER:	Eide-Cadle
SECONDER:	McDowell
AYES:	Eide-Cadle, McDowell, Matthys
NAYS:	None

V. ADJOURNMENT

There being no further business to come before the Committee, the meeting adjourned at 2:05 pm.