City Council
Approved Minutes
September 22, 2025
Council Chambers
6:30 PM

I. CALL TO ORDER

Present:	4 -	Councilmember Stephen Schoene, Councilmember Scot French, Councilmember Bill Randolph, Mayor John Lowndes.
Absent:	1 -	Councilmember Vance Guthrie

Mayor Lowndes called the meeting to order at 6:33 p.m. on September 22, 2025. Staff in attendance included: City Manager Reggentin, Assistant City Manager Lewis, City Clerk Hollingsworth, City Attorney Knight, Parks and Recreation Director Conn, Finance Director Gray, Public Works Director Tracy, Deputy Public Works Director Kennedy, Fire Chief Morton, Police Chief Manuel, Community Development Director Daniels, Public Information Officer Sargent, and Deputy City Clerk McCurdy.

II. MOMENT OF SILENCE

Mayor Lowndes offered a moment of silence.

III. PLEDGE OF ALLEGIANCE

Mayor Lowndes led the Pledge of Allegiance.

IV. PRESENTATIONS

1. **RETIREMENT SERVICE AWARD: DAVID GONZALEZ BURGOS.**

   Mayor Lowndes read a brief biography highlighting Mr. Burgos's 18-year career and presented him with a service award. He expressed appreciation for Mr. Burgos's dedicated public service and extended best wishes for his continued health and happiness.

   Mr. Burgos humbly accepted the recognition and heartfully thanked his family, colleagues, and the City for their many years of support and opportunities.

2. **RETIREMENT RESOLUTION: JEFFERY SILLAWAY.**

   Mayor Lowndes read a brief biography highlighting Mr. Sillaway's career and presented him with a retirement resolution of appreciation for 36 years of service to the City of Maitland. Mayor Lowndes expressed appreciation for his dedicated public service and extended best wishes on behalf of himself and the Council.

3. **ART & HISTORY MUSEUMS OF MAITLAND: FY26 BUDGET UPDATE.**

   Danielle Thomas, Executive Director of Art & History Museums of Maitland, provided a presentation outlining potential adverse revenue impacts to A&H's FY 2026 budget resulting from construction activities for the new public library and related park improvements.

City Manager Reggentin stated that Council is not being asked to make any adjustments or take action at this time, but should be aware of potential budgetary impacts that may return for consideration in 2026.

V. PUBLIC HEARING

1. RESOLUTION NO. 18-2025: AD VALOREM TAX RATE FISCAL YEAR 2026.

City Manager Reggentin stated that on July 22, 2025, the City Council set the proposed millage rate at 5.0465, the voted debt millage rate at 0.1960, and established the rolled-back millage rate at 4.8737. He noted that the proposed operating and voted debt millage, along with the date and time of the tentative budget public hearing were included in the proposed tax bills mailed by the Orange County Property Appraiser in August.

On September 8, 2025, the City Council held the first public hearing required by the Truth in Millage (TRIM) process and adopted a tentative operating millage rate at 5.0465 and a voted debt millage rate at 0.1960 for a combined tentative millage rate of 5.2425.

Mayor Lowndes opened the public comment period. There being no one who wished to speak, the public comment period was closed.

City Manger Reggentin stated for the record that there were no members of the public in attendance at tonight's meeting.

Move to adopt the operating millage for fiscal year 2026 at 5.0465 mills, which is 3.55% higher than the rolled-back rate of 4.8737 mills.

RESULT:	**Adopt**
MOVER:	**Councilmember Randolph**
SECONDER:	**Councilmember Schoene**
AYES:	**Stephen Schoene, Scot French, Bill Randolph, John Lowndes**
NAYS:	**None**

Move to adopt the voted debt millage rate for fiscal year 2026 at 0.1960 mills.

RESULT:	**Adopt**
MOVER:	**Councilmember Schoene**
SECONDER:	**Councilmember French**

AYES:	**Stephen Schoene, Scot French, Bill Randolph, John Lowndes**
NAYS:	**None**

Move to adopt Resolution No. 18-2025 setting the combined total millage rate for fiscal year 2026 at 5.2425 mills, as presented.

RESULT:	**Adopt**
MOVER:	**Councilmember French**
SECONDER:	**Councilmember Randolph**
AYES:	**Stephen Schoene, Scot French, Bill Randolph, John Lowndes**
NAYS:	**None**

2. RESOLUTION NO. 19-2025: FISCAL YEAR 2026 ANNUAL BUDGET.

City Manager Reggentin stated that the General Fund budget workshop was held on July 21, 2025, and the Enterprise and Miscellaneous Funds workshop was held on August 4, 2025. On September 8, 2025, the City Council tentatively adopted a General Fund budget of $42,205,000, based on an operating millage rate of 5.0465 and a voted debt millage rate of 0.1960, for a combined millage rate of 5.2425.

He reported that the tentative General Fund budget for FY 2026 (tax year 2025) is balanced with the operating millage rate of 5.0465 established by the City Council. A General Fund budget summary outlines revenues and expenditures, as well as the impact on fund balance. The General Fund budget of $42,205,000 is consistent with the tentative budget previously set by the Council.

The Utilities Fund budget of $13,801,000 includes $1.5 million in capital outlay for sanitary sewer improvements and capital equipment. Operating expenses total $10.203 million and include personnel costs, wastewater treatment costs at the Iron Bridge and Altamonte Springs treatment plants, repair and maintenance, depreciation, and supplies. The budget also provides $2.098 million for estimated debt service obligations.

The Solid Waste Fund budget of $3,650,000 includes $2.67 million in contractual services for solid waste and recycling, hauling, and disposal. Contractual services account for 73% of the fund’s budget. The balance consists of administrative costs, materials and supplies, and a payment in lieu of franchise fees to the General Fund.

The Stormwater Environmental Fee Fund budget of $4,568,000 includes $2.17 million for stormwater system improvements and capital outlay, representing 48% of the fund’s budget. The balance includes $621,000 in personnel costs and $1.777 million in operating expenditures. Operating expenditures, which make up 39% of the budget, include chemicals, drainage repair and maintenance, contracted street sweeping, solid waste disposal, laboratory and professional fees for water quality monitoring, aquatic weed control, fuel and power costs, administrative fees, and equipment repair and maintenance.

The Voted Debt Millage Fund budget of $813,608 consists entirely of debt service costs for the Limited Tax General Obligation Refunding Note, Series 2014, including approximately $199,000 in interest expense and $615,000 in principal payments.

The position authorization table includes 254 positions, consisting of 238 existing full-time, 15 existing part-time, and one new full-time supervisor position in the Stormwater/Environmental Fund. Unfunded positions in the General Fund include three Building Inspectors, one Budget Manager, and one Sustainability Coordinator.

Mayor Lowndes opened the public comment period. There being no one who wished to speak, the public comment period was closed.

Move to approve Resolution No. 19-2025 adopting the fiscal year 2026 budget, as presented.

RESULT:	**Approve**
MOVER:	**Councilmember Randolph**
SECONDER:	**Councilmember French**
AYES:	**Stephen Schoene, Scot French, Bill Randolpg, John Lowndes**
NAYS:	**None**

COUNCIL MEETING RECESS: CONVENE CRA MEETING

Mayor Lowndes recessed the City Council meeting at 7:26 p.m. to convene the Community Redevelopment Agency (CRA) meeting. Following adjournment of the CRA meeting, Mayor Lowndes reconvened the City Council meeting at 7:32 p.m.

VI. OLD BUSINESS

There was none.

VII. CONSENT AGENDA

Mayor Lowndes opened the public comment period for Consent Items No. 2 through No. 5. There being no one wishing to speak, the public comment period was closed.

A motion was made to approve the Consent Agenda as presented.

RESULT:	**Approve**
MOVER:	**Councilmember Randolph**
SECONDER:	**Councilmember Schoene**
AYES:	**Stephen Schoene, Scot French, Bill Randolph, John Lowndes**
NAYS:	**None**

1. **CITY COUNCIL MEETING MINUTES OF SEPTEMBER 8, 2025.**
   Approve the City Council Meeting Minutes of September 8, 2025.
2. **AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT GRANT APPLICATION AND ADMINISTRATION: GRANT PROFESSIONALS DBA BROOKS & DUN GRANT CONSULTING.**
   Approve Amendment No. 1 to the professional services agreement with Grant Professionals, dba Brooks & Dun Grant Consulting, as presented.
3. **FLORIDA DFS GRANT APPLICATION AUTHORIZATION: FIREFIGHTER CANCER DECONTAMINATION EQUIPMENT.**
   Authorize the City Manager to proceed with the Florida Department of Financial Services (DFS) grant application to reimburse the cost of Firefighter Cancer Decontamination Equipment, specifically a personal protective bunker gear cleaning extractor.
4. **PIGGYBACK CONTRACT FOR TEMPORARY STAFFING: INSIGHT GLOBAL / IG TRUE GRIT HOLDINGS, LP.**
   Authorize the City Manager to execute a piggyback agreement with Insight Global / IG True Grit Holdings, LP for staffing and related services and solutions utilizing Sourcewell Contract No. 061324, and approved the expenditure from the Utility Fund for up to one year for the selected contract employee.
5. **FY 2026 LEGISLATIVE REPRESENTATION: GRAYROBINSON**
   Approve FY 2026 Legislative Representation Agreement with GrayRobinson, as presented.

VIII. PUBLIC PERIOD

Mayor Lowndes opened the Public Period.

There being no one who wished to speak, the Public Period was closed.

IX. DECISIONS

1. **SECOND READING: ORDINANCE NO. 1448 CHAPTER 196.1978 LIVE LOCAL ACT OPT OUT AD VALOREM TAX EXEMPTION.**

City Clerk Hollingsworth read aloud by title Ordinance No. 1448.

City Manager Reggentin presented Ordinance No. 1448 and provided an overview.

Mayor Lowndes opened the public comment period. There being no one who wished to speak, the public comment period was closed.

A motion was made to adopt on second reading Ordinance No. 1448, Chapter 196.1978 Live Local Act Opt Out Ad Valorem Tax Exemption, as presented.

RESULT:	**Adopt**
MOVER:	**Councilmember Randolph**
SECONDER:	**Councilmember French**
AYES:	**Stephen Schoene, Scot French, Bill Randolph, John Lowndes**
NAYS:	**None**

2. SECOND READING: ORDINANCE NO. 1449 NON-EXCLUSIVE C&D FRANCHISE AGREEMENT COASTAL WASTE & RECYCLING, INC.

City Clerk Hollingsworth read aloud by title Ordinance No. 1449.

City Manager Reggentin presented Ordinance No. 1449 and provided an overview.

Mayor Lowndes opened the public comment period. There being no one who wished to speak, the public comment period was closed.

A motion was made to adopt on second reading Ordinance No. 1449, Non-Exclusive C&D Franchise Agreement Coastal Waste & Recycling, Inc., as presented.

RESULT:	**Adopt**
MOVER:	**Councilmember Schoene**
SECONDER:	**Councilmember French**
AYES:	**Stephen Schoene, Scot French, Bill Randolph, John Lowndes**
NAYS:	**None**

3. FIRST READING: ORDINANCE NO. 1450 FIVE YEAR CAPITAL IMPROVEMENTS PROGRAM (CIP) 2026-2030

City Clerk Hollingsworth read aloud by title Ordinance No. 1450.

City Manager Reggentin presented Ordinance No. 1450 and provided an overview.

Mayor Lowndes opened the public comment period. There being no one who wished to speak, the public comment period was closed.

A motion was made to adopt on first reading Ordinance No. 1450, Five Year Capital Improvements Program (CIP) 2026-2030, as presented.

RESULT:	**Adopt**
MOVER:	**Councilmember Randolph**
SECONDER:	**Councilmember French**
AYES:	**Stephen Schoene, Scot French, Bill Randolph, John Lowndes**
NAYS:	**None**

X. CITY MANAGER'S REPORT/CITY ATTORNEY/COUNCIL REPORTS

City Manager Reggentin announced the following upcoming city events:
September 25: Home Safety Class
October 3: GetDown Downtown
October 11: Movie in the Park
October 23: Living with Coyotes
October 25: Falloween
October 29: CPR Class

By consensus, City Council agreed that an updated letter be transmitted to the Orange County Board of County Commissioners (BCC) affirming the City of Maitland’s support of Map 1A. Mayor Lowndes will prepare the letter to be sent on behalf of the City Council.

XI. ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 7:45 p.m.