



**City Council
Approved Minutes
November 10, 2025
Council Chambers
6:30 PM**



I. CALL TO ORDER

Present: 5 - Councilmember Stephen Schoene, Councilmember Scot French, Councilmember Bill Randolph, Councilmember Vance Guthrie, Mayor John Lowndes

Absent: 0 -

Mayor Lowndes called the meeting to order at 6:34 p.m. on November 10, 2025. Staff in attendance included: City Manager Reggentin, Assistant City Manager Lewis, City Clerk Hollingsworth, City Attorney Shepard, Parks and Recreation Director Conn, Public Works Director Tracy, Deputy Fire Chief McDowell, Police Chief Manuel, Community Development Director Daniels, and Public Information Officer Sargent.

II. MOMENT OF SILENCE

Mayor Lowndes offered a moment of silence.

III. PLEDGE OF ALLEGIANCE

Mayor Lowndes led the Pledge of Allegiance.

IV. PRESENTATIONS

1. HEROIC ACTIONS AWARD: KENT AYRES.

Chief Manuel and Sergeant Salute presented Good Samaritan Kent Ayres with the Heroic Actions Award.

2. PROCLAMATION CHILDREN'S GRIEF AWARENESS DAY: NEW HOPE FOR KIDS.

Mayor Lowndes read the proclamation and presented it to Brian Clark, President, and Gloria Capozzi, Director of Marketing and Community Outreach from New Hope for Kids.

V. PUBLIC HEARING

1. SECOND READING: ORDINANCE NO. 1446 AMENDING 2035 COMPREHENSIVE DEVELOPMENT PLAN (CDP) MAITLAND CONCOURSE NORTH (MCN), LOT 6, LAND USE MIX TO ADD 85 TOWNHOMES.

City Clerk Hollingsworth read Ordinance No. 1446 by title.

City Manager Reggentin stated that the applicant has requested that the item be postponed until the PD application is complete.

Mayor Lowndes opened the public comment period. There being no one who wished to speak, the public comment period was closed.

A motion was made to table the second reading of Ordinance No. 1446, amending the 2035 Comprehensive Development Plan (CDP), to a future meeting at which the Planned Development (PD) will be considered concurrently, and to be re-advertised pursuant to Florida Statutes.

RESULT:	Tabled
MOVER:	Councilmember Guthrie
SECONDER:	Councilmember French
AYES:	Vance Guthrie, Stephen Schoene, Scot French, Bill Randolph, John Lowndes
NAYS:	None

2. SECOND READING: ORDINANCE NO. 1444 2050 CITY OF MAITLAND COMPREHENSIVE DEVELOPMENT PLAN EVALUATION AND APPRAISAL REPORT-BASED AMENDMENTS.

City Clerk Hollingsworth read Ordinance No. 1444 by title.

Community Development Director Daniels provided a brief overview of Ordinance No. 1444.

Mayor Lowndes opened the public comment period. There being no one who wished to speak, the public comment period was closed.

A motion was made to adopt on second reading of Ordinance No. 1444, 2050 City of Maitland Comprehensive Development Plan Evaluation and Appraisal Report-based Amendments, as presented.

RESULT:	Approve
MOVER:	Councilmember Randolph
SECONDER:	Councilmember Schoene
AYES:	Vance Guthrie, Stephen Schoene, Scot French, Bill Randolph, John Lowndes
NAYS:	None

COUNCIL MEETING RECESS: CONVENE CRA MEETING

Mayor Lowndes recessed the City Council meeting at 7:46 p.m. to convene the Community Redevelopment Agency (CRA) meeting.

Following adjournment of the CRA meeting, Mayor Lowndes reconvened the City Council meeting at 7:47 p.m.

VI. OLD BUSINESS

City Clerk Hollingsworth provided an update on the Orange County Community Action Board (CAB) item tabled from the October 27 meeting. Orange County provided additional information stating that the nominee must be a currently serving elected official and is eligible to serve only while continuing in office. Mayor Lowndes has elected to pass the nomination opportunity to the next city in the rotation, Ocoee.

VII. CONSENT AGENDA

Mayor Lowndes opened the public comment period for Consent Items No. 2 through No. 7. There being no one wishing to speak, the public comment period was closed.

A motion was made to approve the Consent Agenda as presented.

RESULT:	Approve
MOVER:	Councilmember French
SECONDER:	Councilmember Guthrie
AYES:	Stephen Schoene, Vance Guthrie, Scot French, Bill Randolph, John Lowndes
NAYS:	None

- 1. CITY COUNCIL MEETING MINUTES OF OCTOBER 27, 2025.**
Approve the City Council Meeting Minutes of October 27, 2025, as presented.
- 2. RESOLUTION NO. 25-2025: CONVERTING THE SUSTAINABILITY ADVISORY BOARD (SAB) FROM A STANDING BOARD TO AN AD HOC COMMITTEE.**
Adopt Resolution No. 25-2025 converting the standing Sustainability Advisory Board to an ad hoc committee, as presented.
- 3. RESOLUTION NO. 26-2025: AMENDING FISCAL YEAR 2025 BUDGET.**
Adopt Resolution No. 26-2025 amending the Fiscal Year 2025 General Fund budget by \$1,207,050, as presented.
- 4. CARRY FORWARD FUNDS FROM FY 2025 TO FY 2026.**
Approve the recommended carry forward list and amend the FY 2026 General Fund expenditure budget by \$8,196,300 and Utilities Fund expenditure budget by \$2,973,000.
- 5. PROFESSIONAL CONSULTANT SERVICES AGREEMENT FOR STORMWATER MANAGEMENT & DESIGN SERVICES: DRUMMOND CARPENTER, PLLC.**
Authorize the City Manager to execute an agreement with Drummond Carpenter, PLLC for the Dommerich Neighborhood Flood Evaluation and Feasibility Assessment in the amount of \$84,038.

6. AUTHORIZE APPLICATION SUBMITTAL: BULLETPROOF VEST PARTNERSHIP (BVP) PROGRAM.

Approve Police Department's application for the Bulletproof Vest Partnership Program.

7. INTERLOCAL AGREEMENT FOR COST SHARING OF AERIAL PHOTOGRAPHY ACQUISITION: ORANGE COUNTY PROPERTY APPRAISER.

Authorize the City Manager to execute the Interlocal Agreement renewal, and subsequent renewals, between the City and the Orange County Property Appraiser for Cost Sharing of Aerial Photography Acquisition.

VIII. PUBLIC PERIOD

Mayor Lowndes opened the Public Period.

Public comment was received as follows:

- *Renee Charlan - 201 W. Horatio Avenue*

There being no one else who wished to speak, the Public Period was closed.

IX. DECISIONS

1. FIRST READING: ORDINANCE NO. 1452 AMENDING THE LAND DEVELOPMENT CODE ARTICLE 5, SECTION 5.15 BUILDING NUMBERING AND STREET NAMING, ESTABLISHING CRITERIA FOR STREET RENAMING REQUESTS.

City Clerk Hollingsworth read Ordinance No. 1452 by title.

City Manager Reggentin provided a brief overview of Ordinance No. 1452.

Mayor Lowndes opened the public comment period. There being no one who wished to speak, the public comment period was closed.

A motion was made to adopt on first reading of Ordinance No. 1452, Amending the Land Development Code Article 5, Section 5.15 Building Numbering and Street Naming, establishing criteria for street renaming requests, as presented.

RESULT:	Approve
MOVER:	Councilmember Schoene
SECONDER:	Councilmember French
AYES:	Vance Guthrie, Stephen Schoene, Scot French, Bill Randolph, John Lowndes

NAYS:	None
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X. DISCUSSION

There was none.

XI. CITY MANAGER'S REPORT/CITY ATTORNEY/COUNCIL REPORTS

City Manager Reggentin announced the following upcoming city events:

November 13: Butterfly Gardening Class

November 15: Community Cleanup at Lake Lily Park

November 15: Movies in the Park at Independence Square

December 5: GetDown Downtown

December 6: Season of Light

December 10: Employee City Luncheon

December 13: Movies in the Park at Independence Square

City Clerk Hollingsworth announced the petition submittal period (November 17–21, 2025) and candidate qualifying period (December 1–4, 2025), noting that Councilmember Randolph has filed his intent to run.

Councilmember Randolph read a list of notable Maitland veterans in honor of Veterans Day.

Mayor Lowndes asked about interest in establishing a new Fort Maitland historical marker, as the previous marker had fallen into disrepair and is no longer in place. Councilmember Randolph asked about interest in a potential Veterans Memorial location.

XII. ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 8:12 p.m.