




**City Council
February 9, 2026
Council Chambers
6:30 PM**





**WELCOME to our City Council meeting. All speakers must complete and submit a Speaker Card, preferably prior to the start of the meeting. A member of the public wishing to address the Council must be a Maitland resident or the owner of property or business in Maitland or their representative. The time limit for each speaker shall be three (3) minutes per agenda item. No speakers will be interrupted. Please silence all electronic devices during the meeting.
THANK YOU for participating in your City Government.**

- I. Call to Order
- II. Moment of Silence
- III. Pledge of Allegiance
- IV. Old Business
- V. Consent Agenda
 1. City Council Meeting Minutes of January 26, 2026.
 2. City Council Workshop Meeting Minutes of January 26, 2026.
 3. FY26 Facilities Vehicle Replacement Purchase: Step One Automotive Group.
 4. Mohican Trail Water Main Replacement: Cathcart Construction Company, LLC and CPH Consulting, LLC.
 5. Contract Award for Annual Generator Maintenance: ACF Standby Systems.
 6. Piggyback Contract for Asphalt Milling and Resurfacing Services: Hubbard Construction Company.
- VI. Public Period
- VII. Decisions
 1. Resolution 2-2026: Authorizing the Issuance of General Obligation Bonds.
 2. March 9, 2026, City Council Meeting: Election-Related Scheduling Conflict.
 3. First Reading: Ordinance No. 1454 Amending the Land Development Code Article 5, Section 5.15 Building Numbering, Street Naming, and Street Renaming, revising criteria and definitions.
- VIII. Discussion
 1. E-bikes and Scooters.
 2. City Resident Advisory Boards and Commissions.
 3. Fort Maitland Historical Marker Verbiage.
- IX. City Manager's Report/City Attorney/Council Reports
- X. Adjournment

Notice: Any person who desires to appeal any decision made at this meeting or hearing will need a record of the proceedings and, for this purpose, may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's office (407-539-6219) 48 hours in advance of the meeting.

MEETING DATE		AGENDA
February 9, 2026		Section: Consent Agenda
Department/Office : City Clerk	AGENDA REPORT	Item #: 1.
Subject: City Council Meeting Minutes of January 26, 2026.		
Requested Action or Motion: Move to approve the City Council meeting minutes from January 26, 2026, as presented.		
Summary Explanation & Background:		
Fiscal Impact:		
Exhibits: 1. Draft City Council Meeting Minutes 1-26-2026		
Commission/Board: City Council		
Contact Person: Lori Hollingsworth 407-539-6219		
Reviewed by City Attorney		

MEETING DATE	 MAITLAND <small>FLORIDA</small>	AGENDA
February 9, 2026		Section: Consent Agenda
Department/Office : City Clerk	AGENDA REPORT	Item #: 2.
Subject: City Council Workshop Meeting Minutes of January 26, 2026.		
Requested Action or Motion: Move to approve the City Council Workshop Meeting Minutes of January 26, 2026, as presented.		
Summary Explanation & Background:		
Fiscal Impact: N/A		
Exhibits: 1. City Council Workshop Meeting Draft Minutes 1-26-2026		
Commission/Board: City Council		
Contact Person: Lori Hollingsworth 407-539-6219		
Reviewed by City Attorney N/A		

MEETING DATE	 MAITLAND FLORIDA	AGENDA
February 9, 2026		Section: Consent Agenda
Department/Office : Public Works	AGENDA REPORT	Item #: 3.
Subject: FY26 Facilities Vehicle Replacement Purchase: Step One Automotive Group.		
Requested Action or Motion: Move to approve the purchase of a replacement vehicle from Step One Automotive Group utilizing the Brevard County Schools contract BID 25-0217-B-HD CO OP BID for a total of \$59,025.22.		
Summary Explanation & Background: The FY 2026 budget includes funding for the scheduled replacement of vehicle #215 for the Public Works Department Facilities Division. This will be purchased from Step One Automotive Group utilizing the Brevard County Schools contract BID 25-0217-B-HD CO OP BID at a cost of \$59,025. In consideration of the City’s sustainability program, the Public Works Department evaluated the current and predicted usage of the existing large box trucks. It was determined that current and future facilities operations would be best served utilizing a smaller van platform compared to a box truck. The availability of electric or hybrid electric options for the facilities service vehicles were considered. Although there are electric and hybrid options available for the vans, neither one is recommended due to the nature and duty of the vehicle usage, as well as the cost differential. Ford has discontinued future production of the EV van. GM supports the Brightdrop van; however, it is mainly configured as a delivery vehicle, used by delivery-focused companies like Walmart and Amazon. The configuration is not conducive to City needs. The roof height is too high to allow for functional use of roof-mounted ladder racks needed by staff and the vehicle is designed for one primary driver versus a 2-man crew. The City will continue to evaluate and incorporate EV applications within the City where possible. Staff recommends approving the purchase of a replacement Facilities Division van for a total cost of \$59,025.22.		
Fiscal Impact: Funds are available in 01414519-566400-VE001 \$59,025.22.		
Exhibits: 1. SKM_C45826020416440		
Commission/Board: City Council		
Contact Person: Kimberley Tracy 407-539-6216		
Reviewed by City Attorney N/A		

MEETING DATE	 MAITLAND <small>FLORIDA</small>	AGENDA
February 9, 2026		Section: Consent Agenda
Department/Office : Public Works	AGENDA REPORT	Item #: 4.

Subject:

Mohican Trail Water Main Replacement: Cathcart Construction Company, LLC and CPH Consulting, LLC.

Requested Action or Motion:

Move to authorize the City Manager to execute the contract with Cathcart Construction Company in the amount of \$1,028,507.10 and approve the agreement with CPH for the construction engineering and inspection services in the amount of \$80,295 for the Mohican Trail Water Main Replacement Project.

Summary Explanation & Background:

The Mohican Trail Water Main Replacement Project is included in the current Capital Improvement Program and was recommended in the City's Water Master Plan Update 2020. The project includes replacing approximately 1,200 feet of existing 6-inch water main along Mohican Trail from Thistle Lane east to Deloraine Trail with an 8-inch water main. This project will provide an increase of water system distribution pressure in the surrounding area. The project also includes the roadway reconfiguration and stormwater upgrades (\$69,029) at the intersection of Mohican Trail and Deloraine Trail; and milling and resurfacing Mohican Trail from Thistle Lane north to the city limits (\$407,417).

Maitland has a piggyback contract with Cathcart Construction Company - Florida, LLC for Citywide Infrastructure Potable, Sanitary, Reclaimed, & Stormwater with Site Restoration from the City of Altamonte Springs. Cathcart Construction Company prepared a work order proposal based on the unit pricing contained in the contract in the amount of \$1,028,507.10. Staff recommends authorizing a contingency of \$102,000 (10%) for unforeseen issues that may arise during construction.

Staff is also requesting approval of a contract with CPH, the engineer of record, for the construction engineering and inspection services in the amount of \$80,295.

Staff recommends authorizing the City Manager to execute the contract with Cathcart Construction Company to construct the Mohican Trail Water Main Replacement Project in the amount of \$1,028,507.10; authorizing a 10% contingency of \$102,000; and approving the agreement with CPH for the construction engineering and inspection services in the amount of \$80,295.

The total project approval request of \$1,210,802.10 is broken down by funding sources below.

Fiscal Impact:

Funds are available in the Utility Fund 41303533-566300-WA001 - \$734,356.10 +/-10%
Stormwater Fund 32371537-534600/566300 - \$69,029.00 +/-10%
General Fund 01412541-534635-PV001 - \$407,417.00 +/-10%

Exhibits:

1. CCC-FL Proposal Mohican Trail.1.2.26 (2)
2. Mohican Trail water main improvements CA scope 01-29-26

Commission/Board: City Council
Contact Person: Kimberley Tracy 407-539-6216
Reviewed by City Attorney N/A

MEETING DATE		AGENDA
February 9, 2026		Section: Consent Agenda
Department/Office : Public Works	AGENDA REPORT	Item #: 5.

Subject:

Contract Award for Annual Generator Maintenance: ACF Standby Systems.

Requested Action or Motion:

Move to award the annual Generator Maintenance Services (ITB 41-2025-01) contract to ACF Standby Systems, and authorize the City Manager to execute said contract.

Summary Explanation & Background:

Each year, Public Works staff budgets funds for annual maintenance and repairs of the generators citywide. This maintenance includes an annual maintenance service, load bank test, and minor maintenance inspection per unit. Beyond the annual scheduled service, additional maintenance, repairs, and service are typically required.

On November 17, 2025, the City issued ITB 414-2025-01 for Generator Maintenance Services, with a bid opening on December 17, 2025. The City received the following six bids:

ACF Standby Services	\$41,970.00
LJ Power, Inc.	\$42,350.00
Managed Generator Services	\$46,536.50
Accurate Power and Technology, Inc.	\$47,054.18
Ring Power Corp - WCC	\$101,694.72
Paramount Power	\$125,172.00

ACF Standby Services is the apparent lowest, responsive, responsible bidder in the yearly amount of \$41,970. The initial term of the contract is for two (2) years, with an option of three (3) one (1) year renewal periods, not to exceed 60 months total. The bid also included an hourly rate and material charges for repairs and emergency work. The contract amount to be expended will exceed the City Manager's purchasing threshold and will be paid from available funds budgeted in the Wastewater and Facilities operating funds.

Staff recommends City Council authorize the City Manager to execute a term contract for Generator Maintenance Services with ACF Standby Systems for an initial term of two (2) years, with an option of three (3) one (1) year renewal periods, not to exceed 60 months total.


Fiscal Impact:

Funding is available in accounts 01414519-534630 Facilities Repairs and Maintenance and 4135135-534605 Wastewater Utility Repairs and Maintenance.


Exhibits:

1. ITB No. 410-2025-01_Generator Maintenance_Contract_ACF_FINAL
2. Bid Acknowledgement Form


3. Bid Opening Minutes_12-17-2025
4. Proposal Pricing Form_ACF
Commission/Board: City Council
Contact Person: Karen McCullen
Reviewed by City Attorney N/A

MEETING DATE	 MAITLAND FLORIDA	AGENDA
February 9, 2026		Section: Consent Agenda
Department/Office : Public Works	AGENDA REPORT	Item #: 6.
Subject: Piggyback Contract for Asphalt Milling and Resurfacing Services: Hubbard Construction Company.		
Requested Action or Motion: Move to authorize the City Manager to execute an agreement with Hubbard Construction Company utilizing a piggyback contract from Orange County. Contract No. Y23-119A Asphalt Milling and Resurfacing with Friction Course and Asphalt Berms as presented.		
Summary Explanation & Background: Funds are included in the FY26 Capital Improvements Program budget for city-wide street paving and resurfacing needs. This annual program is designed to prioritize and provide treatment of streets based on the pavement condition rating (PCR) and to maintain the City's average PCR at an acceptable level. The pavement improvement plan is prioritized based upon staff's review of location, condition and contractor efficiency. The plan is also coordinated with all other infrastructure needs such as water, sewer, and storm water improvements. After research and review of advertising an RFP or utilizing available piggyback options with qualified contractors in the area, Public Works is proposing to contract with Hubbard Construction Company to provide milling and resurfacing on multiple streets throughout the City on a continuing service contract basis, utilizing Orange County Contract Y23-119A, which is a one (1) year contract with an option to renew for two (2) additional one (1) year periods and allow the city manager to contract with Hubbard construction during this period for budgeted and appropriated repaving. The amount needed for these services will exceed the City Manager's threshold and therefore requires City Council approval. In addition to providing services to implement the Pavement Improvement Plan, the contract may also be needed to address unforeseen asphalt repairs, such as curbing, utilizing repair and maintenance operating funds. Staff recommends City Council authorize the City Manager to contract with Hubbard Construction Company utilizing Orange County Contract Y23-119A Asphalt Milling and Resurfacing with Friction Course and Asphalt Berms.		
Fiscal Impact: Funds are available (\$3.4M) in the amended FY 2026 CIP under project number 01412541-534635-PV001 and in Public Works operating budgets.		
Exhibits: 1. Contract No. Y23-119A_Aspphalt Milling and Resurfacing_Hubbard_2-2-26		
Commission/Board: City Council		
Contact Person: Kimberley Tracy 407-539-6216		


Reviewed by City Attorney
N/A


MEETING DATE	 MAITLAND <small>FLORIDA</small>	AGENDA
February 9, 2026		Section: Decisions
Department/Office : City Manager	AGENDA REPORT	Item #: 1.
Subject: Resolution 2-2026: Authorizing the Issuance of General Obligation Bonds.		
Requested Action or Motion: Motion to adopt Resolution No. 2-2026 authorizing the issuance of general obligation bonds in an aggregate principal amount not to exceed fourteen million dollars (\$14,000,000), as presented.		
Summary Explanation & Background: <p>On November 13, 2023, City Council adopted Resolution No. 20-2023 authorizing an election to determine if the electors of the City approved of the issuance of general obligation bonds, in an amount not to exceed \$14 million, for the purpose of financing a new library and improvements to Quinn Strong Park, payable from ad valorem taxes on all the taxable property within the City (the “Bond Referendum”). That election was held on March 19, 2024. The Bond Referendum was duly held and conducted in all respects according to law, and a majority of electors casting a ballot voted in favor of the issuance of such bonds for such purpose.</p> <p>The City has been working with our municipal advisor (PFM), bond council (Bryant Miller Olive) and City Attorney to prepare this resolution, the bond offering, and the administration of the sale.</p> <p>The resolution appears in the attached document on pages 1 through 26. Included in the resolution is the "Form of the Bond" which includes blank lines that will be completed and approved by City Council at a future date in April. Following the resolution is Exhibit A - Form of the Official Notice of Sale and the Summary Notice of Sale, Exhibit B - Form of Preliminary Official Statement, and Exhibit C - Form of the Continuing Disclosure Certificate.</p> <p>Following this approval, PFM anticipates publishing the notice of sale on March 5th and the preliminary official statement and continuing disclosure certificate on March 6th. The competitive bond sale is anticipated to occur on March 17. PFM will distribute draft closing documents around March 20 with the final bond closing occurring the week of April 6.</p> <p>The City's financial advisor, Jay Glover from PFM will provide a short presentation and answer any questions regarding the bond issuance.</p>		
Fiscal Impact: \$14,000,000 City Debt with future debt service obligations		
Exhibits: 1. Bond Resolution 2026 GO Bonds		
Commission/Board: City Council		
Contact Person: Mark Reggentin 407-539-6220		


Reviewed by City Attorney
Cliff Shepard

MEETING DATE		AGENDA
February 9, 2026		Section: Decisions
Department/Office : City Clerk	AGENDA REPORT	Item #: 2.
<p>Subject: March 9, 2026, City Council Meeting: Election-Related Scheduling Conflict.</p>		
<p>Requested Action or Motion: Council decision - move to approve the cancellation, relocation, or rescheduling of the March 9, 2026, City Council meeting in order to accommodate election equipment delivery, polling place setup and required security measures associated with the 2026 General Municipal Election.</p>		
<p>Summary Explanation & Background: The General Municipal Election is held on a uniform date, the second Tuesday of March. In 2026, Election Day is Tuesday, March 10. The City will operate two polling locations for Maitland voters: City Hall Council Chambers and Maitland Church.</p> <p>The Orange County Supervisor of Elections has requested to deliver election equipment and supplies on Monday, March 9, 2026. Consistent with prior elections, election clerks have also requested access to the polling locations on Monday, March 9, 2026, to set up prior to Election Day. If delivery and setup are approved, the polling rooms must be secured, locked, and remain unused until the election has concluded and all election equipment and supplies have been picked up.</p> <p>The City Council's first regularly scheduled meeting in March is currently set for Monday, March 9, 2026. The City Charter and City Code require the Council to meet at least once per month. Due to the use of the Council Chambers as a polling location and the required security restrictions, staff is requesting that the City Council consider canceling, moving, or rescheduling the March 9, 2026, Council meeting to accommodate the 2026 General Municipal Election.</p>		
<p>Fiscal Impact: None at this time.</p>		
<p>Exhibits:</p>		
<p>Commission/Board: City Council</p>		
<p>Contact Person: Lori Hollingsworth 407-539-6219</p>		
<p>Reviewed by City Attorney N/A</p>		

MEETING DATE	 MAITLAND <small>FLORIDA</small>	AGENDA
February 9, 2026		Section: Decisions
Department/Office : Administration	AGENDA REPORT	Item #: 3.
<p>Subject: First Reading: Ordinance No. 1454 Amending the Land Development Code Article 5, Section 5.15 Building Numbering, Street Naming, and Street Renaming, revising criteria and definitions.</p>		
<p>Requested Action or Motion: Move to approve, on First Reading, Ordinance No. 1454 Amending the Land Development Code Article 5, Section 5.15 Building Numbering, Street Naming, and Street Renaming, revising criteria and definitions.</p>		
<p>Summary Explanation & Background: On December 8, 2025, City Council adopted Ordinance No. 1452 amending the Land Development Code Article 5, Section 5.15 Building Numbering, Street Naming, and Street Renaming.</p> <p>Among other requirements, the ordinance requires consent of at least 80 percent of the adjacent property owners. It defines adjacent property owners as those owning parcels or lots with mailing addresses on the street that is the subject of the proposed name change. Because it is possible for a mailing address to differ from the street address, staff proposes that the definition of an adjacent property be revised to specify it is based on a street address. Additionally, to mitigate confusion and provide continuity, staff recommends adding a condition that streets cannot be renamed again within a five-year period of a renaming.</p> <p>Staff recommends that City Council approve, on first reading, Ordinance No. 1454 revising street renaming criteria and definitions.</p>		
<p>Fiscal Impact: Costs will be covered by the applicant.</p>		
<p>Exhibits: 1. Ord 1454 Amending LDC SECTION 5.15. BUILDING_NUMBERING_AND_STREET_NAMING</p>		
<p>Commission/Board: City Council</p>		
<p>Contact Person: Shannon Lewis 407-539-6221</p>		
<p>Reviewed by City Attorney D. Smith</p>		

MEETING DATE	 MAITLAND FLORIDA	AGENDA
February 9, 2026		Section: Discussion
Department/Office : City Manager	AGENDA REPORT	Item #: 1.
Subject: E-bikes and Scooters.		
Requested Action or Motion: Discussion only - no action required		
Summary Explanation & Background: At the City Council meeting on January 26, the Council discussed the recent proliferation of electric bikes and scooters (e-micromobility devices) in the city. Staff was directed to gather additional information for inclusion on this agenda. Attached is a white paper prepared by MetroPlan Orlando that addresses many of the issues previously discussed. Additionally, there is currently draft legislation proposed this legislative session in Tallahassee to further address e-micromobility devices. The bills establish operating requirements for electric bicycles on shared pathways and pedestrian areas. The bills limit electric bicycle speeds to no more than 10 miles per hour on sidewalks or pedestrian-designated areas when a pedestrian is within 50 feet. The bills also create the Electric Bicycle Safety Task Force to evaluate and recommend improvements to the state’s enforcement and regulatory framework governing electric bicycles. The task force is charged with developing legislative recommendations to enhance safety for electric bicycle operators, pedestrians, and other roadway users and to reduce traffic incidents, injuries, and fatalities. The task force must submit a report with recommendations to the Governor, Senate President, and House Speaker by October 1, 2026. This is also attached for your review. Additionally, MetroPlan staff have indicated that they are currently working with the Orange County School Board to develop an educational program to present to students to educate them on the rules, requirements, and safety issues surrounding e-micromobility.		
Fiscal Impact: TBD		
Exhibits: 1. E-Micromobility_WhitePaper_FINAL_2025-11-4-2 2. Proposed e-micromobility legislation		
Commission/Board: City Council		
Contact Person: Mark Reggentin 407-539-6220		
Reviewed by City Attorney N/A		

MEETING DATE	 MAITLAND <small>FLORIDA</small>	AGENDA
February 9, 2026		Section: Discussion
Department/Office : Administration	AGENDA REPORT	Item #: 2.
Subject: City Resident Advisory Boards and Commissions.		
Requested Action or Motion: Discussion only - no action required		
Summary Explanation & Background: As requested at the January 26th City Council meeting, this item has been placed on the agenda for discussion. Please find attached the Bylaws and Constitutions for the boards and commissions that are not statutorily regulated (Police and Fire Pension Fund Board) or specifically required and outlined in the City Charter (Planning and Zoning Commission). The Planning and Zoning Commission's responsibilities are also outlined in the Land Development Code and adopted by ordinance.		
Fiscal Impact: N/A		
Exhibits: <ol style="list-style-type: none"> 1. LAB - Constitution May 2017 final 2. LAB - Bylaws May 2017 Final 3. PRAB - Constitution Revised June 2018 final 4. PRAB - Bylaws May 2017 final 5. TAB Constitution 2018 final with signature 6. TAB By-Laws 2018 final with signature 		
Commission/Board: City Council		
Contact Person: Mark Reggentin 407-539-6220		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
February 9, 2026		Section: Discussion
Department/Office : City Clerk	AGENDA REPORT	Item #: 3.
Subject: Fort Maitland Historical Marker Verbiage.		
Requested Action or Motion: Direct staff to incorporate feedback from the City Council into the final marker language and begin the procurement process.		
Summary Explanation & Background: At the January 26, 2026 City Council workshop, Council reviewed and discussed proposed language for the Fort Maitland historical marker and confirmed that the City should proceed with independent fabrication and installation of a two-sided marker without submitting an application to the Florida Division of Historical Resources. This approach will allow the City to move forward on an expedited timeline while retaining full control over the final marker content. As the marker will not be processed through the state program, it will not be listed in the Florida Historical Marker database and will not include the state seal. The City Council also discussed creating a second sign to provide additional descriptive information. Council reached consensus to defer the item to the next City Council meeting to provide time to update the content for each side of the sign. Staff is currently preparing a list of potential vendors. The proposed marker language, as updated by Mayor Lowndes, is attached. Also attached are example sign depictions from Sewah Studios, the company utilized by the Florida Department of Historic Resources, for reference. Additionally, an 1839 Florida Map of War and maps illustrating the county boundary transition from Mosquito County to Orange County, as provided by Council Member Randolph, are included for review.		
Fiscal Impact: TBD		
Exhibits: 1. Text for Historical Markers 2.3.2026 2. Historic Sign Examples 3. Historic Maps		
Commission/Board: City Council		
Contact Person: Lori Hollingsworth 407-539-6219		
Reviewed by City Attorney N/A		