City Council
April 12, 2021
Council Chambers
6:30 PM

WELCOME to our City Council meeting. In the interest of time efficiency, the following will prevail for comments by the public. Each speaker will be permitted up to 3 minutes to state his/her case. Group presentations will be permitted 3 speakers including the spokesperson - each being limited to up to 3 minutes. No speakers will be interrupted. Please silence all electronic devices during the meeting. THANK YOU for participating in your City Government.

I. Inauguration Ceremony
   1. Call to Order - Mayor McDonald
   2. Invocation - Moment of Silence
   3. Posting of Colors
   4. Pledge of Allegiance - Mayor McDonald
   5. Oath of Office - Mayor-Elect John P. Lowndes
   6. Special Recognition - Mayor Dale McDonald

II. Presentations
   1. Proclamation - Water Conservation Month
   2. Proclamation - Arbor Day

III. Public Hearings - None

IV. Old Business

V. Consent Agenda
   1. Approve the City Council meeting minutes of March 22, 2021
   2. Approval of Appropriation of Funding for Design of the Westside Trails

VI. Public Period

VII. Decisions
   1. Appointment - Vice Mayor
   2. Appointment - Representative on MetroPlan Orlando Municipal Advisory Committee

VIII. Discussion

IX. City Manager's Report/City Attorney/Council Reports

X. Adjournment

Notice: Any person who desires to appeal any decision made at this meeting or hearing will need a record of the proceedings and, for this purpose, may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's office (407-539-6219) 48 hours in advance of the meeting.

Disclaimer: Any opening invocation that is offered before the official start of the Council meeting shall be the voluntary offering of a private person, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Council or the city staff, and the City is not allowed by law to endorse the religious or non-religious beliefs or views of such speaker. Persons in attendance at the City Council meeting are invited to stand during the opening invocation and to stand and recite the Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered or to participate in the Pledge of Allegiance. You may remain seated within the City Council Chambers or exit the City Council Chambers and return upon completion of the opening invocation and/or Pledge of Allegiance if you do not wish to participate in or witness the opening invocation and/or the recitation of the Pledge of Allegiance.

MEETING DATE		AGENDA
April 12, 2021	MAITLAND FLORIDA	Section: Presentations
Department/Office : Administration	AGENDA REPORT	Item #: 1.

Subject:
Proclamation - Water Conservation Month

Requested Action or Motion:

Summary Explanation & Background:

Fiscal Impact:

Exhibits:
1. Proclamation - Water Conservation Month 2021

Commission/Board: City Council

Contact Person: Maria Waldrop, City Clerk 407-539-6219

Reviewed by City Attorney

MEETING DATE		AGENDA
April 12, 2021		Section: Presentations
Department/Office : Administration	AGENDA REPORT	Item #: 2.

Subject:
Proclamation - Arbor Day

Requested Action or Motion:

Summary Explanation & Background:

Fiscal Impact:

Exhibits:
1. Proclamation - Arbor Day 2021

Commission/Board: City Council

Contact Person: Maria Waldrop, City Clerk 407-539-6219

Reviewed by City Attorney

MEETING DATE		AGENDA
April 12, 2021	MAITLAND FLORIDA	Section: Consent Agenda
Department/Office : Administration	AGENDA REPORT	Item #: 1.

Subject:
Approve the City Council meeting minutes of March 22, 2021

Requested Action or Motion:

Summary Explanation & Background:

Fiscal Impact:

Exhibits:
1. CC Meeting MInutes 03222021

Commission/Board: City Council

Contact Person: Kathy Sotero, Deputy City Clerk 407-539-2307

Reviewed by City Attorney

MEETING DATE		AGENDA
April 12, 2021	MAITLAND FLORIDA	Section: Consent Agenda
Department/Office : Parks & Recreation	AGENDA REPORT	Item #: 2.

Subject:
Approval of Appropriation of Funding for Design of the Westside Trails

Requested Action or Motion:
Move to appropriate up to $110,700 of the Park Trust Fund to begin Design and Engineering work for the Westside Trails Project

Summary Explanation & Background:
The FY20 CIP included the approval of $110,700 for design and engineering work utilizing Park Trust funds for the completion of an additional segment of the East-West bicycle trail in Maitland. The Westside Trails segment will connect to the west side of the FDOT pedestrian bridge crossing Interstate 4. The trail will have a section that will travel west from the bridge and continue on Southall Road to connect with recently constructed trails on Fennell Steet and Fennel Park. It will also include a second section that will travel south from the bridge along S. Lake Destiny Road and connect with an existing bike lane on Lucien Way (please see attached map). Staff is in favor of this appropriation for additional design and engineering needs to ready the Westside Trails project for construction.

Thee funds were not carried forward to the current fiscal year, so reappropriating the funds reestablishes this project in the current budget. The first phase of the design will include survey of the entire route. Based upon the survey, a design proposal will be solicited based upon the constraints along the route.

Fiscal Impact:
Up to $110,700 from Fund 65 (Park Trust Fund)

Exhibits:
1. East-West trail network - westside link
2. FY20 CIP

Commission/Board: City Council

Contact Person: Jay Conn, Parks & Recreation Director 407-539-6264

Reviewed by City Attorney
N/A

MEETING DATE		AGENDA
April 12, 2021	MAITLAND FLORIDA	Section: Decisions
Department/Office : Administration	AGENDA REPORT	Item #: 1.

Subject:
Appointment - Vice Mayor

Requested Action or Motion:
Council Decision.

Summary Explanation & Background:
Per the City Charter, the Council shall select from among its members a Vice Mayor who shall act as Mayor during the absence or disability of the Mayor and, if a vacancy occurs, shall became Mayor for the remainder of the unexpired term.

Each election year, the Council nominates and appoints a member to serve as Vice Mayor. Traditionally, the selection of Vice Mayor is rotated among the members. This is done to give each member an opportunity to serve as Vice Mayor.

At the Council meeting of April 27, 2020, Councilmember Wilde was appointed. Former Councilmember Lowndes served in 2019, Councilmember Thomas served in 2018 and former Councilmember Goff-Marcil served in 2017.

Fiscal Impact:
N/A

Exhibits:
None

Commission/Board: City Council

Contact Person: Maria Waldrop, City Clerk 407-539-6219

Reviewed by City Attorney
N/A

MEETING DATE		AGENDA
April 12, 2021	MAITLAND FLORIDA	Section: Decisions
Department/Office : Administration	AGENDA REPORT	Item #: 2.

Subject:
Appointment - Representative on MetroPlan Orlando Municipal Advisory Committee

Requested Action or Motion:
Council Decision.

Summary Explanation & Background:
The City of Maitland currently has a vacancy (Representative) on the METROPLAN ORLANDO Municipal Advisory Committee (MAC). Various members of the City Council have served in this position through the years. Former Mayor McDonald has served as the Representative on the MAC. Council Member Thomas is the Alternate Representative on the MAC (appointed in 2016).

According to the Municipal Advisory Committee Bylaws, this committee was "established to strengthen ties with the region's cities and towns that do not have direct representation on the METROPLAN ORLANDO Board. The committee will consist of the Mayors or appointees of the municipalities that are not directly represented on the METROPLAN ORLANDO Board. The MAC will ensure that their views are considered in the decision-making process, generate broad-based support and raise awareness among elected officials of the functions of METROPLAN ORLANDO. The Chairperson of the MAC will serve as a voting member on the METROPLAN ORLANDO Board." Further, Section 3. Purpose, of the Bylaws states "The municipalities of the area shall be involved in the transportation planning process by establishment of a Municipal Advisory Committee. The purpose shall be to assess reaction to planning proposals and to provide comment to METROPLAN ORLANDO with respect to the concerns of various municipalities not directly participating on the METROPLAN ORLANDO."

The Municipal Advisory Committee meets once a month at 9:30 AM on the Thursday prior to the METROPLAN ORLANDO regular meeting.

The City Council is requested to appoint an elected official or a member of the City's Senior Staff to serve as Maitland's Representative on the METROPLAN ORLANDO Municipal Advisory Committee, effective immediately.

Fiscal Impact:
N/A

Exhibits:
None

Commission/Board: City Council

Contact Person: Maria Waldrop, City Clerk 407-539-6219

Reviewed by City Attorney
N/A