



**Lakes Advisory Board
April 21, 2021
Council Chambers
6:30 PM**



- I. Call to Order
- II. Pledge of Allegiance
- III. Approval of Minutes of Previous Meeting
 1. Approve the Lakes Advisory Board meeting minutes from March 17th, 2021
- IV. Public Period
- V. Old Business
- VI. New Business
 1. Shoreline Alteration: Rules, and Regulations
 2. Lakes Management Budget
 3. Lakes Advisory Board Staff Report
- VII. Any Other Business the Board Deems Advisable
- VIII. Adjournment

More than one member of the City Council may be present and speak at this meeting.

Notice: Any person who desires to appeal any decision made at this meeting or hearing will need a record of the proceedings and, for this purpose, may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's office (407-539-6219) 48 hours in advance of the meeting.

MEETING DATE		AGENDA
April 21, 2021		Section: Approval of Minutes of Previous Meeting
Department/Office : Public Works	AGENDA REPORT	Item #: 1.
Subject: Approve the Lakes Advisory Board meeting minutes from March 17th, 2021		
Requested Action or Motion: Move to approve the Lakes Advisory Board meeting minutes from March 17th, 2021		
Summary Explanation & Background: Attached are the Lakes Advisory Board meeting minutes from March 17th, 2021 for review and approval.		
Fiscal Impact:		
Exhibits: 1. LAB Minutes 3132021		
Commission/Board: Lakes Advisory Board		
Contact Person: Ryan Sullivan, Surface Water Coordinator 4075392843		
Reviewed by City Attorney		

MEETING DATE		AGENDA
April 21, 2021		Section: New Business
Department/Office : Public Works	AGENDA REPORT	Item #: 1.

Subject:

Shoreline Alteration: Rules, and Regulations

Requested Action or Motion:

If the Board determines sending a letter to lakefront property owners furthers the goal of communications and dissemination of information on key issues regarding lakes management: move to recommend to City Council a letter be sent to all lakefront property owners educating them on shoreline vegetation removal and plantings.

Summary Explanation & Background:

At the March 17, 2021, the Lakes Advisory Board requested to include a discussion item for future meeting to draft a recommendation to City Council to send letters to lakefront property owners regarding lakefront clearing and replanting. In 2018, staff sent letters to all lakefront property owners to educate them on shoreline vegetation removal and plantings. Staff has attached a draft letter, based on the previous letter sent in 2018, for consideration.

Homeowners are allowed to clear up to 50 feet or 50% of their shoreline as well as perform shoreline maintenance as outlined below within the current regulations as is stated in Sec. 8-14 (b)(1):

(1) No permit shall be required for the following:

1. Any person clearing less than fifty (50) feet or fifty (50) percent of the shoreline frontage, whichever is less.
2. Any person clearing vegetation within the physical foot print of a dock, gazebo or boathouse approved for construction by the city.
3. Lawn mowing, trimming of landscape, and other lawn maintenance activities which do not result in the clearing of vegetation below the normal high water elevation.
4. The repair or maintenance of an existing stormwater or drainage control system.
5. Routine shoreline maintenance.

If a homeowner wishes to exceed these limitations a shoreline alteration permit is required and the remainder of the attached shoreline protection regulations (attached) apply. As requested, Lakes Management staff have prepared another letter for your review. If the Board would like this letter to be sent out to lakefront property owners a motion would be necessary to make a recommendation to the City Council to authorize staff to send the letter. According to the bylaws this would be prepared by the Chairman and in the past, the Chairman has presented the request to City Council.

A secondary concern that was discussed regarding this issue was enforcement of unpermitted lakefront clearing. Enforcement of the shoreline alteration regulations are conducted by the Code Enforcement Division of the Community Development Department. If necessary, the Code Enforcement Officer may request assistance from Lakes Management staff, but the Public Works

Department, Lakes Management staff nor the Lakes Advisory Board as a body do not take an active role in enforcement. If any city employee or individual observes illegal lakefront clearing it should be reported to the Code Enforcement Division for action.

Staff will provide an overview of the City Codes pertaining to shoreline alteration and vegetation at the meeting.

Fiscal Impact:

Exhibits:

1. Shoreline Letter To Residents
2. 20210414_190122_573107_Sec._8_14.____Shoreline_alteration_and_landscaping.

Commission/Board: Lakes Advisory Board

Contact Person: Ryan Sullivan, Surface Water Coordinator 4075392843

Reviewed by City Attorney

MEETING DATE		AGENDA
April 21, 2021		Section: New Business
Department/Office : Public Works	AGENDA REPORT	Item #: 2.

Subject: Lakes Management Budget
Requested Action or Motion: No action requested.
Summary Explanation & Background: At the March 17, 2021 Lakes Advisory Board meeting, the Board requested a breakdown of the Lakes Management Budget. Staff has provided an excerpt from the adopted FY2020 Budget (attached) to give a general overview of how the funds are divided. The Lakes Management budget is funded almost exclusively by the stormwater management fee. This is assessed at 9.60 per Equivalent Residential Unit (REU) on a monthly basis. Total revenue generated is just under \$2 million annually. Approximately 16% of the budget is dedicated to salaries and benefits for the 4 employees in the division. Operating expenses comprise approximately 41% of the budget. This includes repairs and maintenance to the existing stormwater conveyance and treatment systems throughout the city, materials, chemicals, vehicle operating and maintenance costs, water testing, etc. The remaining 43% of the budget entails capital projects. These are larger extensions upgrades and improvements to the stormwater treatment and conveyance systems. This is the portion of the budget that the LAB reviews as part of the constitutional responsibilities that have been outlined by the City Council. Personnel and operating portions of the budget are managed by the Public Works Department's administrative staff in cooperation with the City Manager's office and ultimately reviewed and approved by the City Council of the annual budget process.
Fiscal Impact:
Exhibits: 1. FY20 Stormwater Fund Explanation and Breakdown 2. Stormwater Fund (Excerpt) - Workshop Presentation 832020
Commission/Board: Lakes Advisory Board
Contact Person: Ryan Sullivan, Surface Water Coordinator 4075392843
Reviewed by City Attorney

MEETING DATE		AGENDA
April 21, 2021		Section: New Business
Department/Office : Public Works	AGENDA REPORT	Item #: 3.

Subject:
Lakes Advisory Board Staff Report

Requested Action or Motion:
No action requested.

Summary Explanation & Background:
As part of the staff report section of the LAB agenda, the Surface Water Coordinator will provide an overview of the Lakes Program reviewing the following:

- Safe Boater Stickers
 - The Safe Boater Program continues to be in effect. The Police Department issues the stickers for boats that have passed inspection for having the proper safety equipment on board. As of this date, FWC has not provided PD with stickers for 2021; once received the program will begin.
- Staff Gauges Update
 - The gauges are used for measuring and tracking water levels in the lakes. Over time, the gauges can fade or lean and need to be replaced periodically. The five gauges scheduled to be replaced in FY21 are in the following lakes:
 - Lake Lily
 - Lake Sybelia
 - Lake Park
 - Lake Minnehaha
 - Lake Jackson
- Trophic State Index
 - The latest water quality data show that all lakes have a TSI under 60 (Oligotrophic) and many lakes have undetectable levels of phosphorus and/or nitrogen.

More detailed information will be provided at the meeting.

Fiscal Impact:

Exhibits:
None

Commission/Board: Lakes Advisory Board

Contact Person: Ryan Sullivan, Surface Water Coordinator 4075392843

Reviewed by City Attorney