




Parks and Recreation Advisory Board
March 4, 2026
Council Chambers
6:30 PM





- I. Call to Order/Roll Call
- II. Pledge of Allegiance
- III. Minutes of Previous Meeting
 1. Approve Meeting Minutes of October 1, 2025
- IV. Public Period
- V. Old Business
- VI. New Business
 1. Decision: Election of PRAB chair and vice-chair for 2026
 2. Discussion - FY27 CIP Projects
- VII. Other Business the Board Deems Advisable
- VIII. Adjournment

More than one member of the City Council may be present and speak at this meeting.

Notice: Any person who desires to appeal any decision made at this meeting or hearing will need a record of the proceedings and, for this purpose, may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's office (407-539-6219) 48 hours in advance of the meeting.

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| MEETING DATE |  | AGENDA |
| March 4, 2026 | | Section: Minutes of Previous Meeting |
| Department/Office : Parks & Recreation | AGENDA REPORT | Item #: 1. |
| | | |
| Subject: Approve Meeting Minutes of October 1, 2025 | | |
| Requested Action or Motion: | | |
| Summary Explanation & Background: | | |
| Fiscal Impact: | | |
| Exhibits: | | |
| Commission/Board: Parks and Recreation Advisory Board | | |
| Contact Person: | | |
| Reviewed by City Attorney | | |

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| MEETING DATE |  | AGENDA |
| March 4, 2026 | | Section: New Business |
| Department/Office : Parks & Recreation | AGENDA REPORT | Item #: 1. |
| | | |
| Subject: Decision: Election of PRAB chair and vice-chair for 2026 | | |
| Requested Action or Motion: Nominate and elect both the Chair and Vice-Chair seats of PRAB for 2026. | | |
| Summary Explanation & Background: As per the PRAB Constitution which states, "The board shall annually elect, at the first regular meeting of the calendar year, a Chairman and Vice-Chairman," nominations are sought to fill each respective seat during the 2026 calendar year. | | |
| Fiscal Impact: N/A | | |
| Exhibits: | | |
| Commission/Board: Parks and Recreation Advisory Board | | |
| Contact Person: Jay Conn | | |
| Reviewed by City Attorney N/A | | |

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| MEETING DATE |  MAITLAND FLORIDA | AGENDA |
| March 4, 2026 | | Section: New Business |
| Department/Office : Parks & Recreation | AGENDA REPORT | Item #: 2. |
| | | |
| Subject: Discussion - FY27 CIP Projects | | |
| Requested Action or Motion: N/A - Discussion Only | | |
| Summary Explanation & Background: The City of Maitland budget year begins on Oct. 1 and ends on Sept. 30 annually. The preparation for a new budget cycle begins in March of each year when each City department is required to submit their budget requests for large capital improvement projects. The purpose of this informal discussion item is to review the improvement projects that are prioritized in the Parks and Recreation Master Plan, compare them with current community needs and conditions, and discuss the Fiscal Year 2027 5-Year Capital Improvement Plan (CIP) for the Parks and Recreation Department. It should be noted that this list does not include many maintenance expenditures that are included in operational budgets of the Parks and Recreation and Public Works Departments to maintain parks facilities in Maitland on annual basis. No decision is necessary for this item but discussion is welcome on any of the Parks and Recreation Department capital expenditures. | | |
| Fiscal Impact: \$490,000 over the next five years utilizing General Fund appropriations | | |
| Exhibits: 1. Proposed Park and Rec. CIP | | |
| Commission/Board: Parks and Recreation Advisory Board | | |
| Contact Person: Jay Conn | | |
| Reviewed by City Attorney N/A | | |

| 2027 | | |
|--|-----------------------|-------------------|
| PARK AND RECREATION IMPROVEMENTS | | |
| FISCAL YEARS 2027 TO 2031 | | |
| DESCRIPTION | SOURCE AND TOTAL (\$) | |
| | Fund 65 | General Fund |
| FISCAL YEAR 2027 | | |
| | | |
| Total | \$ - | \$ - |
| FISCAL YEAR 2028 | | |
| Homer Hough Playground Replacement (w/shade) | - | 200,000 |
| Total | \$ - | \$ 200,000 |
| FISCAL YEAR 2029 | | |
| Lake Lily Improvements | - | 200,000 |
| Total | \$ - | \$ 200,000 |
| FISCAL YEAR 2030 | | |
| | - | - |
| Total | \$ - | \$ - |
| FISCAL YEAR 2031 | | |
| | - | - |
| Total | \$ - | \$ - |
| Grand Total | \$ - | \$ 400,000 |