



**Parks and Recreation  
Advisory Board  
Approved  
Minutes  
October 1, 2025  
Council Chambers  
6:30 PM**



**I. CALL TO ORDER/ROLL CALL**

**Present:** 3 - Chair Andrew Smith, Board Member Nathaniel Stember, Vice Chair Melissa Soto

**Absent:** 2 - Board Member Doris Houck, Board Member Mike Thomas

Chair Andrew Smith called the October 1, 2025 meeting to order at 6:35 p.m. Staff in attendance were Jay Conn, Director, and Debbie Zaravelis, Admin Assistant.

**II. PLEDGE OF ALLEGIANCE**

**III. MINUTES OF PREVIOUS MEETING**

**1. APPROVE THE MEETING MINUTES OF JULY 8, 2025**

A motion was made to approve the July 8, 2025 meeting minutes as presented.

**RESULT:** Approve  
**MOVER:** Vice Chair Melissa Soto  
**SECONDER:** Board Member Nathaniel Stember  
**AYES:** Andrew Smith, Nathaniel Stember, Melissa Soto  
**NAYS:** None

**IV. PUBLIC PERIOD**

Chair Andrew Smith opened the Public Period. There being no one who wished to speak, Chair Andrew Smith closed the Public Period.

**V. OLD BUSINESS**

There was none.

**VI. NEW BUSINESS**

**1. EAST-WEST TRAIL UPDATES**

Jay Conn presented the Parks and Recreation Advisory Board with an update on the construction of the Westside Bike Trail and a refurbished,

widened boardwalk at the Maitland Community Park. These significant projects are nearing completion, after approximately ten years, to connect bike and pedestrian trails from the east side to the west side of the city through neighborhoods and parks. Connectivity was the top priority of City of Maitland residents through parks and recreation needs studies. Construction costs have been offset with grant funding. We are thinking about the possibility of having a community event in the near future to celebrate these projects.

**VII. OTHER BUSINESS THE BOARD DEEMS ADVISABLE**

There was none.

**VIII. ADJOURNMENT**

There being no further business to come before the Parks and Recreation Advisory Board, the meeting adjourned at 7:30 pm.