City Council
Monday, September 14, 2020
Council Chambers
6:30 PM

MAITLAND
FLORIDA

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Vance Guthrie	Councilman	Present	
Michael C. Wilde	Councilman	Present	
Lindsay Hall Harrison	Councilwoman	Present	
Dale McDonald	Mayor	Present	
Mike Thomas	Councilman	Remote	

Mayor McDonald called the meeting to order at 6:32 PM. City Manager Anselmo, Assistant City Manager Reggentin, and City Clerk Waldrop were also present. City Attorney Sheppard was unavoidably absent.

II. INVOCATION

Mayor McDonald asked for a moment of silence.

III. PLEDGE OF ALLEGIANCE

Mayor McDonald led the Pledge of Allegiance.

IV. PUBLIC HEARING

1. Annual Budget - Adopt Tentative Millage Rate for Fiscal Year 2021

The City Manager stated that on July 20, 2020, City Council held the General Fund budget workshop. The rolled back rate and proposed operating and voted debt service millage rates for the 2020 tax year were set on July 27th. The proposed operating and voted debt millage and the date and time of the tentative budget public hearing were included on the proposed tax bills sent out by the Orange County Property Appraiser in August. The Fiscal Year 2021 budget draft was prepared based on the operating millage rate of 4.3453 or $4.3453 per thousand dollars of taxable value, which was the rate adopted for Fiscal Year 2020. The proposed tax rate set at the July 22nd Council meeting was 4.5353. The FY 2021 tentative budget is $27,629,500, reduced $501 thousand from the budget draft. The motions are required to be read separately and completely to comply with the Truth in Millage (TRIM) process. The TRIM notice will be placed in the newspaper and the tentative budget placed on the City's website prior to the final public hearing on September 28, 2020. After setting tonight's tentative millage rate, the Council may adopt that rate or any lower rate at the final public hearing. The City Manager answered questions posed by Council.

Mayor McDonald opened the Public Hearing. Mrs. Colleen Lilling, 250 Seneca Trail, asked for clarification on the budget cut list. Mrs. Joanne Benti, 1771 Chinook Trail, asked for clarification on the lighting for her neighborhood. There being no one else who wished to be heard, Mayor McDonald closed the Public Hearing.

After discussion, a motion was made to adopt the tentative operating millage rate for 2020 tax year as 4.3453, which is 2.65% above the rolled-back rate of 4.2333.

RESULT:	**ADOPTED [4 TO 1]**
MOVER:	Michael C. Wilde, Councilman
SECONDER:	Mike Thomas, Councilman
AYES:	Guthrie, Wilde, Harrison, Thomas
NAYS:	McDonald

2. Annual Budget - Adopt the Tentative Budget for the General Fund

A motion was made to adopt the tentative voted debt millage rate for the 2020 Tax Year as 0.2530 for a combined total of 4.5983 mills.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael C. Wilde, Councilman
SECONDER:	Mike Thomas, Councilman
AYES:	Guthrie, Wilde, Harrison, McDonald, Thomas

3. Annual Budget - Adopt Tentative Voted Debt Millage Rate for the 2020 Tax Year

A motion was made to adopt the tentative budget for the General Fund in the amount of $27,847,000; and, set the Public Hearing date for September 28, 2020.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael C. Wilde, Councilman
SECONDER:	Vance Guthrie, Councilman
AYES:	Guthrie, Wilde, Harrison, McDonald, Thomas

V. OLD BUSINESS

There was no Old Business to report.

VI. CONSENT AGENDA

Mayor McDonald requested public comments for Items 4-7. There being no one who wished to be heard, Mayor McDonald closed the public comment period.

A motion was made to approve the Consent Agenda as presented.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Lindsay Hall Harrison, Councilwoman
SECONDER:	Michael C. Wilde, Councilman
AYES:	Guthrie, Wilde, Harrison, McDonald, Thomas

1. Approve the City Council Workshop Minutes of August 12, 2020
2. Approve the City Council Regular Meeting Minutes of August 24, 2020
3. Approve the City Council Mayor/Council Workshop Minutes of August 31, 2020
4. Amendment to Utility Revenue Loan Agreement DW480251

Authorize the Mayor to execute an extension amendment to the State Revolving Fund Loan for the Construction of the 17-92 Water Main Upgrade Project as approved January 13, 2020.

5. Amendment to Utility Revenue Loan Agreement WW480260

Authorize the Mayor to execute an extension amendment to the State Revolving Fund Loan for the

Construction of the Lift Station 6 Force Main Upgrade Project as approved January 13, 2020.

6. Grant and Purchase Approval - 2020 US Department of Justice CESF

Approve Police Department application of 2020 US Department of Justice CESF grant in the amount of $70,000, and, the appropriation of Forfeiture funds in the amount of $7,800, and approve the purchases associated with this request.

7. Grounds Maintenance/Streets Temporary and Seasonal Workers

Extend piggybacking on the City of Oviedo's RFP Contract No. 18-31 with People Ready for temporary and seasonal worker assistance through October 1, 2021; and, any subsequent contract extensions up until October 1, 2023.

VII. PUBLIC PERIOD

Mayor McDonald opened the Public Period. Mrs. Stacie Larson, Executive Director Maitland Public Library, provided an update on the events happening at the library. There being no one else who wished to be heard, Mayor McDonald closed the Public Period.

VIII. DECISIONS

1. Ordinance - Capital Improvements Program 2021-2025

The City Clerk read by title, an ordinance to amend Ordinance No. 1358 in direct relation to the Capital Improvements Program, Table 1, amending the governance and implementation element of the Maitland Comprehensive Development Plan 2035 (CDP) to replace table 7.1 Capital Improvements Program to recognize the annual update of the City of Maitland 5- year CIP; amending the CDP relating to Orange County Public Schools (OCPS) to recognize the annual update of the OCPS 10-year capital outlay plan, and providing an effective date.

The City Manager stated that this document summarizes the major capital expenditure projects contemplated by the City of Maitland over the next five years. The projects included are consistent with the City's approved Comprehensive Development Plan ("CDP"). Capital improvement projects, by definition, are physical assets constructed or purchased to provide, improve or replace a public facility and are large scale and high in cost. The cost of a capital improvement is generally non-recurring and may require multi-year financing. For the purposes of the State requirements, physical assets which have been identified as existing or projected needs in the individual comprehensive plan elements shall be considered capital improvements. During the development of the 2021-2025 CIP, the financial impacts of COVID-19 necessitated budget reductions as a precaution. As notated in the Tables (1 and 2) with asterisks, projects in the General Fund may be delayed or placed on hold while the uncertainties of the impacted revenues are monitored. The City Manager answered questions posed by Council.

Mayor McDonald requested public comments. There being no one who wished to be heard, Mayor McDonald closed the public comment period.

After discussion, a motion was made to introduce an ordinance to approve the FY 2021-2025 Capital Improvements Program (including revised Table 1), to replace Table 1 within Chapter 7, Governance and Implementation Element, Capital Improvements Sub-Element of the 2035 CDP, to recognize the annual update of the 5 year CIP; recognize the annual update of the Orange County Public Schools 10-Year Capital Outlay Plan; and, set the Public Hearing date for September 28, 2020.

RESULT:	**INTRODUCED [UNANIMOUS]**	**Next: 9/28/2020 6:30 PM**
MOVER:	Michael C. Wilde, Councilman	
SECONDER:	Lindsay Hall Harrison, Councilwoman	
AYES:	Guthrie, Wilde, Harrison, McDonald, Thomas	

2. Appointment - Lakes Advisory Board (1)

The City Clerk stated that currently there is a vacancy on the Lakes Advisory Board. The vacancy is to fill the unexpired term of Chris Rowley (term expires on 1/4/2022) who resigned on August 11, 2020. The City Council is requested to make one (1) appointment, effective August 11, 2020 to fill the unexpired term of Mr. Rowley.

Mayor McDonald requested nominations. Mayor McDonald nominated Lee Hale. The nomination received a second from Councilman Thomas and a third from Councilman Guthrie. There being no further nominations, Mayor McDonald declared Lee Hale appointed effective August 11, 2020 to the Lakes Advisory Board to fill the unexpired term of Mr. Rowley.

3. Maitland Public Library Site Selection

Assistant City Manager Reggentin stated that over the last year the City Council has been in discussions regarding the most appropriate site for a new library. A site analysis conducted by ACI Architecture dated July 31, 2020 to evaluate the three most likely sites for a new library. At the City Council workshop on August 31st, the Council reached unanimous consent to move forward with the Quinn Strong Park site. The direction provided by the City Council at that workshop was to place it on the next available agenda as a decision item. Additionally, City Council requested that a proposal be provided to move the process forward to include the next phases of the project which includes public engagement; building space programming; preliminary design an layout; and cost estimates. The total cost to complete these steps is $127,400 plus any direct expenses. Assistant City Manager Reggentin stated that the Board of Trustees for the Maitland Library has also met and voted to move in the same direction that was suggested at the Council workshop to select Quinn Strong as the top site for the Maitland Public Library. The City Manager and Assistant City Manager answered questions posed by Council.

Mayor McDonald requested public comment. Mr. David Stanley, 903 Versailles Circle, Chairman of the Maitland Board of Trustees stated that the Board is very pleased with the selection of Quinn Strong Park Site for the library. Mrs. Cathy Sandifer, 710 Lake Catherine Drive, stated that she is in favor of the Quinn Strong Park as the new library site. However, she believes that the north end of the property would be a better location for the library. There being no one else who wished to be heard, Mayor McDonald closed the public comment period.

After discussion, a motion was made to approve Quinn Strong Park as the preferred site for the new Maitland Public Library.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Vance Guthrie, Councilman
SECONDER:	Lindsay Hall Harrison, Councilwoman
AYES:	Guthrie, Wilde, Harrison, McDonald, Thomas

IX. DISCUSSION

There were no Discussion items.

X. CITY MANAGER'S REPORT/CITY ATTORNEY/COUNCIL REPORTS

There were no reports.

XI. ADJOURNMENT

There being no further business to come before Council, the meeting adjourned at 8:32 PM.

CITY OF MAITLAND

Signature

Mayor

Title

ATTEST:

Signature

City Clerk

Title