



**Parks and Recreation
Advisory Board
Approved Minutes
March 4, 2026
Council Chambers
6:30 PM**



I. CALL TO ORDER/ROLL CALL

Present: 5 - Board Member Nathaniel Stember, Vice Chair Melissa Soto, Board Member Doris Houck, Board Member Noah Donahue, Board Member Dharnell Dalge

Absent: 0 -

Vice Chair Melissa Soto called the March 4, 2026 meeting to order at 6:35 p.m. Staff in attendance were Jay Conn, Director and Debbie Zaravelis, Admin Assistant.

II. PLEDGE OF ALLEGIANCE

III. MINUTES OF PREVIOUS MEETING

1. APPROVE MEETING MINUTES OF OCTOBER 1, 2025

A motion was made to approve the October 1, 2025 meeting minutes as presented.

RESULT:	Approve
MOVER:	Board Member Doris Houck
SECONDER:	Board Member Nathaniel Stember
AYES:	Nathaniel Stember, Melissa Soto, Doris Houck, Noah Donahue, Dharnell Dalge
NAYS:	None

IV. PUBLIC PERIOD

Vice Chair Melissa Soto opened the Public Period. There being no one who wished to speak, Vice Chair Melissa Soto closed the Public Period.

V. OLD BUSINESS

There was none.

VI. NEW BUSINESS**1. DECISION: ELECTION OF PRAB CHAIR AND VICE-CHAIR FOR 2026**

Doris Houck nominated Melissa Soto for Chair. The nomination was seconded by Nathaniel Stember, and it was carried by roll vote. All aye. Doris Houck nominated Nathaniel Stember for Vice Chair. The nomination was seconded by Noah Donahue, and it was carried by roll vote. All aye.

RESULT:	Approve
MOVER:	None
SECONDER:	None
AYES:	Nathaniel Stember, Melissa Soto, Doris Houck, Noah Donahue, Dharnell Dalge
NAYS:	None

2. DISCUSSION - FY27 CIP PROJECTS

Director Jay Conn gave the Parks and Recreation Board an overview of the FY27 CIP Projects. Chair Melissa Soto would like to bring a discussion item to a future meeting. She would like to learn about some specifics regarding the City of Maitland park system. Director Jay Conn said he would review Maitland parks with a map and descriptions with PRAB in the upcoming May 6 meeting.

VII. OTHER BUSINESS THE BOARD DEEMS ADVISABLE

Director Jay Conn welcomed new PRAB members, Noah Donahue and Dharnell Dalge and then told the board about upcoming events, Getdown Downtown on Friday, March 6 and the Maitland Jazz & Blues Festival, April 10-11. The board was also reminded to RSVP to the Annual Volunteer Appreciation Event on March 26, 2026 and hoped all could attend.

VIII. ADJOURNMENT

There being no further business to come before the Parks and Recreation Advisory Board, the meeting was adjourned at 7:30 p.m.