



**City Council  
Approved Minutes  
May 11, 2026  
Council Chambers  
6:30 PM**



**I. CALL TO ORDER**

**Present:** 5 - Councilmember Stephen Schoene, Councilmember Keith Givens, Councilmember Scot French, Councilmember Bill Randolph, Mayor John Lowndes

**Absent:** 0 -

Mayor Lowndes called the meeting to order at 6:33 p.m. on May 11, 2026. Staff in attendance included: City Manager Reggentin, Assistant City Manager Lewis, City Clerk Hollingsworth, City Attorney Shepard, Parks and Recreation Director Conn, Finance Director Gray, Public Works Director Tracy, Assistant Public Works Director Kennedy, Fire Chief Morton, Police Chief Manuel, Community Development Director Daniels, and Public Information Officer Sargent.

**II. MOMENT OF SILENCE**

Mayor Lowndes offered a moment of silence.

**III. PLEDGE OF ALLEGIANCE**

Mayor Lowndes led the Pledge of Allegiance.

**COUNCIL MEETING RECESS: CONVENE CRA MEETING**

Mayor Lowndes recessed the City Council meeting at 6:37 p.m. to convene the Community Redevelopment Agency (CRA) meeting.

Following adjournment of the CRA meeting, Mayor Lowndes reconvened the City Council meeting at 6:39 p.m.

**IV. PRESENTATIONS**

**1. PROCLAMATION: PUBLIC WORKS WEEK.**

Mayor Lowndes read the proclamation aloud and presented it to Public Works Director Tracy, declaring the week of May 17 through May 23, 2026, as Public Works Week in the City of Maitland.

**2. PROCLAMATION: EMERGENCY MEDICAL SERVICES WEEK.**

Mayor Lowndes read the proclamation aloud and presented it to Chief Morton, declaring the week of May 17 through May 23, 2026, as Emergency Medical Services Week in the City of Maitland.

**V. PUBLIC HEARING**

There was none.

**VI. OLD BUSINESS**

There was none.

**VII. CONSENT AGENDA**

Mayor Lowndes opened the public comment period for Consent Items No. 4 through No. 7. There being no individuals wishing to speak, the public comment period was closed.

A motion was made to approve the Consent Agenda as presented.

<b>RESULT:</b>	<b>Approve</b>
<b>MOVER:</b>	<b>Councilmember French</b>
<b>SECONDER:</b>	<b>Councilmember Schoene</b>
<b>AYES:</b>	<b>Stephen Schoene, Keith Givens, Scot French, Bill Randolph, John Lowndes</b>
<b>NAYS:</b>	<b>None</b>

1. **CITY COUNCIL MEETING MINUTES OF APRIL 27, 2026.**  
Approve the City Council meeting minutes of April 27, 2026, as presented.
2. **ATTORNEY-CLIENT SHADE SESSION MINUTES OF JANUARY 12, 2026.**  
Approve the Attorney-Client Shade Session minutes of January 12, 2026, as presented.
3. **ATTORNEY-CLIENT SHADE SESSION MINUTES OF APRIL 29, 2026.**  
Approve the Attorney-Client Shade Session minutes of April 29, 2026, as presented.
4. **PIGGYBACK CONTRACT ROOFING SUPPLIES AND SERVICES, WATERPROOFING, AND RELATED PRODUCTS AND SERVICES: OMNIA CONTRACT NO. PW1925 WITH GARLAND/DBS, INC. FOR POLICE DEPARTMENT ROOF REPLACEMENT.**  
Authorize the City Manager to execute a piggyback contract with Garland/DBS, Inc., for the replacement of the Police Department roof in the amount of \$474,918, utilizing Omnia Partners Contract No. PW1925, and approve a contingency in the amount of \$25,000.
5. **PIGGYBACK CONTRACT JOB ORDER CONTRACTING (JOC) SERVICES: SOURCEWELL CONTRACT #FL-R3-GC-092524-OCC WITH OVATION CONSTRUCTION, LLC.**  
Authorize the City Manager to execute a piggyback agreement with Ovation Construction, LLC for Job Order Contracting (JOC) services on multiple City projects, utilizing Sourcewell Contract #FL-R3-GC-092524-OCC, as presented.
6. **CONSTRUCTION MANAGER-AT-RISK (CMAR) CONTRACT INDEPENDENCE LANE NORTH: BURKHARDT CONSTRUCTION INC.**  
Authorize the City Manager to execute a Construction Manager at Risk (CMAR) contract with Burkhardt Construction Inc., for the construction of

North Independence Lane , including a Guaranteed Maximum Price (GMP) in the amount not to exceed \$3,359,000, and approve a project contingency in the amount of \$168,000.

**7. PUBLIC WORKS FACILITY CANOPY REPAIRS: ATG CONSTRUCTION, INC.**

Authorize the City Manager to execute a contract with ATG Construction, Inc., subject to final legal review, for Public Works Facility canopy repairs in the amount of \$82,210.05 and approve a contingency of \$5,000 for unanticipated conditions, for a total project amount of \$87,210.05.

**VIII. PUBLIC PERIOD**

Mayor Lowndes opened the public comment period. There being no individuals wishing to speak, the public comment period was closed.

**IX. DECISIONS**

**1. FIRST READING: ORDINANCE NO. 1458 PLANNED DEVELOPMENT (PD) ZONING CHANGE MAITLAND CONCOURSE NORTH (MCN), LOT 6.**

City Clerk Hollingsworth read Ordinance No. 1458 by title. Community Development Director Daniels provided a brief overview of Ordinance No. 1458. Applicant Jonathan Huels, Lowndes Law, provided a brief presentation on the project.

Mayor Lowndes opened the public comment period.

Public comment was received as follows:

- Alan Charron, 101 Trelago Way. *Mr. Charron provided a handout to the City Council, which is attached to and made a part of the minutes by reference.*

There being no one further who wished to speak, the public comment period was closed.

A motion was made to adopt Ordinance No. 1458 on first reading, approving Planned Development Amendment Petition# AZPD(2025)-0001, Maitland Concourse North Lot 6 (601 Trelago Way), subject to the conditions of approval contained in the Development Review Committee (DRC) Report, as presented.

<b>RESULT:</b>	<b>Approve</b>
<b>MOVER:</b>	<b>Councilmember Randolph</b>
<b>SECONDER:</b>	<b>Councilmember Schoene</b>

<b>AYES:</b>	<b>Stephen Schoene, Keith Givens, Scot French, Bill Randolph, John Lowndes</b>
<b>NAYS:</b>	<b>None</b>

**2. REQUEST FOR REDUCTION OF FINE FOR CODE VIOLATIONS: 2641 CARVER AVENUE.**

Community Development Director Daniels provided an overview of the code violation history for the property located at 2641 Carver Avenue and answered questions posed by the City Council.

Venecia Green, Representative for the Estate of Herbert Green, came forward and answered questions posed by the City Council.

Mayor Lowndes opened the public comment period.

Public comment was received as follows:

- Beth Rossetter, 1187 Charming Street.

There being no one else who wished to speak, the public comment period was closed.

Following discussion, a motion was made to reduce the fine imposed by the Special Magistrate on August 7, 2024, in Case No. CODE-11-23-2682 for the property located at 2641 Carver Avenue to \$10,000. The reduced fine shall be paid within ninety (90) days; otherwise, the full lien amount shall remain in effect.

<b>RESULT:</b>	<b>Approve</b>
<b>MOVER:</b>	<b>Councilmember Randolph</b>
<b>SECONDER:</b>	<b>Councilmember Schoene</b>
<b>AYES:</b>	<b>Stephen Schoene, Keith Givens, Scot French, Bill Randolph, John Lowndes</b>
<b>NAYS:</b>	<b>None</b>

**3. CHIPPEWA SIDEWALK.**

City Manager Reggentin provided a brief history of the Chippewa Trail sidewalk project and discussed the options provided by staff.

A discussion ensued. City Manager Reggentin answered questions posed by councilmembers.

Mayor Lowndes opened the public comment period.

Public comment was received from:

- Ashley Dickey, 2007 Chippewa Trail.
- Tyler Wilson, 2015 Chippewa Trail.
- Jeff Fuller, 2044 Chippewa Trail.
- Lane Dickey, 2007 Chippewa Trail.
- Susette Taylor, 2026 Chippewa Trail.

There being no one else who wished to speak, the public comment period was closed.

Following discussion, a motion was made to direct staff to proceed with Option 1B, continuing sidewalk construction along the north side of Chippewa Trail with a field adjustment placing the sidewalk adjacent to the curb near 2007 Chippewa Trail to maximize preservation of the live oak tree and its root system.

<b>RESULT:</b>	<b>Approve</b>
<b>MOVER:</b>	<b>Councilmember Randolph</b>
<b>SECONDER:</b>	<b>Councilmember Schoene</b>
<b>AYES:</b>	<b>Stephen Schoene, Keith Givens, Scot French, Bill Randolph, John Lowndes</b>
<b>NAYS:</b>	<b>None</b>

#### **4. OLD HORATIO AVENUE BRIDGE AND SHED STRUCTURE.**

City Manager Reggentin provided an overview of the history of the Old Horatio Avenue bridge and shed structure, including the options presented by staff, and answered questions posed by the City Council.

Mayor Lowndes opened the public comment period.

Public comment was received from:

- Brent Bailey, 921 Pace Avenue.
- Robin Dowden, 931 Adios Avenue.
- Joan Davison, 350 E. Trotters Drive.
- Steve Soldati, 320 E. Trotters Drive.
- Britta Reiman, 80 Oakleigh Drive.
- Fred Venturoni, 630 Old Horatio Avenue.
- Diane Burns, 220 E. Trotters Drive.
- Paul Schumacher, 81 Oakleigh Drive.
- Andrew Peet, 530 E. Trotters Drive.

There being no one else who wished to speak, the public comment period was closed.

Following discussion, a motion was made to direct staff to move forward with Option 2, which includes repairing the existing bridge substructure to extend the bridges' useful life and replacing the shed structure with a new bridge shed based on the updated conceptual design. The replacement shed will continue to serve as a physical height restriction for oversized vehicles while restoring the previous aesthetic character of the structure. Staff was further directed to research beautification options.

<b>RESULT:</b>	<b>Approve</b>
<b>MOVER:</b>	<b>Councilmember Randolph</b>
<b>SECONDER:</b>	<b>Councilmember Schoene</b>
<b>AYES:</b>	<b>Keith Givens, Bill Randolph, Scot French, Stephen Schoene, John Lowndes</b>
<b>NAYS:</b>	<b>None</b>

**5. MEMBER & ALTERNATE MEMBER APPOINTMENT: METROPLAN ORLANDO MUNICIPAL ADVISORY COMMITTEE (MAC).**

City Clerk Hollingsworth provided an overview of the MetroPlan Orlando Municipal Advisory Committee (MAC), including its purpose, membership, and meeting schedule. The City Council was requested to appoint a representative and alternate representative to serve on the MAC.

Mayor Lowndes opened nominations.

Councilmember Randolph was nominated to serve as the City's representative to the MAC. The nomination received a second from Councilmember French and a third from Mayor Lowndes.

Councilmember Schoene was nominated to serve as the City's alternate representative to the MAC. The nomination received a second from Councilmember French and a third from Mayor Lowndes.

There being no further nominations, Mayor Lowndes declared Councilmember Randolph appointed as the City's representative and Councilmember Schoene appointed as the City's alternate representative to the MetroPlan Orlando Municipal Advisory Committee, effective immediately.

**6. SELECTION OF VICE MAYOR.**

City Clerk Hollingsworth stated that, pursuant to Section 2.03 of the City Charter, the City Council shall select from among its members a Vice Mayor to act as Mayor during the Mayor's absence or disability.

Mayor Lowndes opened nominations for Vice Mayor.

Councilmember Schoene nominated Councilmember Randolph to serve as Vice Mayor. There being no other nominations, the nomination received a second from Councilmember Givens and a third from Mayor Lowndes.

Mayor Lowndes declared Councilmember Randolph appointed as Vice Mayor.

## **X. DISCUSSION**

### **1. MAITLAND ART & HISTORY MUSEUM PROPOSAL FOR CLARA DOMMERICH LIBRARY.**

City Manager Reggentin provided an overview of the Clara Dommerich Library property.

Danielle Thomas, Executive Director of the Art & History Museums of Maitland, presented a proposal regarding a potential future use of the property.

Executive Director Thomas and City Manager Reggentin answered questions posed by the City Council.

No formal action or decision was taken by the City Council.

## **XI. CITY MANAGER'S REPORT/CITY ATTORNEY/COUNCIL REPORTS**

City Manager Reggentin discussed the golf cart enforcement flyer that will be distributed to the public and provided information regarding the upcoming bicycle safety event scheduled for Saturday at Community Park.

## **XII. ADJOURNMENT**

There being no further business to come before the City Council, the meeting was adjourned at 9:42 p.m.