



**City Council
May 10, 2021
Council Chambers
6:30 PM**



WELCOME to our City Council meeting. In the interest of time efficiency, the following will prevail for comments by the public. Each speaker will be permitted up to 3 minutes to state his/her case. Group presentations will be permitted 3 speakers including the spokesperson - each being limited to up to 3 minutes. No speakers will be interrupted. Please silence all electronic devices during the meeting. THANK YOU for participating in your City Government.

- I. Call to Order
- II. Invocation
- III. Pledge of Allegiance
- IV. Presentations
 1. Proclamation - Public Works Week
 2. Officer of the Year Presentation - Porchia Reynante & Odelia Cordova
 3. Proclamation - National Police Week
 4. Proclamation - Emergency Medical Services Week
 5. Maitland Fire Rescue Department Reaccreditation Plaque
- V. Public Hearing - None
- VI. Old Business
- VII. Consent Agenda
 1. Approve the City Council meeting minutes of April 26, 2021
 2. Purchase - Utility Billing Analysis Services
 3. 2nd Quarter 2021 Financial Summary
 4. Purchase of Police Vehicles
- VIII. Public Period
- IX. Decisions - None
- X. Discussion
 1. Maitland Community Park Boardwalk Widening Grant Application
- XI. City Manager's Report/City Attorney/Council Reports
- XII. Adjournment

Notice: Any person who desires to appeal any decision made at this meeting or hearing will need a record of the proceedings and, for this purpose, may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's office (407-539-6219) 48 hours in advance of the meeting.

Disclaimer: Any opening invocation that is offered before the official start of the Council meeting shall be the voluntary offering of a private person, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Council or the city staff, and the City is not allowed by law to endorse the religious or non-religious beliefs or views of such speaker. Persons in attendance at the City Council meeting are invited to stand during the opening invocation and to stand and recite the Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered or to participate in the Pledge of Allegiance. You may remain seated within the City Council Chambers or exit the City Council Chambers and return upon completion of the opening invocation and/or Pledge of Allegiance if you do not wish to participate in or witness the opening invocation and/or the recitation of the Pledge of Allegiance.

MEETING DATE		AGENDA
May 10, 2021		Section: Presentations
Department/Office : Public Works	AGENDA REPORT	Item #: 1.
Subject: Proclamation - Public Works Week		
Requested Action or Motion:		
Summary Explanation & Background:		
Fiscal Impact:		
Exhibits: 1. Proclamation - National Public Works Week 2021		
Commission/Board: City Council		
Contact Person: Christopher Kennedy, Assistant Public Works Director (407) 539-6217		
Reviewed by City Attorney		

MEETING DATE		AGENDA
May 10, 2021		Section: Presentations
Department/Office : Administration	AGENDA REPORT	Item #: 2.
Subject: Officer of the Year Presentation - Porchia Reynante & Odelia Cordova		
Requested Action or Motion:		
Summary Explanation & Background:		
Fiscal Impact: N/A		
Exhibits: None		
Commission/Board: City Council		
Contact Person: Kathy Sotero, Deputy City Clerk 407-539-2307		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
May 10, 2021		Section: Presentations
Department/Office : Administration	AGENDA REPORT	Item #: 3.
Subject: Proclamation - National Police Week		
Requested Action or Motion:		
Summary Explanation & Background:		
Fiscal Impact:		
Exhibits: 1. Proclamation - National Police Week 2021		
Commission/Board: City Council		
Contact Person: Maria Waldrop, City Clerk 407-539-6219		
Reviewed by City Attorney		

MEETING DATE		AGENDA
May 10, 2021		Section: Presentations
Department/Office : Administration	AGENDA REPORT	Item #: 4.
Subject: Proclamation - Emergency Medical Services Week		
Requested Action or Motion:		
Summary Explanation & Background:		
Fiscal Impact:		
Exhibits: 1. Proclamation - EMS Week 2021		
Commission/Board: City Council		
Contact Person: Maria Waldrop, City Clerk 407-539-6219		
Reviewed by City Attorney		

MEETING DATE		AGENDA
May 10, 2021		Section: Presentations
Department/Office : Administration	AGENDA REPORT	Item #: 5.
Subject: Maitland Fire Rescue Department Reaccreditation Plaque		
Requested Action or Motion:		
Summary Explanation & Background:		
Fiscal Impact:		
Exhibits: None		
Commission/Board: City Council		
Contact Person: Maria Waldrop, City Clerk 407-539-6219		
Reviewed by City Attorney		

MEETING DATE		AGENDA
May 10, 2021		Section: Consent Agenda
Department/Office : Administration	AGENDA REPORT	Item #: 1.
Subject: Approve the City Council meeting minutes of April 26, 2021		
Requested Action or Motion:		
Summary Explanation & Background:		
Fiscal Impact:		
Exhibits: 1. CC04262021		
Commission/Board: City Council		
Contact Person: Kathy Sotero, Deputy City Clerk 407-539-2307		
Reviewed by City Attorney		

MEETING DATE		AGENDA
May 10, 2021		Section: Consent Agenda
Department/Office : Finance Department	AGENDA REPORT	Item #: 2.
Subject: Purchase - Utility Billing Analysis Services		
Requested Action or Motion: Motion to approve the City Manager to execute an agreement piggybacking off of a Polk County Request for Proposal contract for Review for Unbilled or Misbilled Utility Services RFP 16-431.		
Summary Explanation & Background: Due to multiple utility services offered by the City with various levels of service attached to them, an independent review of charges and rate codes is deemed a prudent measure by the City to review for misbilling and underbillings. Under this contract, the City will only pay the contractor on a contingency basis for any underbillings identified. It is not possible to determine an exact amount for the purchase contract, it will be based on fifty percent (50%) of the amount of the recovery / additional revenue to the City.		
Fiscal Impact: Unknown at this time		
Exhibits: 1. Polk RFP 2. Maitland draft piggyback 20April21		
Commission/Board: City Council		
Contact Person: Jerry Gray, Finance Director 407-539-6201		
Reviewed by City Attorney n/a		

MEETING DATE		AGENDA
May 10, 2021		Section: Consent Agenda
Department/Office : Finance Department	AGENDA REPORT	Item #: 3.
Subject: 2nd Quarter 2021 Financial Summary		
Requested Action or Motion: Move to receive the 2nd Quarter 2021 Financial Summary and Investment Schedule.		
Summary Explanation & Background: 2nd Quarter 2021 Financial Summary and Investment Schedule.		
Fiscal Impact: n/a		
Exhibits: 1. Q2 2021 Financial Summary		
Commission/Board: City Council		
Contact Person: Jerry Gray, Finance Director 407-539-6201		
Reviewed by City Attorney n/a		

MEETING DATE		AGENDA
May 10, 2021		Section: Consent Agenda
Department/Office : Police Department	AGENDA REPORT	Item #: 4.
Subject: Purchase of Police Vehicles		
Requested Action or Motion: Move to authorize the purchase of (2) two police package vehicles \$90,600 from Garber Fleet Sales Jacksonville.		
Summary Explanation & Background: These replacements are unscheduled replacements as the vehicles (349 & 369) were involved in accidents and the City is working to recover undepreciated value of the vehicles of approximately \$40,000, the balance of the non-recovered amount will come from the Vehicle Replacement designation. Both units will be Chevrolet Police Package Tahoes that will be purchased from Garber Fleet Sales via Florida Sheriffs Association contract FSA20-VEL 28.0 for \$45,300 each. These vehicles will be equipped with LED emergency lighting, light bars, grill lights, rear deck lights, mirror lights, siren and speaker, computer stand, decals, prisoner seat & cage divider, gun lock, back up camera and weapons vault, depending on the particular vehicle. Staff evaluated the hybrid vehicles in the selection process, including consideration of the relatively new technology available, the additional costs of the hybrid relative to the overall maintenance track record on the Ford Explorer vehicles, and that the budgeted funds for vehicle replacements were already established prior to the Climate Change Resolution. The justification and evaluation is attached for vehicles. It should be noted that 2 Ford Explorer hybrids have been ordered for the Police Department, and are still on backorder. The intention is to evaluate their performance, reliability and overall utility prior to committing to the purchase of additional hybrids. Further, Ford is experiencing build issues as their primary chip manufacturing facility in South Korea experienced a factory fire resulting in supply chain issues. Due to the long lead times for police vehicles, staff recommends Council approve the purchase the wrecked vehicles while the City negotiates with insurance.		
Fiscal Impact: \$90,600 Resolution 9-90 Insurance Recovery and unbudgeted replacement vehicle fund balance designation.		
Exhibits: 1. 2020 PD Vehicle Justification		

Commission/Board: City Council
Contact Person: Jerry Gray, Finance Director 407-539-6201
Reviewed by City Attorney N/A

MEETING DATE		AGENDA
May 10, 2021		Section: Discussion
Department/Office : Parks & Recreation	AGENDA REPORT	Item #: 1.
Subject: Maitland Community Park Boardwalk Widening Grant Application		
Requested Action or Motion: N/A - Discussion Only		
Summary Explanation & Background: As directed in the 3/8/21 Council meeting, a Recreational Trails Grant (RTP) application was submitted by the Parks and Recreation Dept. in an attempt to recoup approximately \$320,000 of the expense to reconstruct the current pedestrian boardwalk at the Maitland Community Park. The goal of this project was to not only update an aging structure, but to also make this facility large enough to support both bicycle and pedestrian travel. The RTP program has a requirement that grant funded projects be dedicated to "outdoor recreation" for a minimum of 99 years. RTP staff have clarified that this 99 year clause must be enacted for the entire parcel where the grant-funded facility is located, not just the area of the boardwalk itself (which was the original understanding). Attached is a revised boundary map of the Maitland Community Park that will be sent to RTP staff to be included with the grant application if Council members are amenable to dedicating the entire site for 99 years to outdoor recreation. Staff is currently attempting to clarify if the current building is ever expanded if the "outdoor recreation" clause will still be met. A definitive answer to this question may be available at the time of the Council meeting discussion. Staff is supportive of continuing with this grant considering the fact the Maitland Community Park is well established as an iconic park facility within the community and it is not envisioned that the site would be changed to an alternative use in the near future.		
Fiscal Impact:		
Exhibits: 1. Exhibit C Project Boundary - Revised		
Commission/Board: City Council		
Contact Person: Jay Conn, Parks & Recreation Director 407-539-6264		
Reviewed by City Attorney		