



**City Council
November 8, 2021
Council Chambers
6:30 PM**



WELCOME to our City Council meeting. In the interest of time efficiency, the following will prevail for comments by the public. Each speaker will be permitted up to 3 minutes to state his/her case. Group presentations will be permitted 3 speakers including the spokesperson - each being limited to up to 3 minutes. No speakers will be interrupted. Please silence all electronic devices during the meeting. THANK YOU for participating in your City Government.

- I. Call to Order
- II. Invocation - Orangewood Christian School 7th Grade Speech
- III. Pledge of Allegiance
- IV. Presentations
 1. Employee of the Quarter
 2. Proclamation - New Hope for Kids - Children's Grief Awareness Day
- V. Public Hearing
 1. Ordinance - Right of Way Abandonment
- VI. Old Business
- VII. Consent Agenda
 1. Approve the City Council Meeting Minutes of October 25, 2021
 2. Approval - Amendment to the 2019-2022 School Resource Officer Agreement with The Orange County School Board
 3. Approve Carryforward Funds from FY 2021
 4. Cancel the November 22, 2021 City Council Meeting
 5. Lake Lily Overlook Restoration
 6. Traffic Signal Maintenance Contract with Traffic Engineering and Management LLC (dba Control Specialists)
- VIII. Public Period
- IX. Decisions - None
- X. Discussion
 1. Orange County 2021 Redistricting
- XI. City Manager's Report/City Attorney/Council Reports
- XII. Adjournment

Notice: Any person who desires to appeal any decision made at this meeting or hearing will need a record of the proceedings and, for this purpose, may need to ensure that a verbatim record of the

proceedings is made which includes testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's office (407-539-6219) 48 hours in advance of the meeting.

Disclaimer: Any opening invocation that is offered before the official start of the Council meeting shall be the voluntary offering of a private person, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Council or the city staff, and the City is not allowed by law to endorse the religious or non-religious beliefs or views of such speaker. Persons in attendance at the City Council meeting are invited to stand during the opening invocation and to stand and recite the Pledge of Allegiance. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered or to participate in the Pledge of Allegiance. You may remain seated within the City Council Chambers or exit the City Council Chambers and return upon completion of the opening invocation and/or Pledge of Allegiance if you do not wish to participate in or witness the opening invocation and/or the recitation of the Pledge of Allegiance.

MEETING DATE		AGENDA
November 8, 2021		Section: Presentations
Department/Office : Administration	AGENDA REPORT	Item #: 1.
Subject: Employee of the Quarter		
Requested Action or Motion:		
Summary Explanation & Background:		
Fiscal Impact:		
Exhibits: None		
Commission/Board: City Council		
Contact Person:		
Reviewed by City Attorney		

MEETING DATE		AGENDA
November 8, 2021		Section: Presentations
Department/Office : Administration	AGENDA REPORT	Item #: 2.
Subject: Proclamation - New Hope for Kids - Children's Grief Awareness Day		
Requested Action or Motion:		
Summary Explanation & Background:		
Fiscal Impact:		
Exhibits: 1. New Hope for Kids		
Commission/Board: City Council		
Contact Person:		
Reviewed by City Attorney		

MEETING DATE		AGENDA
November 8, 2021		Section: Public Hearing
Department/Office : Public Works	AGENDA REPORT	Item #: 1.
Subject: Ordinance - Right of Way Abandonment		
Requested Action or Motion: Move to adopt an ordinance to vacate and abandon a portion of Lake Catherine Drive.		
Summary Explanation & Background: An application has been filed by Jon B. and Angela Mendelsohn, property owners of 815 Lake Catherine Drive, requesting that the City vacate and abandon a portion of the City right of way on Lake Catherine Drive. The applicants have requested an area of approximately 21 square feet to be vacated in order to rebuild an existing dock. In accordance with Article VIII, Right of Way/Utility Easement Abandonment, all requirements for the right of way abandonment application have been met by the applicant and all applicable utilities have provided letters of no conflict. At their meeting on October 14, 2021, the Development Review Committee recommended approval of the request to vacate and abandon the portion of Lake Catherine Drive right of way. After receiving public input, staff is recommending the Council move to adopt an ordinance to vacate and abandon a portion of Lake Catherine Drive.		
Fiscal Impact: N/A		
Exhibits: 1. Location_Map 2. Streetview-Existing Dock 815 Lake Catherine Drive 3. Petition No. 2021-04 (ROW) 815 Lake Catherine Drive 4. Legal Desc and Sketch of Desc 5. Ord - ROW Abandonment Mendelsohn		
Commission/Board: City Council		
Contact Person: Kimberley Tracy 407-539-216		
Reviewed by City Attorney Yes.		

MEETING DATE		AGENDA
November 8, 2021		Section: Consent Agenda
Department/Office : Administration	AGENDA REPORT	Item #: 1.
Subject: Approve the City Council Meeting Minutes of October 25, 2021		
Requested Action or Motion:		
Summary Explanation & Background:		
Fiscal Impact: N/A		
Exhibits: 1. Minutes 10252021		
Commission/Board: City Council		
Contact Person: Maria Waldrop 407-539-6219		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
November 8, 2021		Section: Consent Agenda
Department/Office : Police Department	AGENDA REPORT	Item #: 2.
Subject: Approval - Amendment to the 2019-2022 School Resource Officer Agreement with The Orange County School Board		
Requested Action or Motion: Move to authorize the Mayor to execute an amendment to the interlocal agreement with Orange County for School Resource Officers.		
Summary Explanation & Background: This is an amendment to the agreement between the City of Maitland and the Orange County School Board for funding the School Resource Officers which expired on June 2021. This amendment would extend the agreement through June 2022. This contract provides \$50,000 for each of the 3 SRO's and \$25,000 for each of the two supervisors. The contract was reviewed and approved by the Police Department legal advisor.		
Fiscal Impact: \$200,000 revenue in 2022		
Exhibits: 1. OCSB 2019-2022 Agreement		
Commission/Board: City Council		
Contact Person: Dave Manuel		
Reviewed by City Attorney Yes		

MEETING DATE		AGENDA
November 8, 2021		Section: Consent Agenda
Department/Office : Finance Department	AGENDA REPORT	Item #: 3.
Subject: Approve Carryforward Funds from FY 2021		
Requested Action or Motion: Move to approve the recommended Carry Forward listing and to amend the FY 2022 General Fund budget by \$2,322,359; Stormwater Fund budget by \$1,382,362; CRA Budget \$59,388; and Utilities Fund budget by \$9,041,115.		
Summary Explanation & Background: Attached is a listing of items staff recommends to be carried forward as an adjustment to the 2022 Budget. This listing represents specific items or projects funded or carried forward from the FY 2021 amended budget, but not spent or encumbered prior to September 30, 2021. Each item has been reviewed and recommended by the Department Head and the City Manager. The majority of the General Fund carry forwards are related to new sidewalks (\$422K), roads and street improvements (\$409K), and facilities repair and maintenance (\$1.1M). In the Stormwater fund the majority related to drainage capital projects (\$1.2M). The CRA carry forward is for design of Independence Lane. In the Utilities Fund, the largest portion of the funds carried forward relate to the second phase of the 17-92 water main project (\$6.8M), Mohican water lines (\$481K) and the pump upgrade at Lift Station 42 (\$800K). Staff is recommending approval of the Carry Forward listing and corresponding budget adjustments.		
Fiscal Impact: Reduces the FY 2021 and increases the FY 2022 General Fund budget by \$2,322,359; Stormwater Fund budget by \$1,382,362; CRA Budget \$59,388; and Utilities Fund budget by \$9,041,115.		
Exhibits: 1. CF22		
Commission/Board: City Council		
Contact Person: Sharon Anselmo 407-539-6221		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
November 8, 2021		Section: Consent Agenda
Department/Office : Administration	AGENDA REPORT	Item #: 4.
Subject: Cancel the November 22, 2021 City Council Meeting		
Requested Action or Motion: Move to cancel the City Council meeting of Monday November 22, 2021.		
Summary Explanation & Background: Due to the Thanksgiving holiday, Mayor Lowndes is requesting to cancel the Monday, November 22, 2021 Council meeting.		
Fiscal Impact: N/A		
Exhibits: None		
Commission/Board: City Council		
Contact Person: Maria Waldrop 407-539-6219		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
November 8, 2021		Section: Consent Agenda
Department/Office : Public Works	AGENDA REPORT	Item #: 5.
Subject: Lake Lily Overlook Restoration		
Requested Action or Motion: Move to authorize the City Manager to sign a contract with Burkhardt Construction for the Lake Lily Overlook Restoration.		
Summary Explanation & Background: Over the years, the retaining wall system at the Lake Lily Overlook has had soil erode, which has caused the surrounding area to settle. The proposed solution to stabilize the soil is to inject grout behind the wall. Once the soil has been stabilized, the surrounding area will need to be reconstructed. This will include restoring sidewalk, resetting and installing new pavers, protecting the memorial pavers, and refurbishing the railing. The City's Construction Manager at Risk, Burkhardt Construction, has provided a Guaranteed Maximum Price (GMP) of \$145,270.70 to repair the area behind the retaining wall and reconstruct the Lake Lily Overlook and adjacent sidewalk. Staff recommends City Council to authorize the City Manager to sign a contract with Burkhardt Construction for the Lake Lily Overlook Restoration in the amount of \$145,270.70.		
Fiscal Impact: Funds budgeted in 01-412-540-541-534634-BS001		
Exhibits: 1. Lake Lily Overlook GMP Revised 11-1-21		
Commission/Board: City Council		
Contact Person: Christopher Kennedy (407) 539-6217		
Reviewed by City Attorney N/A		

MEETING DATE		AGENDA
November 8, 2021		Section: Consent Agenda
Department/Office : Public Works	AGENDA REPORT	Item #: 6.
Subject: Traffic Signal Maintenance Contract with Traffic Engineering and Management LLC (dba Control Specialists)		
Requested Action or Motion: Move to authorize the City Manager to execute a traffic signal maintenance agreement with Traffic Engineering and Management LLC (Control Specialists).		
Summary Explanation & Background: The City of Maitland has utilized Control Specialists for traffic signal maintenance and installation since 1986. The current contract, dated November 1, 2016, allowed for an initial term of two years with one year extensions. The initial two-year term expired on October 30, 2018. Additional one year extensions were mutually agreed to annually per the contract terms until October of this year. The terms of the most recent contract allowed for a maximum of a ten percent increase in a given year. Over the past several years, Control Specialists has been able to provide service with little to no increase in service costs. Due to the volatility in the current market, they were not able to stay within the parameters of the current agreement for another year. There are only five traffic signal companies in the vicinity that are FDOT pre-qualified to perform work on traffic signals. Of these five companies contacted, only two companies responded with a quote. A cost comparison was performed between Control Specialists and Traffic Control Devices (TCD). The most significant difference in rates was for planned maintenance. Planned maintenance includes visual inspection of all traffic signal equipment and components. Currently, 26 traffic signals are visually inspected once per month. Rate comparison for planned maintenance is as follows: 1. Control Specialist: \$99 per month per intersection (\$2,574 per month for 26 traffic signals) 2. Traffic Control Devices: \$925 per month per intersection (\$24,050 per month for 26 traffic signals) 3. Florida Industrial Electric: no response 4. United Signs & Signals: Declined to provide a quote 5. Advanced Cabling Solutions Inc.: Declined to provide a quote Based on cost comparison and continued good workmanship and response time, staff recommends that a new traffic signal maintenance contract with Control Specialists be executed for an initial term of three years, with up to two, one year extensions. Control Specialists has agreed to maintain the terms and conditions of the current (expired) contract until a new signal maintenance contract is executed. Staff recommends City Council authorize the City Manager to execute a traffic signal maintenance agreement with Traffic Engineering and Management LLC (Control Specialists).		
Fiscal Impact: The funding is budgeted annually in account # 01416541-534660.		

Exhibits:

1. Bid Schedule Signal Oct 2021 - Control Specialists
2. Traffic Control Devices LLC (TCD) Quote
3. Contract Signal Maintenance 11022021

Commission/Board: City Council**Contact Person:** Alyssa Eide 4075393693Reviewed by City Attorney
N/A

MEETING DATE		AGENDA
November 8, 2021		Section: Discussion
Department/Office : Administration	AGENDA REPORT	Item #: 1.

Subject:

Orange County 2021 Redistricting

Requested Action or Motion:

N/A - Council Discussion

Summary Explanation & Background:

Every 10 years the Florida Constitution and the Orange County Charter calls for a reconfiguration of political boundaries. As the latest census was completed by the U.S. Census Bureau in 2020, Orange County must complete its decennial redistricting process by March 2022.

The goal of redistricting is to readjust the population between commission districts so that no Orange County Commissioner is representing substantially more individual residents than the other commissioners. Redistricting is accomplished by adjusting the boundaries of the County's six commission districts to account for population growth. Decennial redistricting occurs every 10 years and is based on the population data collected by the U.S. Census Bureau's most recent decennial census (2020).

The Mayor and each County Commissioner has appointed residents to an Advisory Committee for Redistricting (ACR). The ACR is charged with reviewing the decennial census data, as well as proposing and analyzing maps reflecting various possibilities for adjustments to the commission district boundaries that are compliant with the redistricting criteria. The ACR will then recommend maps reflecting proposed commission district boundary adjustments to the Board of County Commissioners for their consideration and eventual adoption. The ACR is currently reviewing four map proposals (summarized below) and are scheduled to make a recommendation at their public hearing on December 13, 2021.

Map Proposal 1A - All of Maitland remains in District 5.

Map Proposal 6 - This proposal splits Maitland between District 2 (29%) and District 5 (71%).

Map Proposal 9 - All of Maitland remains in District 5.

Map Proposal 10 - All of Maitland remains in District 5.

The maps can be viewed, along with upcoming ACR meeting dates on the County's website:

<https://www.orangecountyfl.net/OpenGovernment/Redistricting2021.aspx>

Staff will have the maps available for viewing on the monitors at Monday night's meeting.

Fiscal Impact:

N/A

Exhibits:

None

Commission/Board: City Council

Contact Person: Sharon Anselmo 407-539-6221

Reviewed by City Attorney

N/A