



**Special Council Meeting
November 22, 2021
Council Chambers
6:00 PM**



- I. Call to Order
- II. Pledge of Allegiance
- III. Decision
 - 1. City Clerk's Position
- IV. Adjournment

More than one member of the City Council may be present and speak at this meeting.

Notice: Any person who desires to appeal any decision made at this meeting or hearing will need a record of the proceedings and, for this purpose, may need to ensure that a verbatim record of the proceedings is made which includes testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's office (407-539-6219) 48 hours in advance of the meeting.

MEETING DATE		AGENDA
November 22, 2021		Section: Decision
Department/Office : Administration	AGENDA REPORT	Item #: 1.
Subject: City Clerk's Position		
Requested Action or Motion: Move to authorize the City Manager to negotiate a contract to fill the City Clerk position.		
Summary Explanation & Background: The current City Clerk is retiring November 30, 2021. On Thursday, November 18, 2021 City Council met with the two candidates. Tonight staff is recommending Council rank the candidates and authorize the City Manager to negotiate a contract within the hiring range in the City's class and compensation plan in the order of ranking.		
Fiscal Impact: None - funding is available in the General Fund Budget.		
Exhibits: None		
Commission/Board: Other		
Contact Person: Sharon Anselmo 407-539-6221		
Reviewed by City Attorney N/A		