



**Development Review
Committee Minutes
September 30, 2020
Council Chambers
2:00 PM**



I. CALL TO ORDER

Chairman Dan Matthys called the meeting to order at 2:00 PM.

Attendee Name	Title	Status	Arrived
Dan Matthys	Community Development Director	Present	
Kimberley Tracy	Public Works Director	Present	
Will Watts	Fire Chief	Present	

Staff present for this meeting was Sara Blanchard, Chief Planner; Barrett Chaix, Senior Planner; Jaqueline Holt, Planner III; Harris Berns-Cadle, Planner III.

II. APPROVAL OF MINUTES OF PREVIOUS MEETING

1. Development Review Committee - Regular Meeting of Aug. 19, 2020 at 2 p.m.

A motion was made to approve the minutes as drafted.

RESULT:	APPROVED
MOVER:	Will Watts, Fire Chief
SECONDER:	Kimberley Tracy, Public Works Director
AYES:	Matthys, Tracy, Watts

III. PUBLIC PERIOD

Chairman Matthys opened the Public Period for non-agenda items. There being no one who wished to speak, the Public Period was closed.

IV. DECISIONS

1. Minor Change (AZ-PD) 701 N. Maitland Ave.

Chairman Matthys asked if the applicant had received a copy of the Staff Recommendation report and if they had any questions. There were none.

Chairman Matthys asked if DRC had any questions for the applicant. There were none. Chairman Matthys brought it back to DRC for a motion.

A motion was made to approve the request for a minor change determination for the installation of a temporary leasing trailer located at 701 N. Maitland Avenue for the reason that the change proposed does not result in a substantial deviation from the approved development plan and development order.

The applicant will need to submit a site revision indicating the proposed temporary leasing trailer which will be required to comply with the 10 standards outlined on the September 30, 2020, DRC recommendation report including the conditional of approval regarding fencing.

RESULT:	APPROVED
MOVER:	Kimberley Tracy, Public Works Director
SECONDER:	Will Watts, Fire Chief
AYES:	Matthys, Tracy, Watts

V. DISCUSSION

1. MCN Lot 1 & 2 Minor Change Determination

Chairman Matthys asked if DRC had any questions. There were none.

Discussion about the proposal. Upon receiving more information, another DRC meeting will be scheduled for a decision.

VI. RECOMMENDATIONS

1. Gem Lake (Option 1) PD

Chairman Matthys asked if the applicant had received a copy of the Staff Recommendation report and if they had any questions. Dan Bellows, Gem Lake Apt. LTD the applicant spoke about the petition and justification for the request. Chairman Matthys asked if DRC had any questions for the applicant. There were none.

A motion was made to forward Petition 2020-01 (AZ-PD) - Gem Lake Water District to the Planning and Zoning Commission with a recommendation of approval subject to the 30 conditions outlined in the September 30th DRC recommendation report. This recommendation is based on DRC's findings that the proposed PD, with the conditions of approval, is consistent with the factors outline. Section 7.7, Article VII of the Land Development Code.

RESULT:	APPROVED
MOVER:	Kimberley Tracy, Public Works Director
SECONDER:	Will Watts, Fire Chief
AYES:	Matthys, Tracy, Watts

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

None

IX. ADJOURNMENT

Chairman Matthys adjourned the meeting at 2:35 PM


Chairman

10/21/20
Date