



**Development Review
Committee Minutes
March 3, 2021
Council Chambers
9:00 AM**



I. CALL TO ORDER

Members present include Will Watts, Fire Chief, Dan Matthys, Community Development Director and Alyssa Eide, City Engineer

Staff present included: Sara Blanchard, Chief Planner, Barret Chaix, Senior Planner and Harris Berns-Cadle, Planner III

II. MINUTES APPROVAL

1. DRC MINUTES - FEBRUARY 3, 2021

A motion was made to approve the minutes with the addition of including Alyssa Eide, City Engineer, as a member of staff present at the meeting.

RESULT:	Approved
MOVER:	Will Watts, Fire Chief
SECONDER:	Alyssa Eide, City Engineer
AYES:	Watts, Eide, Matthys
NAYS:	None

III. PUBLIC PERIOD

Mr. Matthys asked if there was anyone in the audience who wished to speak on any non-agenda item. Seeing none, the public period was closed.

IV. DECISIONS

1. MAITLAND CONCOURSE NORTH, LOT 5 - MINOR CHANGE (TRAILER)

Mr. Matthys asked if the applicant if he received the Staff Recommendation Report and if there were any questions. The applicant, Will Morgan indicated he did receive the report and had some questions regarding traffic control regarding the construction entrance and the leasing trailer entrance. Alyssa Eide, City Engineer, and Will Watts, Fire Chief answered all questions.

A motion was made to approve the Minor Change to the Maitland Concourse North, Lot 5 site plan subject to the conditions and comments outlined on the March 3, 2021, DRC Recommendation Report with the understanding that

the condition on staffing each entrance (construction and leasing trailer) may be satisfied at the time of site construction permit review.

RESULT:	Approved
MOVER:	Will Watts, Fire Chief
SECONDER:	Alyssa Eide, City Engineer
AYES:	Watts, Eide, Matthys
NAYS:	None

V. ADJOURNMENT

Mr. Matthys adjourned the meeting at 9:17 a.m.


Dan Matthys, Chairman

5/12/21
Date